



神州控股  
DC Holdings

DIGITAL CHINA HOLDINGS LIMITED  
(神州數碼控股有限公司\*)

(Incorporated in Bermuda with limited liability)

(Stock Code: 00861)

Dear Shareholder,

28 April 2023

### Election of Means of Receipt and Language(s) of Corporate Communications

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the Bye-Laws of Digital China Holdings Limited (the “Company”), the Company is making available to you certain options for receipt of future corporate communications of the Company (“Corporate Communications”), which means any document(s) issued or to be issued by the Company for the information or action of any holders of its securities, including but not limited to: (a) directors’ reports, annual accounts together with the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms. The options are:

- (1) to access all future Corporate Communications published on the website of the Company at [www.dcholdings.com](http://www.dcholdings.com) (the “Website Version”) only, instead of receiving printed copies and receive a written notification letter for the publication of Corporate Communications on the website of the Company; or
- (2) to receive the printed English version of all future Corporate Communications ONLY; or
- (3) to receive the printed Chinese version of all future Corporate Communications ONLY; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of the environment by minimizing the use of paper and saving printing and mailing costs, the Company recommends that you elect (1) above to receive the Website Version of all Corporate Communications in future. To elect, please mark “✓” in the appropriate box on the enclosed reply form (the “Reply Form”) and sign and return it by mail or by hand to the Company’s Hong Kong branch share registrar (the “Hong Kong Branch Share Registrar”), Tricor Abacus Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post the Reply Form in Hong Kong, you may use the freepost mailing label provided when returning the Reply Form to the Company. If you are mailing from overseas, please affix an appropriate stamp. You may also send an email with a scanned copy of the completed and signed Reply Form to [dcholdings-ecom@hk.tricorglobal.com](mailto:dcholdings-ecom@hk.tricorglobal.com).

**If the Company does not receive the duly completed and signed Reply Form or a response indicating the objection from you by 28 May 2023, you will be deemed, until you serve reasonable notice in writing (not less than five (5) working days) to the Hong Kong Branch Share Registrar or by e-mail to [dcholdings-ecom@hk.tricorglobal.com](mailto:dcholdings-ecom@hk.tricorglobal.com), to have consented to receive the Website Version of all future Corporate Communications, and a notification letter for the publication of Corporate Communications on the website of the Company will be sent to you in the future.**

You are entitled to change the election of means of receipt and/or language(s) of future Corporate Communications at any time by giving reasonable notice in writing (not less than five (5) working days) to the Hong Kong Branch Share Registrar by mail or by email to [dcholdings-ecom@hk.tricorglobal.com](mailto:dcholdings-ecom@hk.tricorglobal.com). Even if you have elected (or are deemed to have consented) to receive the Website Version of all future Corporate Communications, if for any reason you have difficulty in accessing the Corporate Communications published on the website of the Company, the Company or the Hong Kong Branch Share Registrar will, upon receipt of a written request by mail or by email at [dcholdings-ecom@hk.tricorglobal.com](mailto:dcholdings-ecom@hk.tricorglobal.com), promptly send you the Corporate Communications in printed form free of charge.

Please note that: (a) printed copies of all future Corporate Communications will be available from the Company or the Hong Kong Branch Share Registrar upon request; and (b) the Website Version of both the English and Chinese versions of all future Corporate Communications will also be available on the website of the Company at [www.dcholdings.com](http://www.dcholdings.com) and the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries in relation to this letter, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
By order of the Board  
**Digital China Holdings Limited**  
GUO Wei  
*Chairman and Chief Executive Officer*

Encl.

\* For identification purpose only

First Letter & Reply Form



# 神州控股 DC Holdings

**DIGITAL CHINA HOLDINGS LIMITED**

**(神州數碼控股有限公司\*)**

*(Incorporated in Bermuda with limited liability)*

**(Stock Code: 00861)**

## Reply Form

To: Digital China Holdings Limited (the "Company") (Stock Code: 00861)  
c/o Tricor Abacus Limited  
17/F, Far East Finance Centre  
16 Harcourt Road  
Hong Kong

I/We would like to receive the Corporate Communications<sup>^</sup> of the Company in the manner as indicated below:  
(Please mark "✓" in ONLY ONE of the following boxes.)

- to access all future Corporate Communications published on the website of the Company at [www.dcholdings.com](http://www.dcholdings.com) (the "Website Version") only, instead of receiving printed copies and receive a written notification letter for the publication of Corporate Communications on the website of the Company; or Email Address: \_\_\_\_\_  
(The Company will send to the email address provided above (if any) an email notification letter only for the availability of the Corporate Communications on the website of the Company in the future. If no email address is provided, only a notification letter for the publication of Corporate Communications on the website of the Company will be sent. Please provide the email address and the email address is used for email notification of the release of the Corporate Communications only.)
- to receive the printed English version of all future Corporate Communications ONLY; or
- to receive the printed Chinese version of all future Corporate Communications ONLY; or
- to receive both printed English and Chinese versions of all future Corporate Communications.

Name of Registered Shareholder: \_\_\_\_\_ Contact telephone number: ( \_\_\_\_\_ )

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Notes:

- Please complete all the items. If no box, or more than one box, is marked "✓", or any signature or other information is incorrectly completed, the Company reserves its right to treat this Reply Form as void.
  - If the Company does not receive this Reply Form or a response from you by 28 May 2023, you will be deemed to have consented to receive the Website Version of all Corporate Communications, and a notification for the publication of Corporate Communications on the website of the Company will be sent to you in the future.
  - By electing to access the Website Version of the Corporate Communications published on the website of the Company instead of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
  - If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
  - The above instruction will apply to all future Corporate Communications to be sent to you until you, by prior written notice of not less than five (5) working days, inform the Hong Kong Branch Share Registrar of the Company, Tricor Abacus Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by mail or by email to [dcholdings-ecom@hk.tricorglobal.com](mailto:dcholdings-ecom@hk.tricorglobal.com).
  - You have the right at any time by prior written notice of not less than five (5) working days to the Hong Kong Branch Share Registrar of the Company by mail or by email to [dcholdings-ecom@hk.tricorglobal.com](mailto:dcholdings-ecom@hk.tricorglobal.com) to change the election of means of receipt and/or language(s) of future Corporate Communications.
  - For the avoidance of doubt, we do not accept any other special instructions written on this Reply Form.
  - Should you have any queries in relation to this Reply Form, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).
- <sup>^</sup> Corporate Communications include but not limited to: (a) the directors' reports, annual accounts together with the independent auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
- \* For identification purpose only

### PERSONAL INFORMATION COLLECTION STATEMENT

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
  - Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your appointment of proxy and other instructions.
  - Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and branch share registrar in Hong Kong, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
  - You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Tricor Abacus Limited (the address stated in note 5 above).
- (Please cut along the dotted line)

First Letter & Reply Form



### Mailing Label 郵寄標籤

Please cut the mailing label and stick this on an envelope to return the Reply Form to us.

**No postage stamp is required for local mailing**

當閣下寄回此回條時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

**Tricor Abacus Limited**  
卓佳雅柏勤有限公司  
Freepost No. 簡便回郵號碼：10 GPO  
Hong Kong 香港