

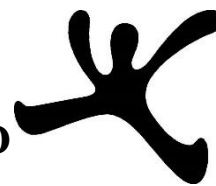
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**FAIRWOOD HOLDINGS LIMITED**

**大快活集團有限公司**

*(Incorporated in Bermuda with limited liability)*

**(Stock Code: 52)**



## **ELECTION OF MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS**

The Company is making arrangements, in accordance with Rule 2.07A of the Listing Rules and the Bye-laws, for Registered Shareholders to elect to receive all future Corporate Communications in printed version or Website Version (in both English and Chinese).

For Non-registered Shareholders, the Company will only send a written notification and a request form with a mailing label for posting within Hong Kong in relation to the publication of each Website Version of the Corporate Communications by post in the future until such Non-registered Shareholders notify the Company to the contrary.

### **INTRODUCTION**

In support of environmental protection and for the purpose of saving printing and mailing costs, the arrangements described below have been made by the Company pursuant to Rule 2.07A of the Listing Rules and the Bye-laws, to ascertain the Registered Shareholders' preference as to means of receipt (in printed version or Website Version) of all future Corporate Communications.

The Board encourages and recommends the Registered Shareholders to elect for the Website Version for receiving all future Corporate Communications. Registered Shareholders should send their duly completed and signed Reply Forms to the Company c/o the branch share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk) to elect their means of receipt of all future Corporate Communications. If the Company does not receive the Reply Form from the Registered Shareholder or a response indicating the objection from the Registered Shareholder in writing on or before 27 January 2023, such Registered Shareholder shall be deemed to have consented to receiving the Website Version of all future Corporate Communications.

Registered Shareholders are entitled to change their election of means of receipt of all future Corporate Communications at any time by serving reasonable notice to the Company in writing c/o the branch share registrar of the Company or by email to the Company at the email address as indicated above specifying their name, address and request to change the means of receipt of the Corporate Communications.

## ARRANGEMENTS FOR REGISTERED SHAREHOLDERS

In accordance with Rule 2.07A of the Listing Rules and the Bye-laws, the following arrangements will be made by the Company:

1. The Company will send the First Letter together with the Reply Form with a mailing label for posting within Hong Kong, to Registered Shareholders to enable them to elect for any one of the following options:

Option 1: to access the Website Version of all future Corporate Communications, and to receive by post a written notification of the publication of the Website Version of the relevant Corporate Communications on the Company's website; or

Option 2: to receive the printed version of all future Corporate Communications by mail only.

The Reply Form should be completed, signed and returned to the Company c/o the branch share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk) on or before 27 January 2023.

The First Letter explains that if the Company does not receive a duly completed and signed Reply Form or a response indicating the objection from the Registered Shareholder in writing on or before 27 January 2023, and until the Registered Shareholders to inform the Company c/o the branch share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk), such Registered Shareholder shall be deemed to have consented to receiving the Website Version of all future Corporate Communications.

2. For those Registered Shareholders who choose, or are deemed to have consented, to receiving the Website Version of Corporate Communications, the Company will notify such Registered Shareholders by post when each Corporate Communication is published on the website of the Company. The Notification Letter together with the Change Request Form will be sent to the address of the Registered Shareholders which appear on the Company's register of members maintained by the Company's branch share registrar.

The Notification Letter indicates that Registered Shareholders are entitled to change their selected means of receipt of future Corporate Communications at any time by completing, signing and returning the Change Request Form to the Company c/o the branch share registrar of the Company or by email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk).

3. For those Registered Shareholders who choose in the Reply Form to receive the Corporate Communications in printed version or give response indicating their objection in writing, the Company will send the printed version of the Corporate Communications together with the Notification Letter and Change Request Form for Registered Shareholders to complete, sign and return to the Company at any time if they wish to change their selected means of receipt of subsequent Corporate Communications.

4. All Corporate Communications in accessible format, both in English and Chinese, will continue to be available on the website of the Company at [www.fairwoodholdings.com.hk](http://www.fairwoodholdings.com.hk) and the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk). The printed versions of Corporate Communications, in English and Chinese, are available from the Company and the share registrar upon request by the Shareholders.
5. The Company's branch share registrar provides a dial-up hotline service at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays) to enable the Shareholders to make enquiry of the Company's proposed arrangements set out above.

## **ARRANGEMENTS FOR NON-REGISTERED SHAREHOLDERS**

For Non-registered Shareholders, the Company will only send a written notification and a request form with a mailing label for posting within Hong Kong in relation to the publication of each Website Version of the Corporate Communications by post in the future until such Non-registered Shareholders notify the Company c/o the branch share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk) to the contrary.

## **DEFINITIONS**

In this announcement, unless the context otherwise requires, the following expressions shall have the following meanings:

“Board”	the board of Directors
“Bye-laws”	the bye-laws of the Company, as amended from time to time;
“Change Request Form”	a pre-paid request form (a postage stamp is not needed for posting in Hong Kong) to be sent by the Company to the Registered Shareholders together with the Notification Letter;
“Company”	Fairwood Holdings Limited, an exempted company incorporated in Bermuda with limited liability, whose shares are listed on the Main Board of the Stock Exchange;
“Corporate Communications”	any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities or the investing public, including but not limited to (a) directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form;

“Directors”	the director(s) of the Company;
“First Letter”	a letter dated 30 December 2022 to be sent by the Company to the Registered Shareholders together with the Reply Form;
“Hong Kong”	the Hong Kong Special Administrative Region of the People’s Republic of China;
“Listing Rules”	the Rules Governing the Listing of Securities on the Stock Exchange, as amended and supplemented from time to time;
“Non-registered Shareholders”	such person(s) or company(ies) whose shares of the Company are held in the Central Clearing and Settlement System, either directly as a beneficial shareholder or through a broker or custodian, and who have notified the Company from time to time through Hong Kong Securities Clearing Company Limited of his/her/its wishes to receive Corporate Communications;
“Notification Letter”	a letter to be sent by the Company to the Registered Shareholders together with the Change Request Form;
“Registered Shareholders”	such person(s) or company(ies) whose names are recorded from time to time in the register of members of the Company;
“Reply Form”	a pre-paid reply form (a postage stamp is not needed for posting in Hong Kong) to be sent by the Company to the Registered Shareholders together with the First Letter;
“Shareholder(s)”	holder(s) of share(s) of the Company including Registered Shareholders and Non-registered Shareholders;
“Stock Exchange”	The Stock Exchange of Hong Kong Limited; and
“Website Version”	the Corporate Communications published or to be published on the website of the Company ( <a href="http://www.fairwoodholdings.com.hk">www.fairwoodholdings.com.hk</a> ).

By Order of the Board  
**Fairwood Holdings Limited**  
**Dennis Lo Hoi Yeung**  
*Executive Chairman*

Hong Kong, 29 December 2022

*As at the date of this announcement, the Directors of the Company are:*

*Executive Directors: Mr Dennis Lo Hoi Yeung (Executive Chairman), Mr Lo Fai Shing Francis (Chief Executive Officer) and Ms Peggy Lee; and*

*Independent Non-executive Directors: Mr Ng Chi Keung, Mr Joseph Chan Kai Nin, Dr Peter Lau Kwok Kuen, Mr Peter Wan Kam To and Mr Yip Cheuk Tak.*

*Website: [www.fairwoodholdings.com.hk](http://www.fairwoodholdings.com.hk)*