



北控水務集團有限公司
BEIJING ENTERPRISES WATER GROUP LIMITED

(Incorporated in Bermuda with limited liability)

(Stock Code: 371)

27 April 2023

Dear Shareholder,

1. 2022 ANNUAL REPORT, CIRCULAR DATED 27 APRIL 2023 CONTAINING NOTICE OF ANNUAL GENERAL MEETING TOGETHER WITH THE FORM OF PROXY (COLLECTIVELY “CURRENT CORPORATE COMMUNICATIONS”) AND 2022 SUSTAINABILITY REPORT

The Current Corporate Communications (English and Chinese versions) of Beijing Enterprises Water Group Limited (the “Company”) are now available on the website of the Company at www.bewg.net and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

You may access the Current Corporate Communications by clicking “Financial Reports” and “Circulars” under “Investor Relations” section on the website of the Company. If you have elected to receive the corporate communications^{Note} in printed form, the Current Corporate Communications in your selected languages is/are enclosed.

The 2022 Sustainability Report is published in electronic form under “Sustainability Report” under “Investor Relations” section on the website of the Company at www.bewg.net, and is also available on the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk. If you wish to receive printed version of the 2022 Sustainability Report, you may send your request in writing to the branch share registrar of the Company in Hong Kong or by e-mail to is-bewg-ecom@hk.tricorglobal.com.

2. AMENDING YOUR CHOICE OF MEANS OF RECEIPT AND LANGUAGE OF CORPORATE COMMUNICATIONS

If you would like to (i) receive the Current Corporate Communications in printed form; and/or (ii) change your means of receipt (in printed form or by electronic means through our website) and/or choice of language (English and/or Chinese) of all future corporate communications, please complete the enclosed change request form and return it to the branch share registrar of the Company in Hong Kong, Tricor Tengis Limited, by post using the provided prepaid mailing label, or by e-mail to is-bewg-ecom@hk.tricorglobal.com. The corporate communications in printed form will be sent to you free of charge.

If you have difficulty in receiving or gaining access to the corporate communications on the website of the Company, the Company will promptly upon your request send the corporate communications to you in printed form free of charge.

If you choose the electronic means for receiving all future corporate communications, a notification of the publication of the corporate communications on the website of the Company will be sent to you by e-mail or, if none provided, by post to your registered address.

Should you have any queries relating to any of the above matters, please do not hesitate to call the enquiry hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
For and on behalf of
Beijing Enterprises Water Group Limited
Tung Woon Cheung Eric
Director and Company Secretary

Note:

“Corporate communications” refer to any documents issued or to be issued by the Company for information or action of holders of any of its securities, including but not limited to, an annual report, an interim report, a notice of meeting, a listing document, a circular and a form of proxy.

CHANGE REQUEST FORM

To: **Beijing Enterprises Water Group Limited** ("BEWG" or "Company")
c/o Tricor Tengis Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

1. Please send me/us the Current Corporate Communications:
(Please "✓" the following box)
 in printed form in both **English and Chinese versions**.
2. I/We would like to receive BEWG's future corporate communications:
(Please "✓" only one box)
 by **electronic means** only through BEWG's website (www.bewg.net) instead of in printed form with an e-mail notification to my/our e-mail address below or a notification letter of the publication of corporate communications on BEWG's website; or

(please fill in your e-mail address)

- in printed **English version ONLY**; or
 in printed **Chinese version ONLY**; or
 in both printed **English and Chinese versions**.

I/We have noted the following Personal Information Collection Statement and provide the information as requested.

Signature(s)

Date

Name(s) of Shareholder(s) in English
(Please use **BLOCK LETTERS**)

Name(s) of Shareholder(s) in Chinese

Contact Telephone Number

Notes:

- Please complete and sign this form and return it by cutting and sticking the prepaid mailing label on an envelope to the branch share registrar of the Company in Hong Kong, Tricor Tengis Limited or via email to is-bewg-ecom@hk.tricorglobal.com.
- Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid.
- The above instruction for item 2 will apply to all future corporate communications to be sent to you until you notify otherwise by reasonable notice in writing to the branch share registrar of the Company in Hong Kong.
- For the avoidance of doubt, we do not accept any special instructions written on this form.
- Corporate communications refer to any documents issued or to be issued by the Company for information or action of holders of any of its securities, including but not limited to, an annual report, an interim report, a notice of meeting, a listing document, a circular and a form of proxy.
- Both printed English and Chinese versions of all the corporate communications of the Company which we have sent to shareholders are available on the website of the Company (www.bewg.net) for five years from the date of the first publication.

PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its share registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the privacy compliance officer of Tricor Tengis Limited at the above address.

(Please cut along the dotted line)



Mailing Label

Please cut the mailing label and stick this on
an envelope to return the Change Request Form to us.
No postage stamp is required for local mailing

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No.: 10 GPO
Hong Kong
BEWG (371)