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中糧家佳康食品有限公司
COFCO Joycome Foods Limited
(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)
(Stock Code 股份代號: 01610)

Date as postmarked

Dear Non-Registered Holder(s)^(Note 1),

Notification of publication of corporate communication(s) on the Company's website

We hereby notify you that the English and Chinese versions of the following corporate communication(s) (the "Current Corporate Communication(s)") and 2022 Environmental, Social and Governance Report (the "2022 ESG Report") of COFCO Joycome Foods Limited (the "Company") is/are available on, and may be accessed under Investor Relations section of the Company's website at www.cofcojoycome.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

- 2022 Annual Report, Circular, Notice of Annual General Meeting and Form of Proxy for Annual General Meeting

If you would like to receive the Current Corporate Communication(s) in printed form, please complete and sign the Request Form printed at the reverse side of this letter and return it by email at cofco1610-ecom@hk.tricorglobal.com or by post to the Company c/o the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. You may use the mailing label at the bottom of the Request Form and there is no need to affix any stamp if posted within Hong Kong. Otherwise, please affix an appropriate stamp. The Request Form may also be downloaded from the Company's website at www.cofcojoycome.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

Please also note that by completing, signing and returning the Request Form for the Current Corporate Communication(s) in printed form, you will expressly indicate that you prefer to receive all future Corporate Communication(s)^(Note 2) of the Company in printed form and in the language selected.

The 2022 ESG Report is published in electronic form only under the Investor Relations section of the Company's website at www.cofcojoycome.com and on the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk. If you wish to receive a printed copy of the 2022 ESG Report, you may send your request to the Branch Share Registrar by post at the above address or by email at cofco1610-ecom@hk.tricorglobal.com.

Should you have any queries relating to this notification, please contact our hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,
By order of the Board
COFCO Joycome Foods Limited
Jiang Guojin
Chairman, executive director and general manager

Notes:

1. Non-Registered Holder means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications of the Company.
2. Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with auditors' reports, interim reports, notices of meetings, circulars, proxy forms and any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

致未登記持有人^(附註1)：

於本公司網站刊發公司通訊的通知

謹此通知 閣下，中糧家佳康食品有限公司（「本公司」）之以下公司通訊（「本次公司通訊」）及2022年環境、社會及管治報告（「2022年ESG報告」）的英文版及中文版已上載於本公司網站www.cofcojoycome.com之投資者關係網頁及香港交易結算所有限公司網站www.hkexnews.hk，歡迎瀏覽。

- 2022年年報、通函、股東周年大會通告及股東周年大會代表委任表格

如 閣下欲收取本次公司通訊的印刷本，請填妥及簽署在本函背面的申請表格，然後電郵至cofco1610-ecom@hk.tricorglobal.com或以郵寄方式將申請表格寄回經本公司在香港的股份過戶登記分處，卓佳證券登記有限公司（地址為香港夏愨道16號遠東金融中心17樓）交予本公司。倘若 閣下在香港郵寄，可使用申請表格下方的郵寄標籤而毋須貼上郵票；否則，請貼上適當的郵票。申請表格亦可於本公司網站www.cofcojoycome.com及香港交易結算所有限公司網站www.hkexnews.hk內下載。

同時，請注意，當 閣下填妥及簽署並寄回申請表格以索取本次公司通訊的印刷本後，即明確表示 閣下選擇以所指定之語言版本收取本公司日後所有公司通訊^(附註2)的印刷本。

2022年ESG報告僅以電子形式上載於本公司網站www.cofcojoycome.com之投資者關係網頁及香港交易結算所有限公司網站www.hkexnews.hk。如 閣下欲收取2022年ESG報告之印刷本， 閣下可向股份過戶登記分處（郵寄至上述地址或電郵至cofco1610-ecom@hk.tricorglobal.com）提出有關要求。

倘 閣下對本通知有任何查詢，請於星期一至星期五（公眾假期除外）上午9時至下午5時，致電熱線(852) 2980 1333。

承董事會命
中糧家佳康食品有限公司
江國金
主席、執行董事兼總經理
謹啟

日期如郵戳所示

附註：

1. 未登記持有人指其股份存放於中央結算及交收系統（中央結算及交收系統）的有關人士或公司，而彼等已透過香港中央結算有限公司不時通知本公司，彼等擬收取本公司之公司通訊。
2. 公司通訊包括本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：董事會報告、年度賬目連同核數師報告、中期報告、會議通告、通函、委派代表書，以及任何香港聯合交易所有限公司證券上市規則內所指的「公司通訊」。

REQUEST FORM 申請表格

To: COFCO Joycome Foods Limited (the “Company”)
(Stock Code: 01610)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre, 16 Harcourt Road,
Hong Kong

致： 中糧家佳康食品有限公司 (「本公司」)
(股份代號：01610)
經卓佳證券登記有限公司
香港夏愨道16號遠東金融中心17樓

I/We would like to receive a printed form of the Current Corporate Communication(s) (as defined on the reverse side of this form) and all future Corporate Communications^(Note 1) of the Company. **(Please “✓” the appropriate box)**
本人／吾等要求索取本公司本次公司通訊(定義見本表格背面)及日後所有公司通訊^(附註1)的印刷本。(請在適當空格內劃上「✓」號)

in printed form in English version ONLY; OR
僅收取英文印刷本；或

in printed form in Chinese version ONLY; OR
僅收取中文印刷本；或

in printed form in English and Chinese versions.
同時收取英文及中文印刷本。

Full Name(s) in English
英文姓名

Full Name(s) in Chinese
中文姓名

Please use BLOCK CAPITALS 請使用正楷填寫

Address
地址

Contact Phone Number
聯絡電話號碼

Signature(s)
簽署

Date
日期

Notes 註：

- Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with auditors' reports, interim reports, notices of meetings, circulars, proxy forms and any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.
公司通訊包括本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：董事會報告、年度賬目連同核數師報告、中期報告、會議通告、通函、委派代表書，以及任何香港聯合交易所有限公司證券上市規則內所指的「公司通訊」。
- By completing and returning the Request Form to request for the printed copy of the Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed form and in the language selected above.
當閣下填寫及寄回申請表格以索取公司通訊的印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本及其語言版本。
- For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this Request Form will be processed.
為免存疑，任何在本回條寫上的額外指示(本回條上所印列之指示除外)將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of Personal Data to the Company is on a voluntary basis. "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your Personal Data may be disclosed or transferred to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the purposes of processing and handling your requests and/or instructions given on this form, and retained for such period as may be necessary for such purposes. Request for access to and/or correction of your Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing by mail to the Privacy Compliance Officer of Tricor Investor Services Limited (Address: 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong).

閣下是自願向本公司提供閣下的個人資料。本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。我們可能將閣下的個人資料披露及轉移給為本公司提供行政、電腦及其他服務的代理人、承辦商或第三者服務供應商以用於處理有關閣下在本表格上所述的要求及／或指示，閣下所提供的個人資料將就履行該等用途所需的時間保留。有關存取及更正相關個人資料的要求可按照《私隱條例》提出，而有關要求均須以書面郵寄至卓佳證券登記有限公司的私隱條例事務主任提出(地址：香港夏愨道16號遠東金融中心17樓)。

(Please cut along the dotted line 請沿虛線剪下)

閣下寄回此變更申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope
to return this Change Request Form to us.
No postage stamp necessary if posted in Hong Kong.

卓佳證券登記有限公司
Tricor Investor Services Limited
簡便回郵號碼 Freepost No. 10 GPO
香港 Hong Kong