

(Incorporated in Hong Kong with limited liability) (Stock Code: 16)

17 March 2023

Dear New Registered Shareholder,

Election of Language and Means of Receipt of Corporate Communications

We are pleased to enclose the English and Chinese bilingual version of the 2022/23 Interim Report of the Company.

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the articles of association of the Company, the Company would like to ascertain your preference as to whether to receive future Corporate Communications^(Note) (i) by electronic means through the Company's website at <u>www.shkp.com</u>; or (ii) in printed form (in English only or in Chinese only or in both languages). In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to elect electronic means for receiving future Corporate Communications.

If you choose to receive the Corporate Communications by electronic means through the Company's website, the Company will notify you of the publication of the relevant Corporate Communications on the Company's website. The notification will be sent to you by email (if you have provided an email address) or by post (if you have not provided an email address) at your address as appearing in the register of members of the Company (the "**Register**") maintained by Computershare Hong Kong Investor Services Limited ("**Computershare**", the Share Registrar of the Company) at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If you choose to receive the Corporate Communications in printed form, the Company will send you printed copies of the Corporate Communications in the language(s) you have expressly chosen to receive.

To make your election, please complete the enclosed change request form (the "Change Request Form") and return it to the Company c/o Computershare within one month from the date of this letter. If you post your Change Request Form in Hong Kong, you may use the pre-paid mailing label in the Change Request Form and need not affix a stamp to the envelope when returning the Change Request Form. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at <u>www.shkp.com</u> or the website of Hong Kong Exchanges and Clearing Limited ("HKEX") at <u>www.hkexnews.hk</u>.

If the Company does not receive a duly completed and signed Change Request Form from you, or does not receive a response indicating the objection from you, within one month from the date of this letter and until you inform the Company c/o Computershare otherwise by reasonable notice (of not less than 7 days) in writing or by email (at <u>shkp@computershare.com.hk</u>), you will be deemed to have consented to receiving all future Corporate Communications by electronic means through the Company's website in lieu of in printed form. A notification of publication of the Corporate Communications on the Company's website will be sent to you by post at your address as appearing in the Register.

You are entitled at any time by reasonable notice (of not less than 7 days) to the Company c/o Computershare in writing (at the address stated above) or by email (at <u>shkp@computershare.com.hk</u>) to change your choice of the language and/or means of receipt of the Corporate Communications. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications by electronic means but for any reason have difficulty in receiving or gaining access to the Corporate Communications, or wish to receive printed copies, the Company will promptly upon your written request send the Corporate Communications to you in printed form free of charge.

Please note that (i) printed copies of the Corporate Communications in both English and Chinese are available from the Company or Computershare upon request; and (ii) both language versions of the Corporate Communications are also available on the Company's website at <u>www.shkp.com</u> for five years from the date of first publication and on the HKEX's website at <u>www.hkexnews.hk</u>.

Should you have any queries relating to this letter, please call the Company's hotline at (852) 2828 8648 from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully, YUNG Sheung-tat, Sandy Company Secretary

Note: Corporate Communications mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, which include but are not limited to (a) the directors' report and annual financial statements together with the independent auditor's report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

This letter is made in English and Chinese. In case of any inconsistency, the English version shall prevail.



	Change Request	Form 更改	(表格									
То:	Sun Hung Kai Properties Limited (the "Company") (Stock Code: 16) c/o Computershare Hong Kong Investor Services Limited ("Compu 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	致: ntershare")	 致:新鴻基地產發展有限公司(「本公司」) (股份代號:16) 經香港中央證券登記有限公司(「中央證券」) 香港灣仔皇后大道東一八三號 合和中心十七 M 樓 									
本人 (Please	would like to change to receive all future Corporate Communicat /吾等欲更改收取日後刊發之所有公司通訊的方式如下 mark an (X) in ONLY ONE of the following boxes) 医下列其中一個空格內劃上「X」號) by electronic means through the Company's website at <u>www.</u> email address below when each Corporate Communication is in 透過本公司網站 <u>www.shkp.com</u> 以電子方式收取公司通 送至以下電郵地址的電郵通知;或 (Please provide the email address in capital letters in English. The email address will be to (潮及英文正覺填電電郵地址·前電郵地址僅供用作通知公司通訊已發佈。) Email Address 電郵地址 (ff no email address is provided, a notification letter of the publication (如未有提供電郵地址,本公司將把有關公司通訊在本公司網, in printed form in English only; or 僅收取 英文印刷本 ;或 in printed form in Chinese only; or	: <u>shkp.com</u> (instead made available on 通訊以代替印刷Z used only for notification of m of the Corporate Comm.	of in pri the Com 本,並在 of release of (unications on	nted f npany (母次 Corpora	's web 公司 te Comm	site; on 通訊刊 unication	r]登於 s.)	*本公	司編	肖 站時	•	
	in printed form in both English and Chinese . 同時收取 英文及中文印刷本 。											
Full N 股東姓	lame(s) of Shareholder(s) [#] 先父 [#]		Contact telephone number 聯絡電話號碼									
	(Please use ENGLISH BLOCK LETTERS	請用英文正楷填寫)	Date 日期									
簽名 You are r	required to fill in the details if you download this form from the website. 假如 閣下從	網站下載本表格,請必		關資料	0							
otes 附書												
limit docu 公司 (b) (b) to be 幻圆 You ag Kong 閣或填 . For t	orate Communications mean any documents issued or to be issued by the Compa ted to (a) the directors' report and annual financial statements together with the ment; (e) a circular; and (f) a proxy form.]通訊指本公司向其證券持有人發出或將子發出以供參照或採取行動的任 问期報告; (c)會議通告: (a)上市文件; (e)通磁; 足(f)代表委任表格。 ur shares are held in joint names, the shareholder whose name stands first on the reg valid. 屬名股東,則本表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列 are entitled at any time by reasonable notice (of not less than 7 days) in writing to t or by email at shkp@computershare.com.hk or by completing and returning this for 有權隨時在合理時間內(為不少於七天)以書面方式經中央證券通知本公司,地 译及黃回本表格,以更改 閣下收取公司通訊之語言版本及以或方式之選擇。 the avoidance of doubt, the Company does not accept any special instructions writte 存疑,任何在本表格上的額外手寫指示,本公司將不子處理。	e independent auditor 何文件,包括但不限 gister of members of the 首位的股東簽署,方4 the Company c/o Comp rm to change your choi 地址為香港灣仔皇后大	's report; (夏於:(a)童 c Company i 每有效。 utershare at .	(b) the <i>(</i> 事局 i in respe 17M Flo	interim 報告書》 ect of the por Hope	report; 及年度東 e joint ho well Cent	(c) a r 材務報 olding s tre 183	notice o 表連同 should s Queen's	of mee 獨立 ign on Road	eting; (A 核數節 1 this fo East Wa	d) a li:	sting 書 ; order Hong
	PERSONAL INFORMATION CO											
本聲 ii) Your 閣下: be ne 本公 iv) You l in wr 閣下 <u>Priva</u> <i>Chis form i.</i>	ional Data" in this statement has the same meaning as "personal data" in the Personal Data (Pr 明中所指的「個人資料」具有香港法例第四百八十六章個人資料(私融)條例(「 私融 supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficie 是目願向本公司提供個人資料。若 閣下未能提供足夠資料,本公司可能無法處理 [B Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share cessary for verification and record purposes. 司可就任何所說明的用途,將 閣下的個人資料披露或轉移給本公司的附屬公司、股份 have the right to request access to and/or correction of your Personal Data in accordance with ting and sent to the Personal Data Privacy Officer of Computershare by post or by email to P 有權根據私隱條例的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或 wyOffice@computershare.com.hk。 s made in English and Chinese. In case of any inconsistency, the English version shall prevail. 英文及中文發出,中英文版本內容如有任何不相符,概以英文版本為準。	條例」) 中「個人資料」 nrt information, the Comp 朝下之指示。 Registrar, and/or other co 討過戶登記處、及/或其代 the provisions of the PDP <u>rivacyOfficer@computers</u> (修改 閣下的個人資)	的涵義。 any may not mpanies or b 也公司或團體 O. Any suc hare.com.hk.	be able oodies fo 豊,並將 ch reque	to proces or any of 在適當其 st for acc	the stated 明間保留詞 ess to and	struction purpose 該等個ノ l/or corr	es, and r 人資料作 rection o	≡核實) f your	及紀錄月 Persona	用途。 d Data s	hould
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	閣下寄回此更改表格時,請將郵寄標籤剪貼於信封上。		郵寄標籤 MAILING LABEL									
			香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited									

lease cut the mailing label and stick this on the envelop to return this change request form to us. No postage stamp necessary if posted in Hong Kong. юре 簡便回郵號碼 Freepost No. 37 香港 Hong Kong