

CHINA OVERSEAS PROPERTY HOLDINGS LIMITED

中海物業集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code: 2669) (股份代號: 2669)

12 October 2022

Dear Shareholder(s),

Letter to New Shareholders — Election of means of receipt of Corporate Communications

In order to protect the environment and reduce costs for the benefit of shareholders, China Overseas Property Holdings Limited (the "Company") offers to you to choose to receive its Corporate Communications^{Note} by electronic means through the Company's website at www.copl.com.hk (the "Electronic Communication Option").

If you wish to choose to receive the Company's Corporate Communications by the Electronic Communication Option, please complete **Part B** of the **Reply Form** and return it to the Company's Branch Share Registrar in Hong Kong, Tricor Investor Services Limited by email at *copl2669-ecom@hk.tricorglobal.com* or by post using the mailing label provided in the form.

If you elect the Electronic Communication Option and have specified your email address in **Part B** of the **Reply Form**, we will send you an email notification each time when new Corporate Communications are posted on the Company's website. In case you do not provide your email address, we will notify you by post instead.

Please note that you may change your choice of means of receipt of Corporate Communications at any time, free of charge, by giving reasonable prior notice, and completing **Part B** of the **Reply Form** and returning the same to the Company's Branch Share Registrar by way of email or post. A **Reply Form** will be sent to you together with future notification letters or can be obtained from the Company's Branch Share Registrar or can be downloaded from the Company's website at www.copl.com.hk.

Even if you have opted for the Electronic Communication Option and for any reason having difficulty in receiving or gaining access to the Corporate Communications, please notify the Company's Branch Share Registrar by completing the **Reply Form** for requesting Corporate Communications in printed form free of charge.

If you have any queries relating to this letter, please call the Company's hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,
For and on behalf of
China Overseas Property Holdings Limited
Zhang Guiqing

Chairman and Executive Director

Note: Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with independent auditor's reports, interim reports, notices of meetings, circulars, proxy forms and "Corporate Communications" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

各位股東,

致新股東之函件 — 選擇收取公司通訊的方式

為支持環保及為股東利益而節省成本,中海物業集團有限公司(「本公司」)謹請 閣下選擇透過本公司之網站www.copl.com.hk以電子方式瀏覽公司預訊^{屬註}(「電子預訊撰擇」)。

倘 閣下欲選擇透過電子通訊選擇收取本公司的公司通訊,謹請 閣下填妥回條乙部,並電郵至copl2669-ecom@hk.tricorglobal.com或以回條內所提供的郵寄標籤寄回本公司香港股份過戶登記分處 — 卓佳證券登記有限公司。

如 閣下已選擇電子通訊選擇並已在**回條乙部**內註明 閣下之電郵地址,我們將會在每次刊載新公司通訊於本公司之網站時以電郵方式通知 閣下。倘若 閣下未有提供電郵地址,本公司將會改以郵寄方式知會 閣下。

請注意 閣下可透過作出合理事先通知,並填寫回條乙部及通過電郵或郵寄方式交回本公司股份過戶登記分處,以隨時更改收取公司通訊的方式,費用全免。回條將連同日後之通知函件寄發予 閣下或 閣下可向本公司股份過戶登記分處索取或 閣下可於本公司網站www.copl.com.hk下載。

然而,倘 閣下已選取電子通訊選擇,卻因任何理由引致收取或接收公司通訊上出現困難,謹請透過填妥**回條**知會本公司股份過戶登記分處,以免費索取公司通訊的印刷本。

如 閣下對本函件有任何疑問,請於星期一至星期五(公眾假期除外)上午九時至下午五時,致電本公司電話熱線(852) 2980 1333查詢。

代表

中海物業集團有限公司

主席兼執行董事

張貴清

謹啟

二零二二年十月十二日

附註: 公司通訊包括本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於:董事會報告、年度賬目連同獨立核數師報告、中期報告、會議通告、通函、代表委任表格,以及任何香港聯合交易所有限公司證券上市規則內所指的「公司通訊」。

REPLY FORM 回條

REI DI FORM HIM			
То:	China Overseas Property Holdings Limited (the "Company") c/o Tricor Investor Services Limited 17/F, Far East Finance Centre 16 Harcourt Road Hong Kong	致:	中海物業集團有限公司(「本公司」) 經卓佳證券登記有限公司 香港夏慤道16號 遠東金融中心17樓
Part A 甲部	 To receive a printed form of the Circular and P	本:	ts"):
Part B	 To elect/change the means of receipt of future C I/We would like to receive your Company's future 		
乙部	一 選擇/更改日後收取公司通訊 ^{##} 之形式(請於以本人/吾等欲以下列方式收取 貴公司之日後名 in printed form in English only; or 只收取英文印刷本;或	以下其中一項適當的空格向	为加上「✔」號)
	in printed form in Chinese only; or 只收取中文印刷本;或		
	in printed form in both English and Chinese; or 收取中英文印刷本;或		
	by electronic means in lieu of in printed form. 以電子方式取代印刷本。		
	My/Our email address: 本人/吾等的電郵地址: (Please ensure your email address is properly filled (請確保填上正確的電郵地址以作收取公司通		g the notification of release of Corporate Communications)
	of Shareholder(s) in English (Please use BLOCK LETTERS) 英文名稱 (請以正楷填寫)	Name(s) of Sharel 股東的中文名稱	holder(s) in Chinese
Registere 股東的登	ed address of Shareholder(s) 登記地址		
Contact 聯絡電記	telephone number 舌		
Signatur 簽署:_	e(s):	Date: 日期:	
(1)	本聲明中所指之[個人資料]具有香港法例第486章(個人資料(私廳)條例)() Your supply of Personal Data to the Company is on a voluntary basis and such os sufficient information, the Company may not be able to process your instructions 關下是自顧向本公司提供個人資料,該等資料用以處理 關下在本表格上與i) Your Personal Data will not be disclosed or transferred to any third parties (purposes) unless it is a requirement to do so by law, for example, in response to 除弃按法例規定,例如應法庭命令或技法機關要求,否則 關下之個人資料將() Your Personal Data will be retained for such period as may be necessary for veri 關下之個人資料將在繼續期間便留住核實及記錄用途。	orts, notices of meetings, circulars, feb. 的任何文件,其中包括但不 規則內所指的公司通訊」。 e name stands first on the Company 分冊的首名聯名持有人須於本戶」 e incorrectly completed will be voi 或在其他方面填寫不正確,本公 on.hk. 戶整記分處索取。該等公司通訊。 6 herein) written on this Reply Forr 不予處理。 2 Personal Data (Privacy) Ordinance (「私廳條例》)中「個人資料」之。 16 和 是 16 和 是	proxy forms and any "Corporate Communications" as defined in the Rules 限於:董事會報告、年度賬目連同獨立核數師報告、中期報告、會議條上簽署・方為有效。 ded at the discretion of the Company. 可可的 the Karaman and the discretion of the Company. 可可的 the Karaman and the discretion of the Company. 可可的 the Karaman and the discretion of the Company. or its Branch 'Share Registrar on request in writing. Such Corporate 亦載列於本公司網站www.copl.com.hk。 mixil be processed. e. Chapter 486 of the Laws of Hong Kong ("PDPO"). 語義。 ur instructions and/or request as stated in this form. If you fail to provide 未能提供足夠資料・本公司可能無法處理 閣下之指示及/或要求。 Share Registrar and/or other companies or bodies for any of the stated agency's request. 公司股份過戶登記分處及/或其他公司或團體作任何上述之用途除外)。 as of the PDPO. Any such request for access to and/or correction of your re Registrar, Tricor Investor Services Limited, at 17/F, Far East Finance 資料之要求均須以書面方式郵寄至本公司股份過戶登記分處单住證券
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Please cut the mailing label and stick this on the envelope to return this Reply Form to us. No postage stamp necessary if posted in Hong Kong. Otherwise, please affix an appropriate stamp.



Mailing Label 郵寄標籤

Tricor Investor Services Limited 卓佳證券登記有限公司 Freepost No: 37 簡便回郵號碼: 37 Hong Kong 香港