

# 农夫山泉

NONGFU SPRING CO., LTD.

農夫山泉股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立的股份有限公司)

(Stock code 股份代號: 9633)

## NOTIFICATION LETTER 通知信函

17 April 2023

Dear H Shareholder(s),

**Nongfu Spring Co., Ltd. (the "Company")**

**- Notice of Publication of 2022 Annual Report, Circular, Notice and Proxy Form of the Annual General Meeting ("Current Corporate Communications") and 2022 Sustainability Report**

The English and Chinese versions of the Company's Current Corporate Communications and 2022 Sustainability Report are available on the Company's website at [www.nongfuspring.com](http://www.nongfuspring.com) and the HKEXnews's website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the relevant documents by clicking "Investor Relations" on the home page of the Company's website and viewing them through Adobe® Reader® or browsing through the HKEXnews's website. If applicable, the arranged printed form(s) of Current Corporate Communications are enclosed.

If you would like to receive a printed version of the Current Corporate Communications in English language version only, or in Chinese language version only or in both English and Chinese language versions, or if you would like to change your choice of language(s) and/or means of receipt of the Company's future Corporate Communications<sup>#</sup>, please complete the Change Request Form on the reverse side of this letter and return it to the Company c/o Computershare Hong Kong Investor Services Limited (the "H Share Registrar") by using the mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. You may also send an email with a scanned copy of the Change Request Form to [nongfuspring.ecom@computershare.com.hk](mailto:nongfuspring.ecom@computershare.com.hk). The Change Request Form may also be downloaded from the Company's website at [www.nongfuspring.com](http://www.nongfuspring.com) or the HKEXnews's website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have chosen (or are deemed to have consented) to read the website version of the Corporate Communications but for any reason have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the H Share Registrar's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays or send an email to [nongfuspring.ecom@computershare.com.hk](mailto:nongfuspring.ecom@computershare.com.hk).

For and on behalf of the board of directors  
**Nongfu Spring Co., Ltd.**  
**Zhong Shanshan**  
Chairman

<sup>#</sup> Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of its securities, including but not limited to (a) the annual reports and its summary financial reports (where applicable) (and all reports and accounts contained therein); (b) the interim reports and its summary interim reports (where applicable) (and all reports and accounts contained therein); (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms

各位 H 股股東：

**農夫山泉股份有限公司（「本公司」）**

**- 2022 年度報告、年度股東大會之通函、通告及委任表格（「本次公司通訊」）及 2022 可持續發展報告之發佈通知**

本公司的本次公司通訊及 2022 可持續發展報告的中、英文版本已上載於本公司網站（[www.nongfuspring.com](http://www.nongfuspring.com)）及香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）。請在本公司網站主頁點入「投資者關係」欄目並使用 Adobe® Reader® 開啟查閱或在香港交易所披露易網站瀏覽有關文件。如適用，謹此按安排附上本次公司通訊的印刷本。

如閣下欲僅收取本次公司通訊之英文印刷本、或僅收取中文印刷本，或同時收取英文及中文印刷本，或欲更改收取本公司日後公司通訊<sup>#</sup>之語言版本及 / 或收取方式之選擇，請填妥在本函背面的變更申請表，並使用隨附之郵寄標籤經香港中央證券登記有限公司（「H 股證券登記處」）寄回本公司（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）。H 股證券登記處地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。閣下亦可把已填妥之變更申請表的掃描副本電郵至 [nongfuspring.ecom@computershare.com.hk](mailto:nongfuspring.ecom@computershare.com.hk)。變更申請表亦可於本公司網站（[www.nongfuspring.com](http://www.nongfuspring.com)）或香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）內下載。

如閣下已選擇（或被視為已同意）以電子形式收取公司通訊，惟因任何理由以致收取或接收本次公司通訊上出現困難，只要閣下提出要求，本公司將儘快寄上所要求的本次公司通訊的印刷本，費用全免。

閣下如對本函內容有任何疑問，請致電 H 股證券登記處之電話熱線(852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午 9 時正至下午 6 時正或電郵至 [nongfuspring.ecom@computershare.com.hk](mailto:nongfuspring.ecom@computershare.com.hk)。

