



**JD Logistics, Inc.**  
**京东物流股份有限公司**

(A company incorporated in the Cayman Islands with limited liability)  
(於開曼群島註冊成立的有限公司)

(Stock Code: 2618)

(股份代號：2618)

**NOTIFICATION LETTER 通知信函**

29 April 2023

Dear Non-registered Shareholder(s) <sup>(Note 1)</sup>,

**JD Logistics, Inc. (the “Company”)**  
**– Notice of Publication of 2022 Annual Report and Circular (collectively the “Current Corporate Communications”) and Environmental, Social and Governance Report for Year 2022 (“ESG report”)**

The English and Chinese versions of the Current Corporate Communications and ESG report are available on the Company’s website at <https://ir.jdl.com> and the HKEXnews website at <https://www.hkexnews.hk>. You may access the Current Corporate Communications through the above websites.

If you want to request the printed version(s) of the Current Corporate Communications and future Corporate Communications <sup>(Note 2)</sup> of the Company, please complete the Request Form on the reverse side and send it to the Company c/o Share Registrar, Computershare Hong Kong Investor Services Limited, using the mailing label and need not affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Computershare Hong Kong Investor Services Limited is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. You may also send your request to [JDLogistics@computershare.com.hk](mailto:JDLogistics@computershare.com.hk). The Request Form may also be downloaded from the Company’s website at <https://ir.jdl.com> or the website of HKEXnews at <https://www.hkexnews.hk>.

The English and Chinese versions of the ESG report are published in electronic form only on the Company’s website at <https://ir.jdl.com> and the HKEXnews website at [www.hkexnews.hk](https://www.hkexnews.hk). You may access the ESG report by clicking “Investors” on the home page of our website, then selecting “2022 JD Logistics Environmental, Social and Governance Report” under “ESG” and viewing them using Adobe® Reader; or browsing through the HKEXnews website.

If shareholders have difficulty in gaining access to the ESG report posted on the Company’s website and you want to request printed version(s) of the ESG report, please send a letter stating your request with signature by mail to the Company’s Hong Kong Share Registrar. The address of the Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.

Should you have any queries relating to this letter, please call the Company’s Share Registrar telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully  
For and on behalf of  
**JD Logistics, Inc.**  
**Mr. Yui Yu**  
Executive Director

- Notes:
- This letter is addressed to Non-registered Shareholders (“Non-registered Shareholders” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on the reverse side.
  - Corporate Communications includes but not limited to (a) the directors’ report, its annual financial statements together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記股東 <sup>(附註 1)</sup>：

**京东物流股份有限公司（「本公司」）**  
**– 2022 年年報及通函（統稱「本次公司通訊」）及 2022 年度環境、社會及治理報告（「ESG 報告」）之發佈通知**

本次公司通訊英文及中文版及 ESG 報告已上載本公司網站 <https://ir.jdl.com> 及香港交易所披露易網站 <https://www.hkexnews.hk> 登載。閣下可透過上述網站瀏覽本次公司通訊。

閣下如欲收取本次及本公司日後之公司通訊 <sup>(附註 2)</sup> 之印刷本，請填妥本信函背頁的申請表格，透過股份過戶登記處香港中央證券登記有限公司（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）寄回本公司。倘在香港投寄，閣下可使用隨附之郵寄標籤而毋須貼上郵票。否則，請貼上適當的郵票。閣下亦可電郵至 [JDLogistics@computershare.com.hk](mailto:JDLogistics@computershare.com.hk) 提出要求。申請表格亦可於本公司網站 <https://ir.jdl.com> 或香港交易所披露易網站 <https://www.hkexnews.hk> 內下載。

ESG 報告中，英文版本僅以電子形式上載於本公司網站 <https://ir.jdl.com> 及香港交易所披露易網站 ([www.hkexnews.hk](https://www.hkexnews.hk))，歡迎瀏覽。閣下可於本公司網站主頁按「投資者」一項，再在「環境、社會及治理」項下選擇「2022 年京東物流環境、社會及治理報告」並使用 Adobe® Reader 開啟或在香港交易所披露易網站瀏覽有關文件。

倘閣下於接收本公司網站上的本次 ESG 報告出現困難及欲要求索取本次 ESG 報告之印刷本，請寄回已簽署書面要求至香港證券登記處。香港證券登記處地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

閣下如對本信函內容有任何疑問，請致電本公司股份過戶登記處之電話熱線 (852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）上午九時正至下午六時正。

代表  
京东物流股份有限公司  
執行董事  
余睿先生  
謹啟

2023 年 4 月 29 日

附註：

- 本信函乃向非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，以收到公司通訊）發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本信函及其背面的申請表格。
- 公司通訊文件包括但不限於：(a) 董事會報告、其年度財務報表連同核數師報告副本及（如適用）其財務摘要報告；(b) 中期報告及（如適用）其中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。



Name(s) and address of Non-registered Shareholder(s):  
非登記股東之姓名及地址:

### Request Form 申請表格

To: **JD Logistics, Inc. (the "Company")**  
(Stock Code: 2618)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wan Chai, Hong Kong

致: **京东物流股份有限公司** (「本公司」)  
(股份代號: 2618)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the current and all future **Corporate Communications\*** of the Company ("Corporate Communications") in the manner as indicated below:  
本人/我們希望以下列方式收取 貴公司之本次及所有日後之**公司通訊\*** (「公司通訊」):

(Please mark **ONLY ONE** (x) of the following boxes)  
(請僅在下列**其中一個**空格內劃上 (X) 號)

- to receive the **printed English version** of the current and all future Corporate Communications by post **ONLY**; **OR**  
僅以郵寄方式收取本次及所有日後之**公司通訊之英文印刷本**; 或
- to receive the **printed Chinese version** of the current and all future Corporate Communications by post **ONLY**; **OR**  
僅以郵寄方式收取本次及所有日後之**公司通訊之中文印刷本**; 或
- to receive both **printed English and Chinese versions** of the current and all future Corporate Communications by post.  
以郵寄方式同時收取本次及所有日後之**公司通訊之英文及中文印刷本**。

Name(s) of Non-registered  
Shareholder(s)  
非登記股東姓名

Contact telephone number  
聯絡電話號碼

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Signature  
簽名

Date  
日期

You are required to fill in the details if you download this Request Form from the Company's website or the HKEXnews website.  
假如 閣下從本公司網站或香港交易所披露易網站下載本申請表格, 請務必填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填寫所有資料。
- This letter is addressed to Non-registered Shareholders ("Non-registered Shareholders" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
本信函乃向非登記股東(「非登記股東」指股份存放於中央結算及交收系統的人士或公司, 並透過香港中央結算有限公司不時向本公司發出通知, 以收到公司通訊)發出。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
任何作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確的表格將會作廢。
- The above instruction will apply to all Corporate Communications to be sent to you until you notify to the Company c/o Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at any time ceased to have holdings in the Company's shares.  
上述指示將適用於發送予 閣下之所有公司通訊, 直至 閣下透過股份過戶登記處香港中央證券登記有限公司通知本公司另外之安排或除非 閣下於任何時候停止持有本公司的股份。
- For the avoidance of doubt, the Company will not accept any additional instructions written on this Request Form.  
為免存疑, 任何書寫在本申請表格上的額外指示, 本公司將不予處理。

\* Corporate Communications includes but not limited to (a) the directors' report, its annual financial statements together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件包括但不限於:(a)董事會報告、其年度財務報表連同核數師報告副本及(如適用)其財務摘要報告;(b)中期報告及(如適用)其中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。

(ii) The supply of your Personal Data to the Company and/or the Company's Branch Share Registrar is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form.  
閣下是自願向本公司及/或本公司之股份過戶登記分處提供 閣下的個人資料, 該等資料用以處理 閣下在本表格上所述的指示及/或要求。

(iii) Your Personal Data will not be transferred to any third parties (other than the Company's Branch Share Registrar) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request and will be retained for such period as may be necessary for our verification and record purposes.  
除非按法例規定, 例如應法庭命令或執法機關的要求, 否則 閣下的個人資料將不會轉交任何第三方(本公司之股份過戶登記分處除外)及將在適當期間保留作核實及記錄用途。

(iv) You have the right to request access to and/or to correct your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing addressed to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.  
閣下有權根據《私隱條例》的條文要求查閱及/或修改 閣下的個人資料。任何該等要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東183號合和中心17M樓)的個人資料私隱主任提出。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.  
**No postage is necessary if posted in Hong Kong.**

請剪下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 查詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact