Name(s) and Address(es) of Registered Shareholder(s)
登記股東姓名及地址

REQUEST FORM 申請表格

To: **CHK Oil Limited**
(Stock code: 632)
c/o Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致： **中港石油有限公司***
(股份代號：632)
經卓佳登捷時有限公司
香港夏慤道16號
遠東金融中心17樓

Part A – I/We would like to receive the Current Corporate Communication of the Company as indicated below:
甲部－本人／我們現在希望以下列方式收取本公司本次公司通訊：
(Please mark (X) of the following box 請從下列空格內劃上「X」號)

☐ to receive a printed copy.
收取一份印刷本。

Part B – I/We would like to change the choice of language and means of receipt of future Corporate Communications of the Company as indicated below:
乙部－本人／我們現在希望更改本公司日後公司通訊之語言版本及收取途徑之選擇：
(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中的適當方格內劃上「X」號，只可選擇其中一項)

☐ read the **Website version** of all future Corporate Communications published on the Company's website in place of receiving printed copies; and receive an email notification or a notification letter of the publication of Corporate Communications on the Company's website; **OR**
閱覽在本公司網站刊發之所有日後公司通訊之**網上版本**，以代替印刷本，並收取公司通訊已在本公司網站刊發之電郵通知／通知信函；**或**

Email Address
電郵地址 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

(The Company will send to the email address provided above (if any) a notification of the availability of the Corporate Communications on the Company's website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communications on the Company's website will be sent. ***Please provide the email address in English Capital Letters*** *and the email address is used for notification of release of Corporate Communications only)*
*(本公司日後會在公司通訊於本公司網站發佈時發出通知至以上提供之電郵地址(如有)。如未有提供電郵地址，則會發出公司通訊已在網上刊發的通知信函予　閣下。**請以英文正楷填寫電郵地址**，以上電郵地址僅供用作通知公司通訊已發佈)*

☐ to receive the **printed English version** of all future Corporate Communications ONLY; **OR**
僅收取所有日後公司通訊之**英文印刷本**；**或**

☐ to receive the **printed Chinese version** of all future Corporate Communications ONLY; **OR**
僅收取所有日後公司通訊之**中文印刷本**；**或**

☐ to receive both the **printed English and Chinese** versions of all future Corporate Communications.
同時收取所有日後公司通訊之**英文及中文印刷本**。

Name:
姓名：

Signature:
簽署：

Contact telephone number:
聯絡電話：

Date:
日期：

* *For identification purpose only*
* *僅供識別*

Notes:
附註：

1. Please complete, sign and return this Request Form to the Company's branch share registrar and transfer office in Hong Kong, Tricor Tengis Limited, by post (using the mailing label as indicated below) or by email (632-ecom@hk.tricorglobal.com).
請填妥及簽署此申請表格，並經郵遞(按下述之指示使用郵寄標籤)或電郵(632-ecom@hk.tricorglobal.com)交回本公司的香港股份過戶登記分處卓佳登捷時有限公司。
2. The above instruction will apply to all Corporate Communications of the Company to be sent to you until you inform us otherwise.
上述指示將適用於本公司發出的所有公司通訊，直至　閣下另行通知為止。
3. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.
如屬聯名股東，則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
4. For the avoidance of doubt, we do not accept any special instruction written on this Form.
為免存疑，任何在此表格上的額外手寫指示，將不獲處理。

PERSONAL INFORMATION COLLECTION STATEMENT
收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("**PDPO**").
本聲明中所指的「個人資料」具有香港法例第四百八十六章個人資料(私隱)條例(「**私隱條例**」)中「個人資料」的涵義。

(ii) Your supply of Personal Data to the Company is on a voluntary basis and/or requests as stated in this request form. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this request form.
閣下是自願向本公司提供個人資料，用以處理　閣下在本申請表格上所述的指示及／或要求。若　閣下未能提供足夠資料，本公司可能無法處理　閣下在本申請表格上所述的指示及／或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.
本公司可就任何所說明的用途，將　閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Privacy Compliance Officer of Tricor Tengis Limited by post or by email to is-enquiries@hk.tricorglobal.com.
閣下有權根據私隱條例的條文查閱及／或修改　閣下的個人資料。任何該等查閱及／或修改　閣下的個人資料的要求均須以書面方式郵寄至卓佳登捷時有限公司的私隱事務主任，或電郵至is-enquiries@hk.tricorglobal.com。

(Please cut along the dotted line 請沿虛線剪下)

Mailing Label 郵寄標籤

Please cut the mailing label and stick this on an envelope to return this Form to us.
No postage stamp is required for local mailing
當　閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，　閣下無需支付郵費或貼上郵票

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港
CHK Oil Limited (632) 中港石油有限公司* (632)