

Personal Identification Number 個人識別號碼

## NOTIFICATION LETTER 通知信函

24 March 2023

Dear Shareholder,

**Hang Seng Bank Limited (the "Bank")**  
**- Annual General Meeting of the Bank to be held on Thursday, 4 May 2023**

The Bank's Annual General Meeting (the "Meeting") will be held at Hang Seng Bank Headquarters, 83 Des Voeux Road Central, Hong Kong on Thursday, 4 May 2023 at 3:30 p.m. In addition to physical attendance, this year, Shareholders of the Bank will have the option of participating in the Meeting online through the Online Platform (<https://meetings.computershare.com/HangSeng2023AGM>). Shareholders participating in the Meeting through the Online Platform will be able to view the live webcast of the Meeting, submit questions and cast their votes, and will be counted towards the quorum of the Meeting.

The Online Platform will be open for Shareholders to log in (see below for login details) approximately 1 hour prior to the commencement of the Meeting and can be accessed from any location with internet connection by visiting the website using a smart phone, tablet device or computer. Shareholders should allow ample time to check into the Online Platform to complete the related procedures. Please refer to the Online User Guide for the Meeting at the Bank's website (<https://www.hangseng.com/en-hk/about-us/investor-relations/shareholders-meeting/online-user-guide-GM/>) for assistance.

Meeting website: <https://meetings.computershare.com/HangSeng2023AGM>  
Shareholder number: The 10-digit shareholder reference number starting with "C" (SRN) printed under the barcode on the top right corner of this letter  
PIN: the five-digit Personal Identification Number (PIN) below the SRN

Meeting website Online User Guide



Please keep the login details in safe custody for use at the Meeting and do not disclose them to anyone else.

For corporate shareholders who wish to attend the Meeting online, please call the Bank's Registrar, Computershare Hong Kong Investor Services Limited at its hotline (852) 2862 8555 well in advance of the Meeting for arrangement.

Yours faithfully,  
**C C Li**  
Secretary

各位股東：

**恒生銀行有限公司（「本行」）**  
**- 於 2023 年 5 月 4 日（星期四）舉行之本行股東周年常會**

本行將於2023年5月4日（星期四）下午3時30分在香港德輔道中83號恒生銀行總行召開股東周年常會。今年，本行股東除可親身出席外，亦可選擇透過網上平台 (<https://meetings.computershare.com/HangSeng2023AGM&Locale=zh-hk>) 在網上參與股東周年常會。透過網上平台參與的股東將可觀看股東周年常會的直播過程，並能於網上平台向本行提交問題及進行投票，亦將獲計入股東周年常會的法定人數內。

網上平台將於股東周年常會開始前約1小時開放予股東登入（請參閱下文的登入資料）。股東可使用其智能電話、平板裝置或電腦於任何可連接至互聯網的地點登入網上平台。股東應預留充裕時間以登入網上平台並完成相關程序。如需協助，請參閱載於本行網站的股東周年常會網上用戶指南 (<https://www.hangseng.com/zh-hk/about-us/investor-relations/shareholders-meeting/online-user-guide-GM/>)。

會議網站: <https://meetings.computershare.com/HangSeng2023AGM&Locale=zh-hk>  
股東編號: 印於本信函右上角條碼下，以字母「C」開始的十位數字  
股東參考編號（股東獨有參考編號）  
密碼: 印於股東參考編號下方之五位數字個人識別號碼

會議網站 網上用戶指南



請將登入資料妥為保存以留待股東周年常會使用，請勿向任何人士透露登入資料。

如閣下為法團股東並欲以網上方式出席股東周年常會，請儘早於股東周年常會舉行日期前致電本行之股份登記處香港中央證券登記有限公司（服務熱線(852) 2862 8555），以便作出安排。

公司秘書  
**李志忠** 謹啟  
2023年3月24日

恒生銀行有限公司  
Hang Seng Bank Limited  
於香港註冊成立之有限公司  
Incorporated in Hong Kong with limited liability