



中国石化  
SINOPEC

## SINOPEC KANTONS HOLDINGS LIMITED

(中石化冠德控股有限公司)\*

(incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code: 934)

(股份代號: 934)

14 April 2023

To the Shareholders

Dear Sir/Madam,

### Notification of Publication of 2022 Annual Report, Circular dated 14 April 2023, Notice of Annual General Meeting and Form of Proxy (the “Current Corporate Communications”)

Sinopec Kantons Holdings Limited (the “Company”) hereby notifies you that the Current Corporate Communications, in both English and Chinese versions, are available on the Company’s website at [www.sinopec.com.hk](http://www.sinopec.com.hk) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk).

If you would like to (i) receive the Current Corporate Communications in printed form or in a language other than your existing choice, and/or (ii) change your choice of means of receipt and/or language of future corporate communications of the Company (the “Corporate Communications”) <sup>Note</sup>, please complete the enclosed change request form (the “Change Request Form”) and sign and return it by mail or by hand to the Company c/o the branch share registrar and transfer office of the Company in Hong Kong (the “Share Registrar”), Tricor Secretaries Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post the Change Request Form in Hong Kong, you may use the freepost mailing label provided when returning the Change Request Form to the Company. If you are mailing the Change Request Form from overseas, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Change Request Form to [sinopec0934-ecom@hk.tricorglobal.com](mailto:sinopec0934-ecom@hk.tricorglobal.com).

You are entitled at any time by reasonable notice in writing to the Company c/o the Share Registrar to change your choice of means of receipt and/or language of future Corporate Communications. Even if you have chosen (or are deemed to have consented) to access all future Corporate Communications by electronic means through the Company’s website at [www.sinopec.com.hk](http://www.sinopec.com.hk) (the “Website Version”) but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company or the Share Registrar will, upon your written request, send the Corporate Communications to you in printed form free of charge.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Share Registrar on request. They will also be available on the Company’s website at [www.sinopec.com.hk](http://www.sinopec.com.hk) and the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any query relating to this letter, please call the dial-up hotline of the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By Order of the Board  
Sinopec Kantons Holdings Limited  
Chen Yaohuan  
Chairman

Encl.

Note: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to: (a) directors’ reports, annual accounts together with the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

\* For identification purposes only

敬啟者：

### 二零二二年年報、日期為二零二三年四月十四日之通函、股東週年大會通告及代表委任表格(「本次公司通訊」)之發佈通知

中石化冠德控股有限公司(「本公司」)謹此通知閣下，本次公司通訊之英文及中文版已在本公司網站[www.sinopec.com.hk](http://www.sinopec.com.hk)及香港聯合交易所有限公司(「聯交所」)網站[www.hkexnews.hk](http://www.hkexnews.hk)登載。

如閣下希望(i)收取本次公司通訊之印刷本或有別於閣下現行選擇的語言版本之印刷本，及/或(ii)更改閣下就收取日後本公司之公司通訊(「公司通訊」)<sup>附註</sup>之收取方式及/或語言版本之選擇，請填妥及簽署隨本函附上之變更要求表格(「變更要求表格」)，並郵寄或親身交回本公司於香港之股份過戶登記分處(「股份過戶登記處」)卓佳秘書商務有限公司，地址為香港夏愨道16號遠東金融中心17樓，再轉交本公司。如閣下於香港投寄變更要求表格，可使用已提供之郵寄標籤將變更要求表格寄回本公司。如閣下於海外投寄變更要求表格，則請貼上適當郵票。閣下亦可將已適當地填妥並簽署的變更要求表格掃描本電郵至[sinopec0934-ecom@hk.tricorglobal.com](mailto:sinopec0934-ecom@hk.tricorglobal.com)。

閣下有權隨時透過股份過戶登記處發出合理之書面通知以通知本公司，更改閣下就收取日後公司通訊之收取方式及/或語言版本之選擇。即使閣下已選擇(或被視為已同意)透過本公司網站[www.sinopec.com.hk](http://www.sinopec.com.hk)以電子方式存取所有日後公司通訊(「網上版本」)，如因任何理由以致收取或接收公司通訊之網上版本時出現困難，本公司或股份過戶登記處將於收到閣下之書面要求後，免費寄送公司通訊之印刷本。

請注意，股份過戶登記處應要求提供所有日後公司通訊之英文及中文印刷本，有關公司通訊亦將於本公司網站[www.sinopec.com.hk](http://www.sinopec.com.hk)及聯交所網站[www.hkexnews.hk](http://www.hkexnews.hk)登載。

如閣下對本函有任何疑問，請於辦公時間內(星期一至星期五上午九時正至下午五時正，香港公眾假期除外)致電股份過戶登記處電話熱線(852) 2980 1333查詢。

此致  
列位股東 台照

承董事會命  
中石化冠德控股有限公司  
主席  
陳堯煥  
謹啟

二零二三年四月十四日

附件

附註：公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同獨立核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