代表董事會  
**農夫山泉股份有限公司**  
董事長  
鍾睽睽

2023 年 4 月 17 日

<sup>#</sup> 公司通訊指本公司刊發或將予刊發以供其任何證券持有人參照或採取行動的任何文件，包括但不限於：(a) 年度報告及其財務摘要報告（如適用）（及其中包含的所有報告及賬目）；(b) 中期報告及其中期摘要報告（如適用）（及其中包含的所有報告及賬目）；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格

Shareholder Name and Address 股東之姓名及地址：

## Change Request Form 變更申請表

To: Nongfu Spring Co., Ltd. (the "Company")  
(Stock Code: 9633)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wan Chai, Hong Kong

致：農夫山泉股份有限公司（「本公司」或「貴公司」）  
（股份代號：9633）  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication(s) in English/Chinese or have chosen (or am/are deemed to have consented) to read the Current Corporate Communication(s) posted on the Company's website:

本人/我們已收取本次公司通訊的英文/中文印刷本或已選擇（或被視為已同意）閱覽 貴公司網站所登載的本次公司通訊：

Part A I/We would like to receive a printed version of the Current Corporate Communication(s) of the Company in the manner as indicated below:

甲部 本人/我們現欲以下列方式收取 貴公司本次公司通訊的印刷本：

(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

I/We would like to receive a printed copy in English only.  
本人/我們現欲僅收取一份英文印刷本。

I/We would like to receive a printed copy in Chinese only.  
本人/我們現欲僅收取一份中文印刷本。

I/We would like to receive both the printed English and Chinese copies.  
本人/我們現欲收取英文和中文各一份印刷本。

Part B I/We would like to change the choice of language(s) and/or means of receipt of future Corporate Communications<sup>#</sup> of the Company as indicated below

乙部 本人/我們現欲更改以下列方式收取 貴公司日後公司通訊<sup>#</sup>的語言版本及/或收取方式：

(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

to read the website version of all future Corporate Communications published on the Company's website in place of receiving printed copies; and receive a printed notification of the publication of Corporate Communications on its website by post; OR  
瀏覽本公司網站登載的所有日後的公司通訊的網上版本，以代替收取印刷本，並以郵寄收取公司就其於網站登載公司通訊而發出的通知的印刷本；或

to receive the printed English version of all future Corporate Communications only; OR  
僅收取所有日後公司通訊的英文印刷本；或

to receive the printed Chinese version of all future Corporate Communications only; OR  
僅收取所有日後公司通訊的中文印刷本；或

to receive both printed English and Chinese versions of all future Corporate Communications.  
同時收取所有日後公司通訊的英文及中文印刷本。

Name(s) of H Shareholders (s)  
H 股股東姓名

Contact telephone number  
聯絡電話號碼

(Please use ENGLISH BLOCK LETTERS 請用英文正體填寫)

Signature  
簽名

Date  
日期

## Notes 備註：

- Please complete all your details clearly. Please specify your name and address clearly in CAPITAL LETTERS IN ENGLISH on the top left hand corner in this Request Form if you downloaded this form from the web. 請 閣下清楚填寫所有資料。倘若 閣下從網上下載本申請表格，請於本表格左上方用英文正楷清楚註明 閣下的姓名及地址。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid. 如屬聯名股東，則本變更申請表須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Any Request Forms with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void. 如在任何申請表格中有超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，將被作廢。
- For the avoidance of doubt, the Company do not accept any other instructions given on this Request Form. 為免存疑，任何在本申請表格上的額外指示，本公司將不予處理。

# Corporate Communications include but not limited to (a) the annual reports and its summary financial reports (where applicable) (and all reports and accounts contained therein), (b) the interim reports and its summary interim reports (where applicable) (and all reports and accounts contained therein), (c) notices of meetings, (d) listing documents, (e) circulars, and (f) proxy forms

# 公司通訊包括但不限於：(a) 年度報告及其財務摘要報告（如適用）（及其中包含的所有報告及賬目）；(b) 中期報告及其中期摘要報告（如適用）（及其中包含的所有報告及賬目）；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格

## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

## Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact