

Zhixin Group Holding Limited
智欣集團控股有限公司
(the “Company” and 「本公司」)

**Terms of reference of the Strategy Committee (the “Committee”)
of the Board (the “Board”) of Directors (the “Directors”) of the Company**
董事（「董事」）會（「董事會」）戰略委員會（「委員會」）
權責範圍

（中文本為翻譯稿，僅供參考用）

1. Constitution

組成

- 1.1 The Committee is established pursuant to a resolution passed by the Board at its meeting held on 6 April 2023.

委員會是按本公司董事會於2023年4月6日會議通過成立的。

2. Membership

成員

- 2.1 Members of the Committee shall be appointed by the Board from amongst the members of the Board and shall consist of not less than three members.

委員會成員由董事會從董事會成員中挑選，委員會人數最少3名。

- 2.2 The Chairman of the Committee shall be appointed by the Board.

委員會主席由董事會委任。

- 2.3 The company secretary of the Company shall be the secretary of the Committee. In the absence of the secretary of the Committee, Committee members present at the meeting may elect among themselves or appoint another person as the secretary for that meeting.

本公司的公司秘書為委員會的秘書。如委員會秘書缺席，出席的委員會將在他們當中選出秘書或委任其他人擔任秘書。

2.4 The appointment of the members or secretary of the Committee may be revoked, or additional members may be appointed to the Committee by separate resolutions passed by the Board and by the Committee. An appointment of Committee member shall be automatically revoked if such member ceases to be a member of the Board.

3. Proceedings of the Committee

3.1 *Notice:*

- (a) Unless otherwise agreed by all the Committee members (either orally or in writing), a meeting shall be called by at least 14 days' notice. Such notice shall be sent to each member of the Committee, and to any other person invited to attend. Irrespective of the length of notice being given, attendance of a Committee member at a meeting constitutes a waiver of such notice unless the Committee member attending the meeting attends for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business on the grounds that the meeting has not been properly convened.
- (b) A Committee member may and, on the request of a Committee member, the secretary to the Committee shall, at any time summon a Committee meeting. Notice shall be given to each Committee member in person orally or in writing or by telephone or by email or by facsimile transmission at the telephone or facsimile or address or email address from time to time notified to the secretary by such Committee member or in such other manner as the Committee members may from time to time determine.

經董事會及委員會分別通過決議，方可委任額外的委員會的成員、更替或罷免委員會的成員或秘書。如該委員會成員不再是董事會的成員，該委員會成員的任命將自動撤銷。

會議程序

會議通知：

- (a) 除非委員會全體成員（口頭或書面）同意，召開委員會的會議通知期，不應少十四天。不論通知期長短，委員會成員出席會議將被視為其放棄受到足期通知的權利，除非出席該會議的委員會成員的目的為在會議開始之時，以會議還沒有得到正確地召開為理由地，反對會議處理任何事項。
- (b) 任何委員會成員或委員會秘書（應委員會任何成員的請求時）可於任何時候召集委員會會議。召開會議通告必須親身以口頭或以書面形式、或以電話、電子郵件、傳真或其他委員會成員不時議定的方式發出予各委員會成員（以該成員最後通知秘書的電話號碼、傳真號碼、地址或電子郵箱地址為準）。

- (c) Any notice given orally shall be confirmed in writing as soon as practicable and before the meeting.
- (c) 以口頭方式作出的會議通知，應盡快（及在會議召開前）以書面方式確實。
- (d) Notice of meeting shall state the time and place of the meeting. An agenda together with other documents which may be required to be considered by the members of the Committee for the purposes of the meeting should generally be delivered to all Committee members seven days (and in any event not less than three days) before the intended date of the Committee meeting (or such other period as all the Committee members may agree).
- (d) 會議通告必須說明開會的時間、地點。議程及隨附有關文件一般在預期召開委員會會議前7天（無論如何不少於3天）（或其他經所有委員同意的其他時段）送達各成員參閱。

3.2 **Quorum:** The quorum of the Committee meeting shall be two members of the Committee.

法定人數：法定人數為兩位成員。

3.3 **Frequency:** Meetings shall be held at least once every year.

開會次數：每年最少開會一次。

3.4 Meetings may be held in person, or by means of such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and participation in such a meeting shall constitute presence in person at such meeting.

會議可由委員會成員親身出席，或以電話、電子、或其他可讓出席會議的人員同時及實時與對方溝通的方式進行，而以上述方式出席會議等同於親身出席有關會議。

3.5 A resolution in writing signed by all the Committee members shall be as valid and effectual as if it had been passed at a meeting of the Committee and may consist of several documents in like form each signed by one or more of the Committee members.

經由委員會全體成員簽署通過的書面決議案與經由委員會會議通過的決議案具有同等效力，而有關書面決議案可由一名或以上委員會成員簽署格式類似的多份文件組成。

4. Alternate Committee members

委任代表

4.1 A Committee member may not appoint any alternate.

委員會成員不能委任代表。

5. Authority of the Committee

委員會的權力

5.1 The Committee may exercise the following powers:

委員會可以行使以下權力：

(a) to obtain outside legal or other independent professional advice at the expenses of the Company on any matters within these terms of reference as it considers necessary and to secure the attendance of outsiders with relevant experience and expertise at its meetings, if it considers this necessary;

(a) 如委員會覺得有需要，可就涉及本職權範圍的事宜向有相關經驗及專業才能的獨立第三方尋求獨立法律及其他專業意見，並由本公司支付有關費用；

(b) to have access to sufficient resources in order to perform its duties;

(b) 可取得足夠資源以履行其職務；

(c) to review annually these terms of reference and their effectiveness in the discharge of its duties and to make recommendation to the Board any changes it considers necessary; and

(c) 每年檢討本職權範圍及其有效性，如委員會覺得有需要，可向董事會提供修改建議；及

(d) to exercise such powers as the Committee may consider necessary and expedient so that their duties under section 6 below can be properly discharged.

(d) 為使委員會能恰當地執行其於第七章項下的責任，其認為有需要及有益的權力。

5.2 The Committee should be provided with sufficient resources to discharge its duties.

委員會應獲供給充足資源以履行其職責。

6. Duties

戰略委員會的責任

6.1 The duties of the Committee shall be:

戰略委員會負責履行以下責任：

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| (a) to make recommendations to the Board on the Company's long-term development strategies and plans, including future positioning, strategic direction, business model and growth strategy; | (a) 就本公司的長期發展戰略和規劃向董事會提出建議，包括未來定位、戰略方向、業務模式和發展戰略； |
| (b) to research and recommend on matters impacting the development of the Company; | (b) 研究影響本公司發展的事項，並向董事會提出建議； |
| (c) to study changes on economic environment and make recommendations to the Board for potential changes to relevant development plans and proposals;; | (c) 研究經濟環境的變化及對相關發展計劃及方案提出潛在變化，並向董事會提出建議； |
| (d) to review and make recommendations to the Board for the expansion to new markets, launch of new businesses and research and development of new products of the Company; | (d) 檢討本公司拓展新興市場、開展新業務以及研究和開發新產品，並向董事會提出建議； |
| (e) to provide guidance on the medium to long-term challenges of the Company; | (e) 為本公司的中、長期挑戰提供指導； |
| (f) to review and make recommendations to the Board on the formulation of the near to medium-term strategic focus, including the strategic development plan, and evaluate and monitor the implementation of such plans and proposals; and | (f) 檢討近期至中期戰略重點（包括戰略性發展計劃）制定，並向董事會提出建議，並評估和監督該等計劃和方案的執行；及 |
| (g) to perform such other duties as the Board may from time-to-time delegate to the Committee. | (g) 履行董事會不時委任予策略委員會之其他職責。 |

7. Reporting procedures

- 7.1 The secretary shall, at the beginning of each meeting, ascertain and record the existence of any conflicts of interest and minute them accordingly. The relevant member of the Committee shall not be counted towards the quorum and he must abstain from voting on any resolution of the Committee in which he or any of his associates has a material interest, unless the exceptions set out in note 1 to Appendix 3 to the Rules Governing the Listing of Securities (the “**Listing Rules**”) on The Stock Exchange of Hong Kong Limited apply.
- 7.2 Full minutes of Committee meetings shall be kept by a duly appointed secretary of the meeting (who should normally be the company secretary). Draft and final versions of minutes of the Committee meetings should be sent to all Committee members for their comment and records within a reasonable time after the meeting (generally, meaning within 14 days after the meeting). Once the minutes are signed, the secretary shall circulate the minutes and reports of the Committee to all members of the Board.
- 7.3 The secretary of the Committee shall keep record of all meetings of the Committee held during each financial year of the Company and records of individual attendance of members of the Committee, on a named basis, at meetings held during that financial year.

會議紀錄及書面決議的傳閱

秘書應在每次會議開始時查問是否有任何利益衝突並記錄在會議紀錄中。有關的委員會成員將不計入法定人數內，而除非香港聯合交易所有限公司的證券上市規則（「上市規則」）附錄三附註一適用，相關委員就他或其任何聯繫人有重大利益的委員會決議必需放棄投票。

委員會的完整會議紀錄應由正式委任的會議秘書（通常為公司秘書）保存。會議紀錄的初稿及最後定稿應在會議後一段合理時間（一般指委員會會議結束後的14天內）內先後發送委員會全體成員，初稿供成員表達意見，最後定稿作其紀錄之用。會議紀錄獲簽署後，秘書應將委員會的會議紀錄和報告傳閱予董事會所有成員。

委員會秘書應就本公司各財政年度內委員會所有會議之會議紀錄存盤，以及具名記錄每名成員於委員會會議的出席率。

8. Annual general meeting

股東週年大會

8.1 The chairman of the Committee or in his absence, another member of the Committee or failing this, his duly appointed delegate, shall attend the annual general meeting of the Company and be prepared to answer questions at the annual general meeting on the Committee's activities and their responsibilities.

委員會的主席，或在委員會主席缺席時由另一名委員(或如該名委員未能出席，則其適當委任的代表)應出席股東週年大會，並就委員會的活動及其職責在股東週年大會上響應問題。

9. Reporting responsibilities

匯報責任

The Committee shall report to the Board after each meeting.

委員會應於每次委員會會議後向董事會作出匯報。

10. Continuing application of the articles of association of the Company

本公司組織章程的持續適用

10.1 The articles of association of the Company regulating the meetings and proceedings of the Directors so far as the same are applicable and are not replaced by the provisions in these terms of reference shall apply to the meetings and proceedings of the Committee.

就前文未有作出規範，但本公司章程作出了規範的董事會會議程序的規定，適用於委員會的會議程序。

11. Powers of the Board

11.1 The Board may, subject to compliance with the articles of association of the Company and the Listing Rules (including the Corporate Governance Code set out in Appendix 14 to the Listing Rules or if adopted by the Company, the Company's own code of corporate governance practices), amend, supplement and revoke these terms of reference and any resolution passed by the Committee provided that no amendments to and revocation of these terms of reference and the resolutions passed by the Committee shall invalidate any prior act and resolution of the Committee which would have been valid if such terms of reference or resolution had not been amended or revoked.

11.2 The Strategy Committee shall be responsible for approving all disclosure statements in relation to the Strategy Committee, including but not limited to relevant disclosure statements in annual reports, interim reports and information uploaded on the websites of the Company and The Stock Exchange of Hong Kong Limited.

12. Publication of the terms of reference of the Committee

The Committee should make available its terms of reference, explaining its role and the authority delegated to it by the Board by including them on the website of the Company and on the website of The Stock Exchange of Hong Kong Limited.

董事會權力

本職權範圍所有規則及委員會通過的決議，可以由董事會在不違反公司章程及上市規則的前提下（包括上市規則之附錄十四《企業管治守則》或公司自行制定的企業管治常規守則（如被採用）），隨時修訂、補充及廢除，惟有關修訂、補充及廢除，並不影響任何在有關行動作出前，委員會已經通過的決議或已採取的行動的有效性。

戰略委員會須負責審批有關戰略委員會的所有披露陳述，包括但不限於在年報、中期報告及在本公司網站及香港聯合交易所有限公司網站上載資料內的相關披露陳述。

委員會職權範圍的刊登

委員會應在本公司的網站及香港聯合交易所有限公司的網站公開其職權範圍，解釋其角色及董事會轉授予其的權力。

Adopted on 6 April 2023
於2023年4月6日採納