

25 April 2023

Dear Shareholders,

### **Election of Language and Means of Receipt of Future Corporate Communication**

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and as permitted under the articles of association of the Company and the Companies Law of the Cayman Islands, the Company would like to ascertain your preference as to whether to receive future Corporate Communication(s)<sup>#</sup> (i) by electronic means through the Company's website at [www.tianjinportdev.com](http://www.tianjinportdev.com); or (ii) in printed form (in English only or in Chinese only or in both languages). Shareholders may at any time choose to receive Corporate Communication(s) either in printed form (in English only or in Chinese only or in both languages) or using electronic means notwithstanding any wish to the contrary previously conveyed to the Company. In support of environmental protection, the Company recommends you to elect electronic means for receiving future Corporate Communication(s).

If you choose to receive the Corporate Communication(s) by electronic means through the Company's website, the Company will notify you of the publication of the relevant Corporate Communication(s) on the Company's website. The notification will be sent to you by email or (if you do not provide your email address or provide an incorrect email address) by post at your address as it appears in the register of members of the Company (the "Register") maintained by the Company's branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited (the "Hong Kong Share Registrar") at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

If you choose to receive the Corporate Communication(s) in printed form, the Company will send you printed copies of the Corporate Communication(s) in the language(s) you have expressly chosen to receive.

To make your election, please complete the enclosed reply slip (the "Reply Slip") and return it to the Company c/o the Hong Kong Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, by 23 May 2023. If you post your Reply Slip in Hong Kong, you may use the pre-paid mailing label in the Reply Slip and need not affix a stamp to the envelope when returning the Reply Slip. Otherwise, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Reply Slip to [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com). The Reply Slip may also be downloaded from the Company's website at [www.tianjinportdev.com](http://www.tianjinportdev.com) or the website of HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk).

**If the Company does not receive a duly completed and signed Reply Slip from you, or does not receive a response indicating an objection from you by 23 May 2023, then until you inform the Company c/o the Hong Kong Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, otherwise by reasonable notice (of not less than 7 clear business days) in writing or by email ([3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com)), you will be deemed to have consented to receiving all future Corporate Communication(s) by electronic means through the Company's website in lieu of in printed form. A notification of publication of the Corporate Communication(s) on the Company's website will be sent to you by email or (if you do not provide your email address or provide an incorrect email address) by post at your address as appearing in the Register.**

You have the right at any time by reasonable notice (of not less than 7 clear business days) to change your choice of language and/or means of receipt of the Company's Corporate Communication(s) in writing or by sending an email to [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com) to the Company c/o the Hong Kong Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communication(s) by electronic means through the Company's website but for any reason you have difficulty in receiving or gaining access to the relevant Corporate Communication(s), the Company will promptly upon your request in writing to the Company c/o the Hong Kong Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com), send the relevant Corporate Communication(s) to you in printed form free of charge.

Please note that (i) printed copies of the Corporate Communication(s) in both English and Chinese are available from the Company or the Hong Kong Share Registrar upon request; and (ii) both language versions of the Corporate Communication(s) are also available on the Company's website at [www.tianjinportdev.com](http://www.tianjinportdev.com) and on the website of HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk).

The Company's 2022 Environmental, Social and Governance Report is published in electronic form only under the Sustainability section of the Company's website at [www.tianjinportdev.com](http://www.tianjinportdev.com) and on the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk). If you wish to receive a printed copy of our 2022 Environmental, Social and Governance Report, you may submit your request to the Share Registrar by post at the above address.

Should you have any queries relating to any of the above matters, please call the Hong Kong Share Registrar's telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 5:00 p.m. (Hong Kong time), Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,  
For and on behalf of  
**Tianjin Port Development Holdings Limited**  
**Chu Bin**  
Chairman

<sup>#</sup> "Corporate Communication" includes any document(s) issued or to be issued by the Company for your information or action, including but not limited to (a) the directors' report, the annual accounts together with a copy of the auditor's report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

