



# BEIJING PROPERTIES (HOLDINGS) LIMITED

## 北京建設（控股）有限公司

(Incorporated in Bermuda with limited liability)

(Stock Code: 925)

### FORM OF PROXY

Form of proxy for use by shareholders at the special general meeting of Beijing Properties (Holdings) Limited (the “Company”) to be held at 66th Floor, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong at 11:00 a.m. on 29 December 2022 (Thursday) and at any adjournment thereof.

I/We (Note a) \_\_\_\_\_  
of \_\_\_\_\_  
being the registered holder(s) of \_\_\_\_\_ (Note b) share(s) of HK\$0.10 each in the capital of the Company hereby appoint the chairman of the special general meeting or \_\_\_\_\_  
of \_\_\_\_\_  
to act as my/our proxy (Note c) to attend and vote on my/our behalf at the special general meeting of the Company to be held at 66th Floor, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong on 29 December 2022 (Thursday) at 11:00 a.m. and at any adjournment thereof (and to exercise all rights conferred on proxies under law, regulation and the bye-laws of the Company) as hereunder indicated and, if no such indication is given, as my/our proxy thinks fit:

Please make a mark in the appropriate boxes to indicate how you wish your proxy to vote (Note f).

	ORDINARY RESOLUTION	FOR	AGAINST
(a)	to approve, confirm and ratify the third supplemental agreement dated 25 October 2022 entered into between Beijing Enterprises Group Finance Co., Ltd. (北京控股集團財務有限公司) and Beijing Properties (Holdings) Limited as supplement to the deposit services master agreement;		
(b)	to approve and confirm the proposed new Caps; and		
(c)	to authorise the directors to take such necessary actions to implement or give effect to the aforesaid third supplemental agreement, proposed new Caps and transactions contemplated thereunder (Note l).		

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022 Signature \_\_\_\_\_ (Note h)

#### Notes:

- Full name(s) and address(es) are to be inserted in **BLOCK CAPITALS**.
- Please insert the number of share(s) registered in your name(s). If no number is inserted, this form of proxy will be deemed to relate to all the shares in the share capital of the Company registered in your name(s).
- A proxy need not be a shareholder of the Company, but must attend the special general meeting in person to represent you. You are entitled to appoint a proxy of your own choice. If you wish to appoint some person other than the chairman of the special general meeting as your proxy, please delete the words “the chairman of the special general meeting or” and insert the full name and address of the proxy desired in the space provided.
- A shareholder of the Company who is holder of two or more shares may appoint more than one proxy to represent him and subject to the bye-laws of the Company, to vote on his behalf at the special general meeting provided that if more than one proxy is so appointed, the appointment shall specify the number of shares in respect of which each such proxy is so appointed.
- The above resolution will be voted by way of poll. Every shareholder who is present in person (or, in the case of a shareholder being a corporation, by its duly authorised representative) or by proxy, shall have one vote for every share of which he is the holder which is fully paid or credited as fully paid.
- IMPORTANT: IF YOU WISH TO VOTE FOR A RESOLUTION, PLEASE TICK (“✓”) IN THE RELEVANT BOX MARKED “FOR”. IF YOU WISH TO VOTE AGAINST A RESOLUTION, PLEASE TICK (“✓”) IN THE RELEVANT BOX MARKED “AGAINST”.** If this form of proxy returned is duly signed but without specific direction on the proposed resolution, the proxy will vote or abstain at his discretion in respect of the proposed resolution; or if in respect of a particular proposed resolution there is no specific direction, the proxy will, in relation to the particular proposed resolution, vote or abstain at his discretion. A proxy will also be entitled to vote or abstain at his discretion on any resolution (or amendment thereto) properly put to the special general meeting other than those set out in the notice convening the special general meeting.
- In the case of joint holders, this form of proxy may be signed by any joint holder, but if more than one joint holder is present at the special general meeting whether in person or by proxy, the joint holder whose name stands first on the register of members of the Company in respect of the relevant joint holding shall alone be entitled to vote in respect thereof.
- This form of proxy must be signed by a shareholder, or his attorney duly authorised in writing, or if the shareholder is a corporation, either under its common seal or under the hand of an officer or attorney so authorised.
- To be valid, this form of proxy together with any power of attorney or other authority (if any) under which it is signed, or a notarially certified copy of such power or authority must be deposited at the office of the Company’s branch share registrar and transfer office in Hong Kong, Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or via the designated URL (<https://spot-eemeeting.tricor.hk>) by using the username and password provided on the notification letter sent by the Company not later than 48 hours before the time of the special general meeting or any adjournment thereof. Registered shareholders are requested to provide a valid email address of himself/herself/itself or his/her/its proxy (except for the appointment of the chairman of the Meeting) for the proxy to receive the login access code to participate online in the Tricor e-Meeting System.
- Any alteration made to this form of proxy should be initialled by the person who signs the form.
- Completion and return of this form of proxy will not preclude you from attending and voting at the special general meeting if you so wish. In the event that you attend the special general meeting after having lodged this form of proxy, this form of proxy will be deemed to have been revoked.
- The description of the resolution is by way of summary only. The full text appears in the notice of the special general meeting.

#### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your and your proxy’s (or proxies’) name(s) and address(es) is on a voluntary basis for the purpose of processing your request for the appointment of a proxy (or proxies) and your voting instructions for the meeting of the Company (the “Purposes”). We may transfer your and your proxy’s (or proxies’) name(s) and address(es) to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorized by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your and your proxy’s (or proxies’) name(s) and address(es) will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the Company/Tricor Tengis Limited at the above address in Note (i).