



# Television Broadcasts Limited

## 電視廣播有限公司

(Incorporated in Hong Kong with limited liability)  
Stock Code: 00511

21 April 2023

Dear Shareholder(s),

### Election of Means of Receipt and Language of Corporate Communications

Television Broadcasts Limited ("Company") is writing to seek your election regarding the means of receipt and the language of corporate communications ("corporate communications") of the Company to be dispatched in the future. Corporate communications include but are not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

You may choose to receive the Company's corporate communications in the manner below:

- (1) by electronic means only through the Company's website at <https://corporate.tvb.com> ("Company's website") instead of in printed form, with an email notification or a notification letter by post of the publication of the corporate communications on the Company's website; OR
- (2) in printed form in English only; OR
- (3) in printed form in Chinese only; OR
- (4) in printed form in both English and Chinese.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends that you elect the electronic means option.

To make your election, please complete the enclosed reply form and return it to the Company c/o the share registrar of the Company, Computershare Hong Kong Investor Services Limited ("Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

**If the Company does not receive the enclosed reply form duly completed and signed by you or does not receive a response indicating an objection from you by 19 May 2023, you will be deemed to have agreed to receiving all future corporate communications by electronic means through the Company's website instead of in printed form.**

You are entitled to change your choice of means of receipt and/or language of the Company's corporate communications by giving prior notice in writing of not less than 7 days to the Company c/o the Share Registrar at the above address or by email to [tvb.ecom@computershare.com.hk](mailto:tvb.ecom@computershare.com.hk). If you have difficulty in receiving or gaining access to the corporate communications on the Company's website, the Company will, upon your request in writing or by email, promptly send to you the printed version(s) of the corporate communications free of charge.

Please note that (a) the printed versions of the Company's corporate communications in English and Chinese are available from the Company and the Share Registrar upon request, and (b) the electronic versions are available on the Company's website and on the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk) ("HKEXnews' website").

The 2022 Environmental, Social and Governance Report is published in electronic form under "ESG Report" of "Investor Relations" section on the Company's website, and is also available on the HKEXnews' website. If you wish to receive a printed copy of the 2022 Environmental, Social and Governance Report, you may submit your request to the Share Registrar at the above address by post or by email to [tvb.ecom@computershare.com.hk](mailto:tvb.ecom@computershare.com.hk).

If you have any queries relating to this letter, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
**CHAN Shu Hung**  
Acting Company Secretary

