



# CHINA OVERSEAS PROPERTY HOLDINGS LIMITED

## 中海物業集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 2669)

26 April 2023

Dear Non-registered Holder(s) of Securities of the Company,

### Notification of publication of Corporate Communications on the Company's website

We hereby notify you that the following corporate communications (the “**Documents**”) of China Overseas Property Holdings Limited (the “**Company**”), in both English and Chinese, are now available on the Company's website at [www.copl.com.hk](http://www.copl.com.hk) and the website of Hong Kong Exchanges and Clearing Limited (“**HKEx**”) at [www.hkexnews.hk](http://www.hkexnews.hk).

- Annual Report 2022
- Circular — Proposals for General Mandates to Issue and Buy Back Shares, Re-election of Directors and Amendments to the Amended and Restated Articles of Association and Notice of Annual General Meeting

You may access the Documents by click “Investor Relations”, then “Financial/Performance” or “Company Announcement” on the Company's website for viewing and downloading.

If you wish to receive the Documents in printed form, please complete and sign the **Request Form** and return the same to the Company's Branch Share Registrar in Hong Kong, Tricor Investor Services Limited, by post using the mailing label provided. The Documents will be posted to you free of charge upon receipt of your request. The **Request Form** may also be downloaded from the Company's website at [www.copl.com.hk](http://www.copl.com.hk) and the HKEx website at [www.hkexnews.hk](http://www.hkexnews.hk).

Please also note that by completing, signing and returning the **Request Form** for the Documents in printed form, you will expressly indicate that you prefer to receive all future Corporate Communications<sup>Note</sup> of the Company in printed form and in the language selected.

Should you have any queries relating to this notification, please call the Company's hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,  
For and on behalf of  
**China Overseas Property Holdings Limited**  
**Zhang Guiqing**  
*Chairman and Executive Director*

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*Note:*

Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with independent auditor's reports, interim reports, notices of meetings, circulars, proxy forms and any “Corporate Communications” as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

## REQUEST FORM 申請表格

To: **China Overseas Property Holdings Limited (the “Company”)**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road  
Hong Kong

致： 中海物業集團有限公司(「本公司」)  
經卓佳證券登記有限公司  
香港夏慤道16號  
遠東金融中心17樓

I/We would like to receive a printed form of the Annual Report 2022, Circular and all future Corporate Communications<sup>Note 1</sup> of your Company. (Please “✓” the appropriate box)

本人/吾等要求索取 貴公司「2022年年報」、「通函」，以及日後所有公司通訊<sup>附註1</sup>的印刷本。(請在適當空格內劃上「✓」號)

- in printed form in English only; or  
只收取英文印刷本；或
- in printed form in Chinese only; or  
只收取中文印刷本；或
- in printed form in both English and Chinese.  
收取中英文印刷本。

Full Name(s) in English (Please use **BLOCK LETTERS**)  
英文姓名(請以**正楷填寫**)

Full Name(s) in Chinese  
中文姓名

Contact Telephone Number  
聯絡電話

Contact Email Address  
聯絡電郵地址

Signature(s):

簽署：\_\_\_\_\_

Date:

日期：\_\_\_\_\_

Notes 附註：

1. Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with independent auditor's reports, interim reports, notices of meetings, circulars, proxy forms and any “Corporate Communications” as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

公司通訊包括本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：董事會報告、年度賬目連同獨立核數師報告、中期報告、會議通告、通函、代表委任表格，以及任何香港聯合交易所有限公司證券上市規則內所指的「公司通訊」。

2. By completing and returning this Request Form to request for the printed copy of the Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed form.

當閣下填妥並寄回本申請表格以索取公司通訊的印刷本後，即明確表示閣下選擇收取本公司日後所有公司通訊的印刷本。

Personal Information Collection Statement 收集個人資料聲明

(i) “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).  
本聲明中所指之「個人資料」具有香港法例第486章《個人資料(私隱)條例》(《私隱條例》)中「個人資料」之涵義。

(ii) Your supply of Personal Data to the Company is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests.

閣下是自願向本公司提供個人資料，該等資料用以處理閣下在本表格上所述的指示及/或要求。若閣下未能提供足夠資料，本公司可能無法處理閣下之指示及/或要求。

(iii) Your Personal Data will not be disclosed or transferred to any third parties (other than the Company's Branch Share Registrar and/or other companies or bodies for any of the stated purposes) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request.

除非按法例規定，例如應法庭命令或執法機關要求，否則閣下之個人資料將不會披露或轉移予任何第三方(本公司股份過戶登記分處及/或其他公司或團體作任何上述之用途除外)。

(iv) Your Personal Data will be retained for such period as may be necessary for verification and record purposes.  
閣下之個人資料將在適當期間保留作核實及記錄用途。

(v) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of the Company's Branch Share Registrar, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post.

閣下有權根據《私隱條例》之條文查閱及/或修改閣下個人資料。任何該等查閱及/或修改閣下個人資料之要求均須以書面方式郵寄至本公司股份過戶登記分處卓佳證券登記有限公司之個人資料私隱主任，地址為香港夏慤道16號遠東金融中心17樓。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

**No postage stamp necessary if posted in Hong Kong.**

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

郵寄標籤 MAILING LABEL

**Tricor Investor Services Limited**  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼：10 GPO  
Hong Kong 香港