



**北控水務集團有限公司**  
BEIJING ENTERPRISES WATER GROUP LIMITED

(Incorporated in Bermuda with limited liability)  
(於百慕達註冊成立之有限公司)

(Stock Code: 371)  
(股份代號：371)

## NOTIFICATION LETTER 通知信函

27 April 2023

Dear Non-registered Shareholder<sup>(1)</sup>,

**Beijing Enterprises Water Group Limited (“BEWG” or “Company”)**

**– NOTIFICATION OF PUBLICATION OF 2022 ANNUAL REPORT AND CIRCULAR DATED 27 APRIL 2023 CONTAINING NOTICE OF ANNUAL GENERAL MEETING (“CURRENT CORPORATE COMMUNICATIONS”) AND 2022 SUSTAINABILITY REPORT ON THE WEBSITE OF THE COMPANY**

The Current Corporate Communications of BEWG, in both English and Chinese versions, are available on the website of BEWG at [www.bewg.net](http://www.bewg.net). You may access the Current Corporate Communications by clicking “Financial Reports” and “Circulars” under “Investor Relations” section of the website of BEWG.

If you wish to receive printed version of the Current Corporate Communications, please complete the Request Form on the reverse side and return it to branch share registrar of the Company in Hong Kong, Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the mailing label (for pre-paid postage in Hong Kong) at the bottom of the Request Form.

Please note that by completing and returning the Request Form to request for the printed version of the Current Corporate Communications, you will expressly indicate that your instruction to receive printed version will apply to all future Corporate Communications<sup>(2)</sup> of BEWG to be sent to you until you notify branch share registrar of the Company in Hong Kong to the contrary or you cease to hold any shares of BEWG.

The 2022 Sustainability Report is published in electronic form under “Sustainability Report” under “Investor Relations” section on the website of the BEWG at [www.bewg.net](http://www.bewg.net), and is also available on the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk). If you wish to receive printed version of the 2022 Sustainability Report, you may send your request in writing to the branch share registrar of the Company in Hong Kong or by e-mail to [is-bewg-ecom@hk.tricorglobal.com](mailto:is-bewg-ecom@hk.tricorglobal.com).

Should you have any queries relating to this notification, please do not hesitate to call the enquiry hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Beijing Enterprises Water Group Limited**  
**Tung Woon Cheung Eric**  
Director and Company Secretary

*Notes:*

- (1) This notification letter is addressed to “Non-registered Shareholder”, which means such person or company whose shares are held in The Central Clearing and Settlement System and who has notified BEWG from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications.
- (2) “Corporate Communications” refer to any documents issued or to be issued by BEWG for information or action of holders of any of its securities, including but not limited to, an annual report, an interim report, a notice of meeting, a listing document, a circular and a form of proxy.

敬啟者<sup>(1)</sup>：

北控水務集團有限公司（「北控水務集團」或「本公司」）

— 於本公司網站刊發二零二二年年報及載有股東週年大會通告之日期為二零二三年四月二十七日之通函（統稱「本次公司通訊」）及二零二二年可持續發展報告之發佈通知

北控水務集團之本次公司通訊，均備有英文及中文版本，已登載於北控水務集團網站[www.bewg.net](http://www.bewg.net)。閣下可於北控水務集團網站的「投資者關係」欄目內點擊「財務報告」及「通函」瀏覽本次公司通訊。

如閣下欲收取本次公司通訊之印刷本，請填妥本函背面之申請表格及使用申請表格底部隨附之郵寄標籤（已預付在香港投寄之郵費）寄回本公司之香港股份過戶登記分處卓佳登捷時有限公司，地址為香港夏慤道16號遠東金融中心17樓。

請注意，當閣下填寫及寄回申請表格以索取本次公司通訊之印刷本後，即表示確認閣下收取印刷本之指示將適用於北控水務集團日後所有之公司通訊<sup>(2)</sup>，直至閣下通知本公司之香港股份過戶登記分處另外之安排或停止持有北控水務集團的股份。

二零二二年可持續發展報告以電子形式載於北控水務集團網站[www.bewg.net](http://www.bewg.net)「投資者關係」欄目內「可持續發展報告」，並同時登載於香港聯合交易所有限公司網站[www.hkexnews.hk](http://www.hkexnews.hk)。如閣下欲收取二零二二年可持續發展報告之印刷本，可將有關請求以書面方式知會本公司之香港過戶登記分處，或電郵至[is-bewg-ecom@hk.tricorglobal.com](mailto:is-bewg-ecom@hk.tricorglobal.com)。

閣下如就本通知有任何疑問，請於上午九時至下午六時（星期一至星期五，香港公眾假期除外），致電查詢熱線(852) 2980 1333。

此 致

列位非登記股東 台照

代表  
北控水務集團有限公司  
董事及公司秘書  
董煥樟  
謹啟

二零二三年四月二十七日

*附註：*

- (1) 此函件乃向北控水務集團之非登記之股東（指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向北控水務集團發出通知，希望收取公司通訊）發出。
- (2) 「公司通訊」指北控水務集團發出或將會發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年度報告、中期報告、會議通告、上市文件、通函及代表委任表格。

## REQUEST FORM 申請表格

To: **Beijing Enterprises Water Group Limited ("BEWG")** 致: **北控水務集團有限公司 ("北控水務集團")**  
c/o Tricor Tengis Limited 經卓佳登捷時有限公司  
17/F, Far East Finance Centre, 香港夏愨道16號  
16 Harcourt Road, Hong Kong 遠東金融中心17樓

I/We would like to receive the current and future Corporate Communications<sup>(1)</sup> in printed copy of BEWG.

本人/吾等要求索取北控水務集團本次及日後刊發之公司通訊<sup>(1)</sup>之印刷本。

Signature:

簽署:

Date:

日期:

Name:

姓名:

(English英文)

(Chinese中文)

(Please use **BLOCK LETTERS**請以**正楷**填寫)

Contact Telephone Number:

聯絡電話:

Notes 附註:

- (1) "Corporate Communications" refer to any documents issued or to be issued by BEWG for information or action of holders of any of its securities, including but not limited to, an annual report, an interim report, a notice of meeting, a listing document, a circular and a form of proxy.  
「公司通訊」指北控水務集團發出或將會發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、上市文件、通函及代表委任表格。
- (2) By completing and returning this Request Form to request for the printed copy of the Current Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of BEWG in printed copy.  
當閣下填寫及寄回此申請表格以索取刊發之本次公司通訊印刷本後，即表示閣下確認擬收取北控水務集團日後刊發的所有公司通訊的印刷本。

### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this Request Form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its Share Registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the privacy compliance officer of Tricor Tengis Limited at the above address.

### 收集個人資料聲明

本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《個人資料(私隱)條例》」)中「個人資料」的涵義相同。閣下是自願提供個人資料，以用於處理閣下在本申請表格上所述的指示(「該等用途」)。如閣下未能提供足夠資料，本公司有可能無法處理閣下的指示。本公司可就所述的該等用途，將個人資料披露或轉移給本公司的附屬公司、股份登記處及/或向為本公司提供行政、電腦及其他服務的第三者服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士。個人資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出，而有關要求須以書面方式郵寄至卓佳登捷時有限公司(地址如上)的私隱條例事務主任。

(Please cut along the dotted line 請沿虛線剪下)



### Mailing Label 郵寄標籤

Please cut the mailing label and stick this on  
an envelope to return the Request Form to us.  
**No postage stamp is required for local mailing**

當閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票

Tricor Tengis Limited  
卓佳登捷時有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港  
BEWG (371)