



# Vitasoy International Holdings Ltd.

## 維他奶國際集團有限公司

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
Stock Code 股份代號: 345

26th July 2022

Dear Shareholders,

**Vitasoy International Holdings Limited (“Company”)  
– 2021/2022 Annual Report and 2022 AGM Circular (“Current Corporate Communications”) and the 2021/2022 Sustainability Report**

Please be informed that the English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.vitasoy.com](http://www.vitasoy.com) (“Company’s website”) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk) (“HKExnews’ website”), or the arranged printed form(s) of the Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications on the Company’s website or browsing through the HKExnews’ website.

The 2021/2022 Sustainability Report, published in electronic form only, is also available on the Company’s website and the HKExnews’ website.

For shareholders who chose or are deemed to have consented to receive corporate communications<sup>(Note)</sup> by electronic means but for any reason you have difficulty in receiving or gaining access to the corporate communications, or if you want to receive another printed language version of the Current Corporate Communications other than that you have received (if applicable), the Company will promptly upon your request send to you a printed version free of charge. Please make your request to the Company c/o the share registrar of the Company, Computershare Hong Kong Investor Services Limited (“Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. If you have difficulty in gaining access to the 2021/2022 Sustainability Report, or if you wish to receive printed version of the 2021/2022 Sustainability Report, please make your request in writing to the Share Registrar.

Please also note that you are entitled to change your choice of language and/or means of receipt of the Company’s future corporate communications by giving reasonable notice in writing (not less than 7 days) or simply completing, signing and returning the Change Request Form on the reverse side to the Company c/o the Share Registrar, using the mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp), or by email at [vitasoy.ecom@computershare.com.hk](mailto:vitasoy.ecom@computershare.com.hk).

If you have any queries relating to any of the above matters, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

For and on behalf of  
**Vitasoy International Holdings Limited**  
**Paggie Ah-hing TONG**  
Company Secretary

*Note: Corporate communications include but are not limited to the Company’s (a) annual reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.*

各位股東：

**維他奶國際集團有限公司（「本公司」）  
– 2021/2022 年度報告及 2022 股東週年大會通函（「是次公司通訊」）以及 2021/2022 可持續發展報告**

謹通知 閣下是次本公司通訊的中、英文版本已載列於本公司網站（[www.vitasoy.com](http://www.vitasoy.com)）（「本公司網站」）及香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）（「港交所披露易網站」），歡迎瀏覽或按安排附上是次本公司通訊的印刷本（如適用）。閣下可於本公司網站或瀏覽港交所披露易網站取得是次本公司通訊。

僅以電子形式發佈的 2021/2022 可持續發展報告亦已於本公司網站及港交所披露易網站登載。

就已選擇或被視為已同意收取公司通訊<sup>(附註)</sup> 電子版本之股東，若因任何理由在收取或瀏覽該等公司通訊上遇到困難，或 閣下欲收取是次本公司通訊之另一語言印刷本（如適用），本公司將於收到 閣下之要求後，迅即向 閣下免費寄發一份印刷本。請將 閣下要求寄回本公司股份過戶登記處，香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東183號合和中心17M樓。倘閣下於接收2021/2022可持續發展報告出現困難或欲要求索取2021/2022可持續發展報告之印刷本，閣下可將申請以書面方式通知股份過戶登記處。

閣下有權更改選擇收取本公司日後刊發之公司通訊的語言版本及/或收取方式。閣下可在給予合理時間下發出書面通知（不少於7日）或填妥、簽署及交回隨本函背面的變更申請表格，並使用附載於變更申請表格上之郵寄標籤寄回股份過戶登記處（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）或透過電郵至 [vitasoy.ecom@computershare.com.hk](mailto:vitasoy.ecom@computershare.com.hk)。

如 閣下對本函內容有任何疑問，請於辦公時間內（星期一至星期五上午9時正至下午6時正，香港公眾假期除外）致電股份過戶登記處熱線（852）2862 8688 查詢。

代表  
維他奶國際集團有限公司  
公司秘書  
湯亞卿

二零二二年七月二十六日

附註：公司通訊包括但不限於本公司的：(a) 年度報告及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。

## Change Request Form 變更申請表格

**To: Vitasoy International Holdings Limited (the "Company")**  
(Stock Code: 345)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre  
183 Queen's Road East  
Wan Chai, Hong Kong

**致: 維他奶國際集團有限公司 (「本公司」)**  
(股份代號: 345)  
經 香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communications in English/Chinese or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company's website:

本人/我們已收取是次公司通訊文件之英文/中文印刷本或已選擇 (或被視為已同意) 瀏覽本公司網站所登載之是次公司通訊文件:

Part A – I/We would like to receive another printed version of the Current Corporate Communications of the Company as indicated below:

甲 部 本人/我們現在希望以下列方式收取 貴公司是次公司通訊文件之另一語言印刷本:

(Please mark **ONLY ONE (X)** of the following boxes) (請僅在下列其中一個空格內劃上「X」號)

- to receive the **printed English version** of corporate communications; **OR**  
收取公司通訊之**英文印刷本**; 或
- to receive the **printed Chinese version** of corporate communications; **OR**  
收取公司通訊之**中文印刷本**; 或
- to receive both **printed English and Chinese versions** of corporate communications.  
同時收取公司通訊之**英文及中文印刷本**。

Part B – I/We would like to change the choice of language and means of receipt of future Corporate Communications of the Company as indicated below:

乙 部 本人/我們現在希望更改以下列方式收取 貴公司日後公司通訊文件之語言版本及收取途徑:

(Please mark **ONLY ONE (X)** of the following boxes) (請僅在下列其中一個空格內劃上「X」號)

- to read the **Website version** of all future Corporate Communications published on the Company's website in place of receiving printed copies; and receive a notification letter either by post or by email of the publication of Corporate Communications on website; **OR**  
瀏覽在公司網站發表之公司通訊文件**網上版本**, 以代替印刷本, 並以郵遞或電郵方式收取公司通訊文件已在網上刊發通知信函; 或

**Email Address**  
**電郵地址**

(The Company will send to the email address provided above (if any) the email notification of the availability of future Corporate Communications on the Company's website. If no email address is provided, only a notification letter of the publication of future Corporate Communications on the Company's website will be sent. Please provide the email address in English Capital Letters and the email address will solely be used for email notification of the release of Corporate Communications.)

(本公司日後僅將公司通訊已在本公司網站登載之電郵通知發送至如上提供之電郵地址(如有)。如未有提供電郵地址, 則僅會向閣下寄發公司通訊已在本公司網站登載之通知信函。請以英文正楷填寫電郵地址, 有關電郵地址僅用作收取公司通訊已予發佈之電郵通知。)

- to receive the **printed English version** of corporate communications **ONLY**; **OR**  
僅收取公司通訊之**英文印刷本**; 或
- to receive the **printed Chinese version** of corporate communications **ONLY**; **OR**  
僅收取公司通訊之**中文印刷本**; 或
- to receive both **printed English and Chinese versions** of corporate communications.  
同時收取公司通訊之**英文及中文印刷本**。

**Name(s) of shareholder(s)<sup>#</sup>**

**股東姓名<sup>#</sup>**

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Date**

**日期**

**Shareholder(s) registered address<sup>#</sup>**

**股東的登記地址<sup>#</sup>**

**Contact telephone number<sup>#</sup>**

**聯絡電話號碼<sup>#</sup>**

**Signature(s)**

**簽署**

<sup>#</sup>You are required to fill in the details if you download this Change Request Form from the Company's website.

假如閣下從本公司網站下載本變更申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東, 則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份之其姓名位列首位的股東簽署, 方為有效。
- Any form with more than one box marked "X", with no signature or otherwise incorrectly completed will be void.  
如在本變更申請表格作出超過一項選擇, 或未有作出選擇, 或未有簽署, 或在其他方面填寫不正確, 則本變更申請表格將會作廢。
- The above instruction will apply to all future corporate communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing (not less than 7 days) to the Company c/o the Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at vitasoy.com@computershare.com.hk.  
上述指示適用於日後寄發予本公司股東之所有公司通訊, 直至閣下發出合理時間的書面通知(不少於7日)予本公司股份過戶登記處(「香港中央證券登記有限公司」(香港灣仔皇后大道東 183 號合和中心 17M 樓)或以電郵發送至 vitasoy.com@computershare.com.hk 另作選擇為止。
- Shareholders are entitled to change the choice of means of receipt and language of corporate communications at any time by reasonable notice in writing (not less than 7 days) to the Company c/o the Share Registrar (at the above address) or by email at vitasoy.com@computershare.com.hk.  
股東有權隨時發出合理時間的書面通知(不少於7日)予本公司股份過戶登記處(上述地址)或以電郵發送至 vitasoy.com@computershare.com.hk, 要求更改有關公司通訊的收取方式及語言版本。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.  
為免存疑, 任何在本變更申請表格上的額外手寫指示, 本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

The supply of your personal data is on a voluntary basis for the purpose of verifying and recording your choice of language and means of receipt of corporate communications of the Company and the delivery of those corporate communications. We may transfer or disclose your personal data to the Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of your personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong). Any such request for access to and/or correction of your personal data should be in writing by either of the following means: 閣下是自願提供 閣下的個人資料以用於核實及記錄 閣下收取本公司公司通訊的語言版本和收取方式的選擇, 以及傳送公司通訊。我們可就上述用途將 閣下的個人資料轉移或披露給股份過戶登記處及/或其他公司或團體, 或按法例規定作出轉移或披露, 並將在適當期間內保留該等個人資料作核實及記錄用途。閣下有權根據香港法例第 486 章《個人資料(私隱)條例》的條文查閱及/或修改 閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail 到郵寄至: Personal Data Privacy Officer 個人資料私隱主任  
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email 到電郵至: PrivacyOfficer@computershare.com.hk

\* Corporate communications include but are not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

公司通訊包括但不限於本公司的: (a) 年度報告及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

### 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

閣下寄回此變更申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick it on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

### Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact