



# FAR EAST HOTELS AND ENTERTAINMENT LIMITED

## 遠東酒店實業有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code: 00037)

(股份代號: 00037)

### NOTIFICATION LETTER 通知信函

29 July 2022

Dear Registered Shareholders,

#### FAR EAST HOTELS AND ENTERTAINMENT LIMITED (THE "COMPANY")

#### – NOTICE OF PUBLICATION OF ANNUAL REPORT 2022, CIRCULAR, NOTICE OF ANNUAL GENERAL MEETING AND FORM OF PROXY (THE "CURRENT CORPORATE COMMUNICATIONS")

The Annual General Meeting of the Company will be held at the Conference Room, 2/F, Cheung Chau Warwick Hotel, East Bay, Cheung Chau, Hong Kong at 3:00 p.m. on Friday, 9 September 2022. English and Chinese versions of the Current Corporate Communications are available on the Company's website at [www.tricor.com.hk/webservice/00037](http://www.tricor.com.hk/webservice/00037) and the website of HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk). If you have elected to receive corporate communications\* in printed form, the printed form (or forms) of the Current Corporate Communications is (or are) enclosed.

If you would like (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form, please complete the Change Request Form on the reverse side of this letter and sign and return it by post or by hand to the Company's share registrar (the "Share Registrar"), Tricor Standard Limited at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong<sup>#</sup>. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at [www.tricor.com.hk/webservice/00037](http://www.tricor.com.hk/webservice/00037) and the website of HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have elected (or are deemed to have elected) to receive the Current Corporate Communications in electronic form on the Company's website and for any reason have difficulty in obtaining access to corporate communications on the Company's website, the Company will upon request send the Current Corporate Communications to you in printed form free of charge.

You may at any time by reasonable notice in writing to the Company (sent to the Share Registrar at the above address or by email to [fareasthotels@hk.tricorglobal.com](mailto:fareasthotels@hk.tricorglobal.com)) elect (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form.

Should you have any queries in relation to this letter, please call the telephone hotline of the Company's Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,

For and on behalf of

**FAR EAST HOTELS AND ENTERTAINMENT LIMITED**  
**DEREK CHIU**

Executive Director, Managing Director and Chief Executive

\* *Corporate Communication(s) means any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to the directors' report, annual accounts together with a copy of the auditor's report (and where applicable, the summary financial report), the interim report (and where applicable, the summary interim report), notices of meetings, listing documents, circulars and proxy forms.*

<sup>#</sup> *will be changed to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong with effect from 15 August 2022.*

致各位登記股東：

遠東酒店實業有限公司(「本公司」)

– 2022年年報、通函、股東週年大會通告及代表委任表格(「本次公司通訊」)之發佈通知

本公司之股東週年大會將於2022年9月9日(星期五)下午三時正假座香港長洲東灣華威酒店二樓會議室舉行。本次公司通訊之中、英文版本已上載於本公司網站([www.tricor.com.hk/webservice/00037](http://www.tricor.com.hk/webservice/00037))及披露易網站([www.hkexnews.hk](http://www.hkexnews.hk))。歡迎查閱。如閣下已選擇收取公司通訊\*之印刷本，本次公司通訊隨本函附上。

如閣下欲(i)收取本公司日後的公司通訊之印刷本，以取代於本公司網站登載的電子版本(或收取於本公司網站登載的公司通訊電子版本，以取代印刷本)或(ii)更改所收取的公司通訊印刷本的語言版本，請閣下填妥在本函背面的更改選擇表格，並在更改選擇表格上簽名，然後寄回或親自交回本公司之股份過戶登記處、卓佳標準有限公司(「股份過戶登記處」)，地址為香港皇后大道東183號合和中心54樓<sup>#</sup>。倘若閣下在香港投寄，可使用更改選擇表格內的郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當的郵票。更改選擇表格亦可於本公司網站([www.tricor.com.hk/webservice/00037](http://www.tricor.com.hk/webservice/00037))及披露易網站([www.hkexnews.hk](http://www.hkexnews.hk))內下載。

如閣下已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子版本，惟因故查閱公司通訊上出現困難，只要閣下提出要求，本公司將儘快寄上所要求的本次公司通訊的印刷本，費用全免。

閣下可以隨時透過股份過戶登記處以書面或透過電郵至 [fareasthotels@hk.tricorglobal.com](mailto:fareasthotels@hk.tricorglobal.com) 通知本公司，選擇(i)收取本公司日後的公司通訊之印刷本，以取代於本公司網站登載的電子版本(或收取於本公司網站登載的公司通訊電子版本，以取代印刷本)或(ii)更改所收取的公司通訊印刷本的語言版本。

若閣下對本函有任何疑問，請於星期一至星期五(公眾假期除外)辦公時間上午九時正至下午六時正，致電本公司之股份過戶登記處電話熱線(852) 2980 1333查詢。

承董事會命  
遠東酒店實業有限公司  
執行董事、董事總經理及行政總裁  
邱達偉

2022年7月29日

\* 公司通訊乃公司發出或將予發出以供其任何香港聯合交易所有限公司(證券上市規則)第1.01條界定的證券之持有人參照或採取行動的任何文件，其中包括但不限於董事會報告、年度賬目連同核數師報告(及如適用財務摘要報告)、中期報告(及如適用中期摘要報告)、會議通告、上市文件、通函及委派代表書。  
<sup>#</sup> 由2022年8月15日起更改為香港夏愨道16號遠東金融中心17樓。

