



首惠产融
首惠產業金融服務集團有限公司*
CAPITAL INDUSTRIAL FINANCIAL SERVICES GROUP LIMITED

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code: 730)

(股份代號：730)

NOTIFICATION LETTER 通知信函

18 April 2023

Dear Registered Shareholders,

Capital Industrial Financial Services Group Limited (the “Company”)
– Notification of publication of 2022 Annual Report (the “Current Corporate Communication(s)”)

We hereby notify you that the Current Corporate Communication(s) of the Company in both English and Chinese are now available on the Company’s website at www.capital-ifs.com (by clicking “Investors” under “About Us” on the homepage of the Company’s website) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at www.hkexnews.hk in an accessible format. You may access the Current Corporate Communication(s) through the Company’s website or the Stock Exchange’s website.

You may at any time choose either to receive printed copies of Corporate Communications(Note) in both English and Chinese free of charge or access through the Company’s website at www.capital-ifs.com (the “Website Version”).

Even if you have elected (or are deemed to have consented) to receive the Website Version of all the Corporate Communications, if for any reason, you have difficulty in receiving or gaining access to the Website Version of the Current Corporate Communication(s) or would like to receive a printed copy of the Current Corporate Communication(s), please complete Part A of the Change Request Form (the “Change Request Form”) on the reverse side of this letter, sign and return it by using the enclosed pre-paid mailing label attached (applicable for posting within Hong Kong) to the Company c/o the Company’s branch share registrar in Hong Kong, Tricor Tengis Limited (the “Branch Share Registrar”), by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 730-ecom@hk.tricorglobal.com. The Change Request Form may also be downloaded from the websites of both the Company and the Stock Exchange. The Company or the Branch Share Registrar will, upon receipt of your written request, promptly send the Current Corporate Communication(s) in printed form to you free of charge.

If you would like to change your election of means of receipt of all future Corporate Communications, please complete Part B of the Change Request Form and sign and return it by using the enclosed pre-paid mailing label attached (applicable for posting within Hong Kong) to the Company c/o the Branch Share Registrar to the above address or by email to 730-ecom@hk.tricorglobal.com.

Should you have any queries relating to this letter, please contact the Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to 730-ecom@hk.tricorglobal.com.

Yours faithfully,
By order of the Board
CAPITAL INDUSTRIAL FINANCIAL SERVICES GROUP LIMITED
Sun Yajie
Chairman

Note: “Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to: (a) the directors’ report and its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

致登記股東：

首惠產業金融服務集團有限公司(「本公司」)
2022年年度報告(「本次公司通訊」)之發佈通知

本公司現謹通知閣下，本公司的本次公司通訊的英文及中文版本以可供查索之格式登載於本公司網站(www.capital-ifs.com) (請在本公司網站主頁「關於我們」項下按「投資者專區」)及香港聯合交易所有限公司(「聯交所」)的網站(www.hkexnews.hk)。閣下可透過本公司網站或聯交所網站瀏覽本次公司通訊。

閣下可隨時選擇同時收取公司通訊(附註)之英文及中文印刷本，費用全免，或透過本公司網站(www.capital-ifs.com)瀏覽公司通訊(「網上版本」)。

儘管閣下已選擇(或被視為已同意)收取所有公司通訊之網上版本，惟因任何原因以致閣下收取或接收本次公司通訊之網上版本出現困難或欲收取本次公司通訊之印刷本，請填妥本函背面的更改指示表格(「更改指示表格」)的甲部，並於簽署後使用隨附的已預付郵費郵寄標籤(適用於香港投寄)經本公司於香港之股份過戶登記分處卓佳登捷時有限公司(「股份過戶登記分處」)(地址為香港夏慤道16號遠東金融中心17樓)以郵遞方式或以電郵發送至 730-ecom@hk.tricorglobal.com 交回予本公司。更改指示表格亦可於本公司網站或聯交所網站內下載。本公司或股份過戶登記分處將於收到閣下之書面要求後，立即免費向閣下發送本次公司通訊之印刷本。

閣下如欲更改閣下所有日後公司通訊之收取方式的選擇，請填妥更改指示表格的乙部，並於簽署後使用隨附的已預付郵費郵寄標籤(適用於香港投寄)以郵遞方式至上述地址或以電郵發送至 730-ecom@hk.tricorglobal.com 經股份過戶登記分處交回予本公司。

閣下如有任何與本函有關的疑問，請在辦公時間內致電股份過戶登記分處(852) 2980 1333，辦公時間為星期一至星期五(香港公眾假期除外)上午9時正至下午6時正，或發送電郵至 730-ecom@hk.tricorglobal.com。

承董事局命
首惠產業金融服務集團有限公司
主席
孫亞杰
謹啟

二零二三年四月十八日

附註：「公司通訊」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委派代表書。

Change Request Form 更改指示表格

To: **Capital Industrial Financial Services Group Limited (the “Company”)**
c/o Tricor Tengis Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致：首惠產業金融服務集團有限公司(「本公司」或「貴公司」)
由卓佳登捷時有限公司轉交
香港夏慤道16號
遠東金融中心17樓

Part A – To receive a printed copy of the 2022 Annual Report (the “Current Corporate Communication(s)”):

甲部 – 收取2022年年度報告(「本次公司通訊」)的印刷本：

(Please mark a “✓” in the following box)

(請在下列方框內劃上「✓」號)

I/We have elected (or am/are deemed to have consented) to receive the Current Corporate Communication(s) by electronic means through the Company’s website (the “Website Version”), but I/we now wish to receive a printed copy of the Current Corporate Communication(s).
本人/我們已選擇(或被視為已同意)透過貴公司網站以電子方式收取本次公司通訊(「網上版本」)，但本人/我們現在有意收取本次公司通訊的印刷本。

Part B – To change the election of means of receipt of all future Corporate Communications# of the Company:

乙部 – 更改所有日後貴公司之公司通訊#之收取方式的選擇：

(Please mark a “✓” in ONLY ONE of the following boxes)

(請僅在下列其中一個方框內劃上「✓」號)

to access the Website Version of all future Corporate Communications through the Company’s website instead of receiving printed copies, and to receive a notification letter of the publication of the Corporate Communications on the Company’s website; **OR**
透過本公司網站瀏覽所有日後公司通訊之網上版本，以代替收取印刷本，並收取關於公司通訊於貴公司網站登載之通知信函；或

to receive the printed copies of all future Corporate Communications in both English and Chinese.
同時收取所有日後公司通訊之英文及中文印刷本。

Shareholder’s full name:

股東全名：

Signature:

簽名：

(in block letters 以正楷填寫)

Address:

地址：

Contact telephone number:

聯絡電話號碼：

Date:

日期：

Notes 附註:

- Please complete all your details clearly. Any Change Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.
請 閣下清楚填妥所有資料。本公司有酌情權決定任何未有清楚填妥或填寫不正確之更改指示表格將無效。
 - If Part A or Part B has more than one box marked “✓”, no box marked “✓”, no signature or any other errors during completion, this Change Request Form will be void.
如在甲部或乙部超過一個方框劃上「✓」號、或未有在方框劃上「✓」號、或未有簽署、或在其他方面填寫不正確，則本更改指示表格將無效。
 - The instruction under Part B above will apply to all future Corporate Communications to be sent to you until you inform us otherwise.
上述乙部的指示將適用於向 閣下發出的所有日後公司通訊，直至 閣下另行通知我們為止。
 - If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
如屬聯名股東，則本更改指示表格須由該名其姓名首先列於本公司股東登記冊上的聯名股東簽署方為有效。
 - For the avoidance of doubt, the Company does not accept any special instructions written on this Change Request Form.
為免存疑，本公司概不接受於本更改指示表格上書寫之任何額外指示。
- # Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to: (a) the directors’ report and its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.
公司通訊指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委派代表書。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the “PDPO”), which may include but not limited to your name, contact telephone number, email address and mailing address.

本聲明中之「個人資料」相等於《個人資料(私隱)條例》(第486章) (「《私隱條例》」) 所定義之「個人資料」，當中可能包括但不限於 閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

閣下是自願提供個人資料，以便按 閣下選擇之方式收取公司通訊。本公司將在有需要之期間，保存 閣下之個人資料作核實及記錄用途。

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

閣下有權根據《私隱條例》中的條款，查閱及/或修改 閣下之個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail to: Privacy Compliance Officer
Tricor Tengis Limited
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong
By email to: is-enquiries@hk.tricorglobal.com

郵寄至：私隱事務主任
卓佳登捷時有限公司
香港夏慤道16號遠東金融中心17樓
電郵至：is-enquiries@hk.tricorglobal.com

(Please cut along the dotted line 請沿虛線剪下)

Mailing Label 郵寄標籤

Please cut the mailing label and stick this on an envelope to return the Request Form to us.

No postage stamp is required for local mailing.

倘 閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港
Capital Industrial (730)