\* 僅供識別

## CHANGE REQUEST FORM 變更要求表格

**To: Sinopec Kantons Holdings Limited**  
(Incorporated in Bermuda with limited liability)  
(Stock Code: 934)  
c/o Tricor Secretaries Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

**致： 中石化冠德控股有限公司**  
(於百慕達註冊成立之有限公司)  
(股份代號：934)  
經卓佳秘書商務有限公司  
香港夏愨道16號  
遠東金融中心17樓

**Part A 甲部**

I/We would like to receive the printed version(s) of the Current Corporate Communications in the manner as indicated below:

本人/我們希望以下列方式收取本次公司通訊之印刷本：

(Please mark a "✓" in **ONLY ONE** of the following boxes.) (請從下列選擇中，僅在其中一個空格內劃上「✓」號。)

- to receive the **printed English version** of the Current Corporate Communications; **OR**  
收取本次公司通訊之英文印刷本；或
- to receive the **printed Chinese version** of the Current Corporate Communications; **OR**  
收取本次公司通訊之中文印刷本；或
- to receive both the **printed English and Chinese versions** of the Current Corporate Communications.  
同時收取本次公司通訊之英文及中文印刷本。

**Part B 乙部**

I/We would like to receive the future Corporate Communications in the manner as indicated below:

本人/我們希望以下列方式收取日後公司通訊：

(Please mark a "✓" in **ONLY ONE** of the following boxes.) (請從下列選擇中，僅在其中一個空格內劃上「✓」號。)

- to access all future Corporate Communications by **electronic means** through the Company's website at [www.sinopec.com.hk](http://www.sinopec.com.hk) instead of receiving printed copies, and receive an email notification to my/our email address below or a notification letter of the publication of the Corporate Communications on the Company's website; **OR**  
透過本公司網站 [www.sinopec.com.hk](http://www.sinopec.com.hk) 以電子方式存取所有日後公司通訊，以代替收取印刷本，並收取公司通訊已在本公司網站公佈之電郵通知至本人/我們下列之電郵地址或通知信函；或

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(Please fill in your email address.) (請填寫 閣下之電郵地址。)

- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**  
僅收取所有日後公司通訊之英文印刷本；或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**  
僅收取所有日後公司通訊之中文印刷本；或
- to receive both the **printed English and Chinese versions** of all future Corporate Communications.  
同時收取所有日後公司通訊之英文及中文印刷本。

Shareholder's full name:  
股東全名： \_\_\_\_\_  
(Please use **ENGLISH BLOCK LETTERS**.) (請用英文正楷填寫。)

Signature:  
簽名： \_\_\_\_\_

Address:  
地址： \_\_\_\_\_  
(Please use **ENGLISH BLOCK LETTERS**.) (請用英文正楷填寫。)

Contact telephone number:  
聯絡電話號碼： \_\_\_\_\_

Date:  
日期： \_\_\_\_\_

**Notes 附註：**

- Please complete all your details clearly. Any Change Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.  
請 閣下清楚填寫所有資料。本公司將有酌情權決定任何未有清楚填寫或填寫不正確之變更要求表格無效。
- If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本變更要求表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- For the avoidance of doubt, the Company does not accept any special instructions written on this Change Request Form.  
為免存疑，本公司概不接受於本變更要求表格上書寫之任何額外指示。
- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' reports, annual accounts together with the independent auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.  
公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同獨立核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)函通；及(f)代表委任表格。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

閣下之「個人資料」相等於《個人資料(私隱)條例》(第486章)(「《私隱條例》」)所定義之「個人資料」，當中可能包括但不限於 閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

閣下是自願提供個人資料，以便按 閣下選擇之方式收取公司通訊。本公司將在有需要之期間，保存 閣下之個人資料作核實及記錄用途。

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

閣下有權根據《私隱條例》中的條款，查閱及/或修改 閣下之個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail to: Privacy Compliance Officer  
Tricor Secretaries Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

郵寄至： 私隱事務主任  
卓佳秘書商務有限公司  
香港夏愨道16號遠東金融中心17樓  
電郵至： sinopec0934-ecom@hk.tricorglobal.com

By email to: sinopec0934-ecom@hk.tricorglobal.com

**MAILING LABEL 郵寄標籤**

Please cut the mailing label and stick it on an envelope to return this Change Request Form to us.

**No postage stamp is necessary if posted in Hong Kong.**

閣下寄回此變更要求表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄，毋須貼上郵票。

**Tricor Secretaries Limited**  
**卓佳秘書商務有限公司**  
**Freepost No. 10 GPO 簡便回郵號碼10 GPO**  
**Hong Kong 香港**