



## Personal Identification Number

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# NOTIFICATION LETTER TO SHAREHOLDER

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11 April 2023

Dear Shareholder(s),

**Power Assets Holdings Limited (the “Company”)**

**1. Annual General Meeting (“AGM”) of the Company**

The AGM of the Company will be held as a hybrid meeting at the Grand Ballroom, 1st Floor, Harbour Grand Kowloon, 20 Tak Fung Street, Hung Hom, Kowloon, Hong Kong and online on Wednesday, 17 May 2023 at 2:45 p.m.

**Online Attendance at the AGM**

In addition to physical attendance, you have the option to attend, participate and vote at the AGM through online access by visiting <https://web.lumiagm.com>. If you attend the AGM online, you will be able to view a live webcast of the AGM, cast your vote on the resolutions in real time and submit questions through the online platform to the Company. The online platform will be open for shareholders to log in approximately 30 minutes prior to the commencement of the AGM (i.e. around 2:15 p.m. on 17 May 2023). Please refer to the circular of the Company dated 11 April 2023 for details of the AGM arrangement.

Your login details for the AGM online platform are as follows:

- Meeting ID : 121-698-644
- Username : your 10-digit shareholder reference number starting with “C” (“SRN”) printed under the barcode on the top right corner of this letter
- Password : the 5-digit Personal Identification Number (PIN) below the SRN

**Please keep the login details in safe custody for use at the AGM and do not disclose them to anyone else.**

For corporate shareholders who wish to attend the AGM online, please call Computershare Hong Kong Investor Services Limited, the Company’s share registrar at its hotline (852) 2862 8558 for arrangement.

**2. Notice of Publication of (1) Annual Report 2022, (2) Circular dated 11 April 2023, (3) Notice of Annual General Meeting, and (4) Proxy Form (collectively “Current Corporate Communications”)**

The Company’s Current Corporate Communications are available on the Company’s website at [www.powerassets.com](http://www.powerassets.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking “Investor Information” on the home page of the Company’s website and selecting “Announcements & Circulars” or by searching on the HKEXnews website. If you have elected to receive the Company’s Corporate Communications\* in printed form, the printed copies of the Current Corporate Communications of your selected language(s) are enclosed.

Shareholders who have elected (or are deemed to have consented) to access the Company’s Corporate Communications posted on the Company’s website instead of receiving printed copies, if for any reason, have difficulty in accessing the Current Corporate Communications via the Company’s website, will upon request to the Company or the Company’s share registrar, promptly be sent the Current Corporate Communications in printed form free of charge. Shareholders who have received the printed copy of only the English or Chinese version of the Current Corporate Communications may request a printed copy in the other language.

If you wish to receive printed copies of the Current Corporate Communications, or change your choice as to the means of receipt and/or the language of all future Corporate Communications, please complete the Request Form enclosed with this letter and return it to the Company’s share registrar, Computershare Hong Kong Investor Services Limited, by using the mailing label at the bottom of the Request Form. There is no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp and return it to the share registrar’s address at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. The Request Form may also be downloaded from the Company’s website at [www.powerassets.com](http://www.powerassets.com) or the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

Please note that you are entitled to change your choice as to the means of receipt (i.e. in printed form or by electronic means through the Company’s website) and/or the language of the Company’s Corporate Communications at any time by notice in writing to the Company’s share registrar or by email to the Company at [mail@powerassets.com](mailto:mail@powerassets.com).

Should you have any queries relating to the above matters, please call the telephone hotline of the Company’s share registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday (excluding public holidays) or send an email to [mail@powerassets.com](mailto:mail@powerassets.com).

Yours faithfully,

**Alex Ng**  
Company Secretary

\* Corporate Communications include but are not limited to (a) directors’ report, annual accounts together with a copy of the auditor’s report and, where applicable, summary financial report; (b) interim report and, where applicable, summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.



股東之姓名及地址:

Shareholder Name and Address:

## 申請表格 Request Form

致: 電能實業有限公司(「本公司」)

(股份代號: 0006)

經股權登記處

香港中央證券登記有限公司轉交

香港灣仔皇后大道東 183 號合和中心 17M 樓

To: Power Assets Holdings Limited (the "Company")

(Stock Code: 0006)

c/o Share Registrar

Computershare Hong Kong Investor Services Limited

17M Floor, Hopewell Centre, 183 Queen's Road East,

Wan Chai, Hong Kong

甲部 本人/我們現欲以下列方式收取是次公司通訊\*之印刷本:

Part A I/We would like to receive a printed version of the Current Corporate Communications\* in the manner as indicated below:

(請從下列選擇中, 僅在其中一個空格內劃上「X」號 Please mark (X) in ONLY ONE of the following boxes)

 僅收取英文印刷本; 或  
Printed English copy ONLY; OR
  僅收取中文印刷本; 或  
Printed Chinese copy ONLY; OR
  收取英文及中文印刷本  
Both printed English and Chinese copies

乙部 本人/我們現欲更改以下列方式及/或語言選擇收取日後公司通訊\*:

Part B I/We would like to change the means of receipt and/or choice of language(s) of future Corporate Communications\* as indicated below:

(請從下列選擇中, 僅在其中一個空格內劃上「X」號 Please mark (X) in ONLY ONE of the following boxes)

 瀏覽日後在公司網站發表之公司通訊的網上版本(英文版及中文版), 以代替收取印刷本, 並於本公司在網站刊發公司通訊文件時收取有關公司通訊發佈之通知信函印刷本; 或  
To access future Corporate Communications in electronic form published, in both English and Chinese languages, on the Company's website in place of receiving printed copies, and receive printed notification letter of the publication of the Corporate Communication on the Company's website every time that the Company publishes a Corporate Communication on its website; OR
  僅收取英文印刷本; 或  
Printed English copy ONLY; OR
  僅收取中文印刷本; 或  
Printed Chinese copy ONLY; OR
  收取英文及中文印刷本  
Both printed English and Chinese copies

股東姓名\*

Name(s) of Shareholder(s)\*

簽名

Signature

(請用英文正楷填寫 Please use ENGLISH BLOCK LETTERS)

地址\*

Address\*

(請用英文正楷填寫 Please use ENGLISH BLOCK LETTERS)

聯絡電話號碼(可選擇是否填寫)

Contact Telephone Number (Optional)

日期

Date

# 假如閣下從本公司或香港交易及結算有限公司之網站下載本申請表格, 請必須填上有關資料。

You are required to fill in the details if you download this Request Form from the Company's website or the website of Hong Kong Exchanges and Clearing Limited.

附註 Notes:

- 請閣下清楚填寫所有資料。  
Please complete all your details clearly.
- 如在甲部或乙部作出超過一項選擇, 或在表格未有作出選擇, 或未有簽署, 或在其他方面填寫不正確, 本表格將會作廢。  
Any form with more than one box marked (X) in Part A or Part B, with no box marked (X), with no signature or otherwise incorrectly completed will be void.
- 如屬聯名股東, 則本申請表格須由該名於本公司股東名冊上排名首位的股東簽署, 方為有效。  
If your shares are held in joint names, the shareholder whose name appears first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.
- 乙部適用於發送予閣下之所有日後之公司通訊, 直至(i)閣下通知本公司或本公司之股權登記處香港中央證券登記有限公司另外之安排, 或(ii)閣下停止持有本公司的股份。  
Part B will apply to all future Corporate Communications to be sent to you (i) until you notify the Company or the Company's share registrar, Computershare Hong Kong Investor Services Limited, to the contrary, or (ii) unless you have ceased to have holdings in the Company.
- 為免存疑, 任何在本申請表格上的額外指示, 本公司將不予處理。  
For the avoidance of doubt, the Company does not accept any other instruction given on this Request Form.

\* 公司通訊包括但不限於(a)董事局報告、年度賬目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委派代表書  
Corporate Communications include but are not limited to (a) directors' report, annual accounts together with a copy of the auditor's report and, where applicable, summary financial report; (b) interim report and, where applicable, summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

## 收集個人資料聲明 PERSONAL INFORMATION COLLECTION STATEMENT

本聲明所指的「個人資料」具有《個人資料(私隱)條例》(第486章)(「私隱條例」)賦予「個人資料」之相同涵義, 當中包括閣下的姓名、郵寄地址及聯絡電話號碼。

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which includes your name, mailing address and contact telephone number.

閣下於本表格所提供的個人資料將用以處理閣下要求索取相關公司通訊印刷本之指示。閣下乃基於自願性質提供有關資料, 惟倘閣下並無提供個人資料, 本公司可能無法處理閣下的指示。

Your Personal Data provided in this form will be used in connection with processing your request for obtaining printed copy(ies) of the relevant Corporate Communication(s). Your supply of Personal Data is on a voluntary basis. However, the Company may not be able to process your request unless you provide us with your Personal Data.

本公司可就上述用途將閣下的個人資料披露或轉移給本公司的股權登記處及/或其他公司或團體, 或按法例規定(例如應法庭命令或執法機關的要求)作出披露或轉移, 並將在適當期間內保留該等個人資料作核實及記錄用途。

Your Personal Data will be disclosed or transferred to the Company's share registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, for example, in response to a court order or a law enforcement agency's request, and will be retained for such period as may be necessary for the Company's verification and record purpose.

閣下有權根據私隱條例查閱及/或更正閣下的個人資料。任何查閱及/或更正閣下個人資料的要求, 均須透過以下其中一項途徑以書面方式提出:

You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the following means:

郵寄: 香港灣仔皇后大道東 183 號合和中心 17M 樓  
香港中央證券登記有限公司  
個人資料私隱主任

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wanchai, Hong Kong

電郵: PrivacyOfficer@computershare.com.hk

By email to: PrivacyOfficer@computershare.com.hk

## 郵寄標籤 Mailing Label

香港中央證券登記有限公司

Computershare Hong Kong Investor Services Limited

簡便回郵號碼 Freepost No.: 37

香港 Hong Kong

當閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄, 閣下無需支付郵費或貼上郵票。

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

## Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact