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北京首都國際機場股份有限公司 Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

**PROPOSED APPOINTMENT AND RE-ELECTION OF DIRECTORS
OF THE NINTH SESSION OF THE BOARD
AND
PROPOSED APPOINTMENT AND RE-ELECTION OF SUPERVISORS
OF THE NINTH SESSION OF THE SUPERVISORY COMMITTEE
AND
PROFIT DISTRIBUTION ADJUSTMENT PROPOSAL
AND
SUPPLEMENTAL NOTICE OF ANNUAL GENERAL MEETING**

Capitalised terms used in this cover page shall have the same meanings as those defined in the section headed “Definitions” in this circular.

A letter from the Board is set out on pages 3 to 11 of this circular.

The Company will convene the AGM at 3:00 p.m. on Tuesday, 20 June 2023 at the Conference Room, Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the People’s Republic of China. The notice convening the AGM has been despatched to the Shareholders on Friday, 5 May 2023. A supplemental notice of the AGM is set out on pages 21 to 23 of this circular.

The Company has despatched the reply slips for the AGM on Friday, 5 May 2023. Shareholders who intend to attend the AGM are requested to complete and return the reply slips in accordance with the instructions printed thereon as soon as possible and in any event by not later than Tuesday, 30 May 2023.

A revised form of proxy for use at the AGM is enclosed herewith. Whether or not you are able to attend the meeting, you are requested to complete and return the revised form of proxy in accordance with the instructions printed thereon as soon as possible and in any event not less than 24 hours before the time appointed for holding of the AGM or any adjournment thereof. Completion and return of the revised form of proxy will not preclude you from attending and voting in person at the AGM or any adjournment thereof should you so wish.

5 June 2023

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DEFINITIONS

In this circular, unless otherwise indicated in the context, the following expressions have the meanings set out below:

“2019 Circular”	the circular of the Company dated 3 December 2019
“2019-2022 Profit Distribution Policy”	the adjustment to the profit distribution policy of the Company for the financial years from 2019 to 2022 as set out in the 2019 Circular
“AGM”	the 2022 annual general meeting of the Company to be held at 3:00 p.m. on Tuesday, 20 June 2023 at the Conference Room, Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the PRC
“AGM Notice”	the notice of annual general meeting of the Company dated 5 May 2023
“Articles of Association”	the articles of association of the Company
“Board”	the board of Directors of the Company
“CAAC”	Civil Aviation Administration of China
“Company”	Beijing Capital International Airport Company Limited, a sino-foreign joint stock limited company incorporated in the PRC with limited liability, and the H Shares of which are listed on the Stock Exchange
“Director(s)”	the director(s) of the Company
“H Share(s)”	overseas listed foreign share(s) with a nominal value of RMB1.00 each in the registered capital of the Company
“Latest Practicable Date”	29 May 2023, being the latest practicable date prior to the printing of this circular for ascertaining certain information contained herein
“Listing Rules”	the Rules Governing the Listing of Securities on the Stock Exchange
“Nomination Committee”	the nomination committee of the Company
“Parent Company”	Capital Airports Holdings Limited* (首都機場集團有限公司), an enterprise established in the PRC and the controlling shareholder of the Company
“PRC” or “China”	the People’s Republic of China

DEFINITIONS

“RMB”	Renminbi, the lawful currency of the PRC
“SFO”	the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong)
“Shareholder(s)”	the holder(s) of the Shares
“Share(s)”	share(s) of RMB1.00 each in the capital of the Company
“Stock Exchange” or “Hong Kong Stock Exchange”	The Stock Exchange of Hong Kong Limited
“Supervisor(s)”	the supervisor(s) of the Company
“Supervisory Committee”	the supervisory committee of the Company

LETTER FROM THE BOARD



北京首都國際機場股份有限公司
Beijing Capital International Airport Co.,Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

Executive Directors:

Mr. Wang Changyi
Mr. Han Zhiliang
Mr. Zhang Guoliang

Non-executive Directors:

Mr. Gao Shiqing
Mr. Jia Jianqing
Mr. Song Kun

Independent non-executive Directors:

Mr. Jiang Ruiming
Mr. Zhang Jiali
Mr. Stanley Hui Hon-chung
Mr. Wang Huacheng

Registered office:

Capital Airport, Beijing
The PRC

*Principal place of business
in Hong Kong:*

37/F, One Taikoo Place
Taikoo Place,
979 King's Road,
Quarry Bay,
Hong Kong

5 June 2023

To the Shareholders

Dear Sir or Madam,

**PROPOSED APPOINTMENT AND RE-ELECTION OF DIRECTORS
OF THE NINTH SESSION OF THE BOARD
AND
PROPOSED APPOINTMENT AND RE-ELECTION OF SUPERVISORS
OF THE NINTH SESSION OF THE SUPERVISORY COMMITTEE
AND
PROFIT DISTRIBUTION ADJUSTMENT PROPOSAL
AND
SUPPLEMENTAL NOTICE OF ANNUAL GENERAL MEETING**

LETTER FROM THE BOARD

The purpose of this circular is to provide you with information relating to the resolutions to be proposed at the AGM relating to, among other things:

- (i) the appointment and re-election of Directors;
- (ii) the appointment and re-election of Supervisors; and
- (iii) the proposed adjustment to the profit distribution policy of the Company.

The Company issued a notice and a form of proxy dated 5 May 2023 in relation to the AGM. A supplemental notice of the AGM is set out in this circular and a revised form of proxy for use at the AGM is enclosed herewith.

APPOINTMENT AND RE-ELECTION OF DIRECTORS AND SUPERVISORS

According to the Articles of Association, the Directors and the Supervisors representing the Shareholders (including independent Supervisors) of the Supervisory Committee shall be elected at Shareholders' general meeting by Shareholders attending the general meeting (including proxy(ies) of the Shareholders) holding more than one-half of the voting rights. Such elected Directors and Supervisors shall serve a term of three years from the date on which their offices take effect, and are eligible for re-election upon the expiry of their term of office.

The Company adopted 23 June 2020, being the date of the annual general meeting of the Company for the year of 2019, as the date of commencement of the eighth session of the Board and the Supervisory Committee for a term of three years until the date of the AGM (i.e. the annual general meeting of the Company for the year of 2022). Therefore, all existing Directors and the Supervisors representing the Shareholders (including independent Supervisors) shall retire from their respective offices on the date of the AGM, and they may stand for re-election if they are nominated by Shareholders with nomination rights, recommended by the Nomination Committee to the Board and proposed by the Board to the Shareholders' general meeting.

The AGM will be held at 3:00 p.m. on Tuesday, 20 June 2023 in relation to, among other things, the appointment and re-election of the Directors of the ninth session of the Board and the appointment and re-election of the Supervisors representing the Shareholders (including independent Supervisors) of the ninth session of the Supervisory Committee. If elected, the term of office for each of the Directors of the ninth session of the Board and each of such Supervisors of the ninth session of the Supervisory Committee will be three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025.

LETTER FROM THE BOARD

1. Appointment and re-election of Directors

Candidates proposed for appointment or re-election as Directors

As at the Latest Practicable Date, the eighth session of the Board was comprised of ten Directors, including three executive Directors, namely, Mr. Wang Changyi, Mr. Han Zhiliang and Mr. Zhang Guoliang; three non-executive Directors, namely, Mr. Gao Shiqing, Mr. Jia Jianqing and Mr. Song Kun; and four independent non-executive Directors, namely, Mr. Jiang Ruiming, Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung and Mr. Wang Huacheng. The term of office for each of the Directors of the eighth session of the Board will expire on the date of the AGM.

The Board proposed the election of members of the ninth session of the Board at the AGM, with Mr. Wang Changyi and Mr. Han Zhiliang as executive Directors, Mr. Jia Jianqing, Mr. Song Kun and Mr. Du Qiang as non-executive Directors, and Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui as independent non-executive Directors, and the granting of authorisation to the Board to determine their respective remuneration. Hence, the ninth session of the Board is proposed to consist of nine Directors, including two executive Directors, three non-executive Directors and four independent non-executive Directors to be appointed or re-elected (as applicable) at the AGM.

As part of the Company's process for the appointment or re-election of Directors, a written notice of intention to nominate a candidate as a Director and the candidate's written consent indicating acceptance of nomination shall be delivered to the Company not earlier than the day after the despatch of the notice of the Shareholders' general meeting and not later than seven days prior to the date of the meeting.

Mr. Wang Changyi, Mr. Han Zhiliang, Mr. Jia Jianqing and Mr. Song Kun, being current Directors of the eighth session of the Board, have been nominated by the Parent Company as the candidates for Directors of the ninth session of the Board. Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung and Mr. Wang Huacheng, being current Directors of the eighth session of the Board, have been nominated by the Company as the candidates for Directors of the ninth session of the Board.

The candidates who were newly nominated by the Parent Company and the Company, respectively, as Directors of the ninth session of the Board were Mr. Du Qiang and Ms. Duan Donghui.

All the above nine nominations from the Parent Company and the Company were presented at the first meeting of the Nomination Committee in 2023 for consideration and approval. Having considered the nomination policy and Board diversity policy of the Company, the Nomination Committee approved and recommended the Board to propose such candidates for consideration and appointment or re-election (as applicable) by the Shareholders at the AGM.

Mr. Zhang Guoliang, Mr. Gao Shiqing and Mr. Jiang Ruiming, being current Directors of the eighth session of the Board, have not been nominated as Directors of the ninth session of the Board. Mr. Zhang Guoliang, Mr. Gao Shiqing and Mr. Jiang Ruiming have confirmed that they have no disagreement with the Board and there is no matter that needs to be brought to the attention of the Shareholders.

LETTER FROM THE BOARD

A separate resolution shall be proposed at the AGM in respect of the appointment or re-election (as applicable) of each of the Directors of the ninth session of the Board. Upon approval by the Shareholders of the appointment and re-election of the Directors at the AGM, the Directors of the ninth session of the Board shall serve a term of three years commencing from the date of the AGM and ending on the date of the annual general meeting of the Company for the year of 2025.

The biographies of the candidates proposed for appointment or re-election (as applicable) at the AGM as Directors of the ninth session of the Board are set out in Appendix I to this circular.

After passing of the relevant resolutions at the AGM, the Company will make further announcement in respect of the appointment and re-election of Directors in compliance with the requirements of the Listing Rules.

Upon the expiry of the term of office of the members of the eighth session of the Board, each of their position as a member and the chairman of the Remuneration and Evaluation Committee, Nomination Committee, Audit and Risk Management Committee and Strategy Committee of the Board (as applicable) will also be terminated at the same time. The Company will convene a Board meeting on the date of conclusion of the AGM to re-appoint and elect the members and chairman of each of the relevant committees in compliance with the applicable requirements of the Listing Rules.

Further information in relation to the appointment and re-election of independent non-executive Directors

Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui have all been nominated by the Company to be the independent non-executive Directors of the ninth session of the Board. Such nominations were considered and approved at the first meeting of the Nomination Committee in 2023.

In considering and approving such nominations, the Nomination Committee has considered comprehensive factors, such as the past performance of the independent non-executive Directors, the independence confirmations pursuant to Rule 3.13 of the Listing Rules they have furnished to the Company, and their background, skill, knowledge and experience having regard to the Board diversity policy adopted by the Board. The Board diversity policy sets out that the selection of Board candidates shall be based on a range of diversified perspectives with reference to the Company's business model and specific needs, including but not limited to gender, age, cultural background and ethnicity, educational background, professional experience, skills, knowledge and length of service. The biographies of Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui are set out in Appendix I to this circular.

Following the recommendations of the Nomination Committee, the Board has also assessed and evaluated the experience of each of Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui based on the nomination policy and the Board diversity policy of the Company which were disclosed in the annual report of the Company for the year ended 31 December 2022. The Board noted that each of them has extensive experience in different professions, including professional legal and accounting knowledge as well as extensive experience in airport management, which are relevant to the Company's business and enable them to present objective,

LETTER FROM THE BOARD

adequate and independent opinions and analysis on major business decisions of the Company. In addition, their respective education background and practical experience allow them to provide valuable and relevant insights and contribute to the diversity of the Board. None of them holds directorship in seven or more listed companies and the Board was of the view that they are able to devote sufficient time and efforts to the Company's affairs. The Board believes that the Company and the Shareholders as a whole will be able to benefit from their contribution.

In view of the above, and given that the above independent non-executive Directors have furnished their independence confirmations under Rule 3.13 of the Listing Rules to the Board and have not engaged in any executive management of the Company, the Board considers that Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui are independent and each of their appointment or re-election (as applicable) is in the interests of the Company and the Shareholders as a whole. Each of Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung and Mr. Wang Huacheng has abstained from discussion and voting at the Board meeting and the Nomination Committee meeting regarding his respective re-election.

2. Appointment and re-election of Supervisors

As at the Latest Practicable Date, the eighth session of the Supervisory Committee was comprised of five Supervisors, including one Supervisor representing the Shareholders, namely Mr. Liu Chunchen, and two independent Supervisors, namely Mr. Wang Xiaolong and Mr. Japhet Sebastian Law, and two Supervisors representing the employees of the Company, namely Mr. Liu Jiliang and Ms. Wu Xiaoli.

Since the term of the eighth session of the Supervisory Committee will expire on the date of the AGM, the Company proposed the election at the AGM of Mr. Liu Chunchen as a Supervisor representing the Shareholders, and both Mr. Japhet Sebastian Law and Mr. Jiang Ruiming as independent Supervisors, and the granting of authorisation to the Board to determine their respective remuneration. If elected, these Supervisors will form the ninth session of the Supervisory Committee together with two Supervisors representing the employees of the Company.

Pursuant to the Articles of Association, the Supervisory Committee shall consist of five to nine Supervisors. One-third or more of members of the Supervisory Committee shall be representatives of the employees of the Company, and the remaining Supervisors shall be representatives of the Shareholders (including independent Supervisors).

The Supervisors representing the Shareholders (including independent Supervisors) shall be elected and removed at the Shareholders' general meeting, while the Supervisors representing the employees of the Company shall be democratically elected and removed by the employees of the Company. The Supervisors shall serve a term of three years and are eligible for re-election.

The candidates for Supervisors representing the Shareholders of the ninth session of the Supervisory Committee have been nominated by the Parent Company. The candidates for independent Supervisors of the ninth session of the Supervisory Committee have been nominated by the Company.

LETTER FROM THE BOARD

Mr. Liu Chunchen, a current Supervisor representing the Shareholders of the eighth session of the Supervisory Committee, was nominated as a candidate for re-election as a Supervisor representing the Shareholders of the ninth session of the Supervisory Committee.

Mr. Wang Xiaolong, a current independent Supervisor of the eighth session of the Supervisory Committee, was not nominated as a Supervisor of the ninth session of the Supervisory Committee. Mr. Wang Xiaolong has confirmed that he has no disagreement with the Supervisory Committee and there is no matter that needs to be brought to the attention of the Shareholders.

Mr. Japhet Sebastian Law, a current independent Supervisor of the eighth session of the Supervisory Committee, was nominated as a candidate for re-election as an independent Supervisor of the ninth session of the Supervisory Committee.

Mr. Jiang Ruiming is a candidate who was newly nominated for appointment as an independent Supervisor of the ninth session of the Supervisory Committee.

Upon approval by the Shareholders of the appointment or re-election (as applicable) of the Supervisors representing the Shareholders (including independent Supervisors), such Supervisors of the ninth session of the Supervisory Committee shall serve a term of three years commencing from the date of the AGM and ending on the date of the annual general meeting of the Company for the year of 2025.

The biographies of the candidates proposed for appointment or re-election (as applicable) at the AGM as the Supervisors representing the Shareholders (including independent Supervisors) of the ninth session of the Supervisory Committee are set out in Appendix II to this circular.

After passing of the relevant resolutions at the AGM, the Company will make further announcement in respect of the appointment and re-election of the Supervisors representing the Shareholders (including independent Supervisors) in compliance with the requirements of the Listing Rules.

3. Profit distribution adjustment proposal

On 30 March 2023, the Board approved and adopted the following adjustment proposal to the profit distribution policy, which is subject to approval by the Shareholders.

The Company has formulated a comprehensive dividend policy and will implement it in accordance with the Articles of Association and the requirements of applicable laws and regulations. Pursuant to the Articles of Association, after the end of each financial year of the Company, the Board shall consider profit distribution proposal and submit the same to the Shareholders' general meeting for approval. Unless otherwise resolved at the Shareholders' general meeting, the Board as authorised by the Shareholders' general meeting may distribute interim dividends.

LETTER FROM THE BOARD

The Company's proposal and implementation of the distribution of cash dividends shall be subject to the satisfaction of all the following conditions:

- (1) the Company shall have recorded profits for the year, with a standard and unqualified audit report issued by the auditor in respect of the Company's financial statements for that year;
- (2) the distributable profits (representing the after-tax profits of the Company after the recovery of losses and the allocation to the statutory accumulation fund and discretionary accumulation fund) realised by the Company for the year are positive in value; and
- (3) the Company has sufficient cash flow, and the distribution of cash dividends will not affect the Company's normal operation and sustainable development.

Provided that the Company is in good operating condition and has sufficient cash flow to meet the needs for normal operation and sustainable development, the Company will proactively provide return to the Shareholders in the form of cash dividends, and the target payout ratio for cash dividend distribution is generally no less than 45% of the distributable profits realised for the year. If the said payout ratio for cash dividend is unable to be met due to special reasons, the Board may adjust the dividend payout ratio based on actual circumstances and state the reasons thereof.

For further details on the Company's dividend policy, please refer to Chapter 16 (Financial and Accounting System and Profit Distribution) of the Articles of Association.

Reasons for adjustment to the profit distribution policy

As disclosed in the 2019 Circular, the 2019-2022 Profit Distribution Policy of the Company was formulated as a phased arrangement in view of the actual conditions of the Company at that time. Subsequent to 2022, the Company may re-assess and adjust the profit distribution policy based on actual circumstances at an appropriate time.

After taking into account various factors, such as the impact of external environment and industry landscape on the operating results of the Company in recent years and the requirements relating to profit distribution under the Articles of Association, the Board considered that it is feasible to adopt the above adjustment proposal to the profit distribution policy.

The relevant requirements of the Articles of Association in relation to profit distribution have been incorporated into the above adjustment proposal, which is expected to further enhance the transparency of the Company and facilitate the Shareholders and investors to make informed investment decisions.

4. AGM

A supplemental notice convening the AGM is set out on pages 21 to 23 of this circular.

LETTER FROM THE BOARD

IMPORTANT NOTE: A revised form of proxy for use at the AGM (the “**Revised Proxy Form**”) is enclosed with the supplemental notice of the AGM dated 5 June 2023. The Revised Proxy Form shall supersede and replace the form of proxy enclosed with the AGM Notice (the “**Previous Proxy Form**”) and that the Previous Proxy Form shall be deemed invalid. Shareholders who have signed and returned the Previous Proxy Form should complete and return the Revised Proxy Form in accordance with the instructions provided in the supplemental notice of the AGM. Completion and return of the Revised Proxy Form will not preclude a Shareholder from attending and voting at the AGM or any adjournment thereof in person.

To be valid, the Revised Proxy Form must be completed in accordance with the instructions printed thereon and deposited, together with the relevant notarised power of attorney (if any) and other relevant document of authorisation (if any), with the Company’s H Share registrar in Hong Kong, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong as soon as possible and in any event not less than 24 hours before the time scheduled for holding the AGM or any adjournment thereof.

The reply slip for the AGM published by the Company on 5 May 2023 is still valid for use in respect of the proposed resolutions set out in the enclosed supplemental notice of the AGM. Holders of H Shares who intend to attend the AGM are requested to deliver the reply slip to the Company’s H Share registrar, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong (facsimile no.: 852-2865 0990), on or before Tuesday, 30 May 2023. The reply slip may be delivered in person, by post or by facsimile.

5. VOTING BY POLL

Pursuant to Rule 13.39(4) of the Listing Rules, any vote of the Shareholders at a general meeting must be taken by poll. The Chairman of the AGM shall therefore demand voting on the resolutions set out in the AGM Notice and the supplemental notice of the AGM be taken by way of poll pursuant to Article 74 of the Articles of Association.

On a poll, every Shareholder present in person or by proxy or (being a corporation) by its duly authorized representative shall have one vote for each Share registered in his/her/its name in the register of members. A Shareholder entitled to more than one vote needs not cast all his/her/its votes in the same manner.

LETTER FROM THE BOARD

6. RECOMMENDATION

The Board considers that each of the proposed resolutions set out in the AGM Notice and the supplemental notice of the AGM is in the interests of the Company and the Shareholders as a whole. Accordingly, the Board recommends the Shareholders to vote in favour of each of such proposed resolutions.

Yours faithfully,
By Order of the Board of
Beijing Capital International Airport Co., Ltd.
Meng Xianwei
Secretary to the Board

Biographical details of the candidates for appointment and re-election as Directors of the ninth session of the Board are set out as follows:

CANDIDATES FOR EXECUTIVE DIRECTORS

Mr. Wang Changyi, aged 58, was appointed as an executive director of the Company and elected as the chairman of the Board on 16 December 2021. Mr. Wang graduated from Tianjin University with a Bachelor's degree in infrastructure management and engineering, and holds a Master's degree in public management from Peking University. From August 1987 to January 1998, Mr. Wang successively served as a cadre and a principal officer of the Infrastructure Management Division, as well as a principal officer and the deputy director of the Standards and Technology Division of the Airport Management Department for Infrastructure Projects, of the CAAC. From January 1998 to August 2003, he successively served as the deputy director, the deputy director (at director-level) and the director of the Director General Office under the General Office of CAAC. From August 2003 to August 2011, he successively served as the deputy director of the General Office, the vice director-general (at deputy department director level) of the Comprehensive Department and the vice director-general of the Airport Department of CAAC. He was the secretary of the Party committee of the Civil Aviation Medical Center of CAAC (Civil Aviation General Hospital) from August 2011 to December 2013. From December 2013 to October 2018, he served as the director-general (at department director level) of the Development and Planning Department of CAAC. He served as the director-general, and a member of the standing committee and the deputy secretary of the Party committee of the CAAC Northwest Regional Administration from October 2018 to April 2021. He has been a director, the chairman of the board, and a member and the secretary of the Party committee of the Parent Company since April 2021.

If elected, Mr. Wang will enter into a service contract with the Company for a term commencing from the date of approval at the AGM and ending on the expiry of the term of the ninth session of the Board (i.e. the date of the annual general meeting of the Company for the year of 2025), and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. Mr. Wang will not receive any emolument as a Director of the Company.

Mr. Han Zhiliang, aged 58, was re-appointed as an executive director of the Company on 23 June 2020. He is a senior economist. He obtained a Bachelor's degree in History from Inner Mongolia University, and a Master's degree in Management Science and Engineering from Chinese Academy of Agricultural Sciences and an Executive Master of Business Administration (majoring in Aviation Management) from Tsinghua University. From July 1986 to December 2003, Mr. Han successively served as officer of Political Division, deputy director of Political Division, deputy chief of Personnel and Labour Division and chief of Personnel and Labour Division of Inner Mongolia Bureau under CAAC; from December 2003 to March 2004, he served as the chief of Human Resources and Education Division of Inner Mongolia Autonomous Region Civil Airports Group Co., Ltd.. He served as the vice general manager and a member of the Party committee of Inner Mongolia Autonomous Region Civil Airports Group Co., Ltd. from March 2004 to February 2006, and then as a director, the general manager and deputy Party secretary of the same company, and subsequently as the general manager and deputy Party secretary of the same company from February 2006 to July 2009. From July 2009 to April 2015, he served as the general manager, a member of the Party committee and the deputy secretary of the Party committee of Hubei Airports Holding Company (from June

2014 to April 2015, he concurrently held such positions). He has been the vice general manager and a member of the Party committee of the Parent Company since June 2014; he has been the general manager and deputy party secretary of the Company since March 2016.

If elected, Mr. Han will enter into a service contract with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Mr. Han will be determined by the Board with reference to, among other factors, the prevailing market conditions, his responsibilities and experience and the overall remuneration level of executive directors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

CANDIDATES FOR NON-EXECUTIVE DIRECTORS

Mr. Jia Jianqing, aged 57, was appointed as a non-executive director of the Company on 23 June 2020. He is a senior accountant. Mr. Jia graduated from Inner Mongolia School of Finance majoring in supply finance. He holds a Master's degree in Management Science and Agricultural Marketing in Professional Engineering from Chinese Academy of Agricultural Sciences. From October 1992 to January 1998, Mr. Jia served as the head of finance department of the Inner Mongolia Branch of CAAC; from January 1998 to January 2001, he served as the head of planning department and finance department of the Inner Mongolia Branch of CAAC; from January 2001 to December 2003, he served as the deputy director of the Inner Mongolia Branch of CAAC; from December 2003 to April 2004, he served as the deputy general manager and a member of Standing Committee of the Communist Party Committee of Inner Mongolia Autonomous Region Civil Airports Group Co., Ltd.; from April 2004 to October 2004, he served as the executive deputy general manager and a member of Standing Committee of the Communist Party Committee of Inner Mongolia Autonomous Region Civil Airports Group Co., Ltd.; from October 2004 to January 2005, he served as the deputy general manager of Jinfei Civil Aviation Economic Development Company; from January 2005 to October 2005, he served as the deputy general manager and a member of the Communist Party Committee of Jinfei Civil Aviation Economic Development Company; from October 2005 to January 2006, he served as the deputy general manager and a member of the Communist Party Committee of Capital Airport Guarantee Co., Ltd.; from January 2006 to January 2009, he served as the director, chief financial officer and a member of the Communist Party Committee of China Airport Construction Corporation; from January 2009 to March 2010, he served as the general manager and deputy secretary of the Communist Party Committee of Zhong Hang Xin Gang Guarantee Co., Ltd.; from March 2010 to May 2015, he served as the chairman, general manager and deputy secretary of the Communist Party Committee of Zhong Hang Xin Gang Guarantee Co., Ltd.; from May 2015 to January 2019, he served as the chief accountant of the Parent Company; since January 2019, he has served as the deputy general manager and a member of the Communist Party Committee of the Parent Company. From March 2016 to April 2020, Mr. Jia concurrently served as the chairman of Beijing Capital Airport Group Finance Co., Ltd.

If elected, Mr. Jia will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. Mr. Jia will not receive any emolument as a Director of the Company.

Mr. Song Kun, aged 51, was appointed as a non-executive director of the Company on 23 June 2020. He is a senior engineer. Mr. Song graduated from Department of Road and Traffic Engineering of Tongji University, majoring in highway and urban road and obtained a Bachelor's degree of Engineering, and he holds a Master's degree of Engineering in transportation engineering from Civil Aviation University of China. From July 1996 to March 2005, Mr. Song successively served as an assistant engineer, engineer and secretary of the Youth League Committee of China Airport Construction Corporation; from March 2005 to April 2006, he served as the head of engineering department of airfield at the chief quality supervision station for professional engineering of civil aviation; from April 2006 to March 2009, he served as the general manager at the general manger office of China Airport Construction Corporation; from March 2009 to December 2010, he served as the director of the office of the Parent Company; from December 2010 to July 2011, he served as assistant to chief commander and a member of the Communist Party Committee of Beijing New Airport Construction Headquarters and the director of office of the Parent Company; from July 2011 to May 2012, he served as assistant to chief commander and a member of the Communist Party Committee of Beijing New Airport Construction Headquarters; from May 2012 to June 2016, he served as the general manager of the airport construction department of the Parent Company; from June 2016 to September 2018, he served as the secretary of the Communist Party Committee and deputy general manager of Jilin Civil Airports Group Company; from September 2018 to January 2020, he served as the general manager and deputy secretary of the Communist Party Committee of Jilin Civil Airports Group Company; since January 2020, he has served as the deputy general manager and a member of the Communist Party Committee of the Parent Company. In January 2018, Mr. Song was elected a deputy to the thirteenth People's Congress of Jilin Province and served as a member of Personnel Election Committee; in January 2019, he was appointed as an invited supervisor of the first session of Supervision Committee of Jilin Province.

If elected, Mr. Song will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. Mr. Song will not receive any emolument as a Director of the Company.

Mr. Du Qiang, aged 53, is a senior economist. He graduated from the School of Economics and Management of Inner Mongolia University (內蒙古大學) majoring in economics, and holds the master's degree from the University of International Business and Economics (對外經濟貿易大學). He served as assistant at the deputy chief level of the Transportation Services Department of the Inner Mongolia Bureau of CAAC; chief of the Transportation Section; assistant, deputy secretary, vice manager and manager of the Transportation Services Department, and chief of the Marketing Section; and vice general manager and a member of the party committee of Inner Mongolia Airports Group Company. From January 2009 to July 2011, Mr. Du served as director, general manager and deputy party secretary of Beijing Aviation Ground Services Company Limited. From July 2011 to April 2015, he served as director of operations and a member of the Party committee of the Company and concurrently as general manager, Party secretary and deputy Party secretary of Capital Airport Aviation Security Co., Ltd. He has served as the deputy general manager and a member of Party committee of the Company from April 2015 to November 2021. He has been a deputy general manager and a member of the Party committee of the Parent Company since November 2021.

If elected, Mr. Du will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. Mr. Du will not receive any emolument as a Director of the Company.

CANDIDATES FOR INDEPENDENT NON-EXECUTIVE DIRECTORS

Mr. Zhang Jiali, aged 68, was appointed as an independent non-executive director of the Company on 28 June 2017 and was re-appointed as an independent non-executive director of the Company on 23 June 2020. He is a senior economist. Mr. Zhang graduated from Heilongjiang University majoring in English and also participated in the courses for the diploma of advanced study of modern management held by Hong Kong Professional Management Association. Mr. Zhang worked as a clerk in Research Institute of Qingdao Port Authority from February 1980 to November 1984; as a business analyst, deputy director, director, deputy general manager of Research Department of China Merchants Group Limited from November 1984 to August 1991; as a deputy general manager of Hong Kong Ming Wah Shipping Company Limited from August 1991 to March 1993; as a director and deputy manager of China Merchants International Consultancy Company from March 1993 to July 1996; as a deputy general manager of Oversea Affairs Department of China Merchants Group from August 1996 to June 1997; as a deputy general manager of Department of Planning and Statistics of China Merchants Group from June 1997 to November 1998; as a deputy head of Preparation Unit of China Merchants Group Shanghai Company from November 1998 to October 1999; as the business supervisor of Asia of the USA-based Global Insight Inc. from February 2000 to March 2005; as the project supervisor of China Merchants Holdings (International) Company Limited from April 2005 to June 2005 and as the vice president of Shanghai International Port (Group) Co., Ltd. from July 2005 to January 2014.

If elected, Mr. Zhang will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Mr. Zhang will be determined by the Board with reference to, among other factors, the prevailing market conditions, his responsibilities and experience and the overall remuneration level of independent non-executive directors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

Mr. Stanley Hui Hon-chung, aged 72, holds a Bachelor's degree of Science from the Chinese University of Hong Kong. He joined Cathay Pacific in 1975 and had held a range of management positions in Hong Kong and overseas. From 1990 to 1992, he served as the general manager for Planning and International Affairs of Cathay Dragon. He was appointed as the chief representative of Swire (China) in Beijing in 1992. From 1994 to 1997, he assumed the position of chief operating officer of AHK Air Hong Kong Limited. From 1997 to 2006, he joined Hong Kong Dragon Airlines Limited as its chief executive officer. From February 2007 to July 2014, he served as the chief executive officer of Hong Kong Airport Authority. Mr. Hui was appointed as a member of the Greater Pearl River Delta Business Council twice by the Chief Executive of the HKSAR, and held civic duties including member of the Commission on Strategic Development of the HKSAR Government, member of the HKSAR Government's Aviation Development Advisory Committee and member of the Hong Kong Tourism Board. In July 2006, Mr. Hui was appointed as a Justice of the

Peace by the Chief Executive of the HKSAR. Mr. Hui is currently a member of the 13th session of Chinese People's Political Consultative Conference and the General Committee of the Hong Kong General Chamber of Commerce. Mr. Hui has been serving as an independent non-executive director of Air China Limited (listed on the Hong Kong Stock Exchange, Stock Code: 753) and Guangzhou Baiyun International Airport Co., Ltd. (listed on the Shanghai Stock Exchange, Stock Code: 600004) since May 2015 and December 2016, respectively. From September 2015 to October 2017, Mr. Hui was an executive director and the deputy chief executive officer of NWS Holdings Limited (listed on the Hong Kong Stock Exchange, Stock Code: 659).

If elected, Mr. Hui will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Mr. Hui will be determined by the Board with reference to, among other factors, the prevailing market conditions, his responsibilities and experience and the overall remuneration level of independent non-executive directors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

Mr. Wang Huacheng, aged 60, holds a doctorate and is a professor of the Department of Finance of the Business School of Renmin University of China. He was appointed as an independent non-executive director of the Company on 24 August 2022. Mr. Wang successively served as a teaching assistant, lecturer, associate professor and professor of the Department of Accounting of Renmin University of China from July 1988 to May 2001; and he has served as a professor of the Business School of Renmin University of China since June 2001. Mr. Wang has served as an independent director of Huaxia Bank Co., Ltd. (listed on the Shanghai Stock Exchange, Stock Code: 600015) since February 2014; an independent director of China Great Wall Securities Co., Ltd. (listed on the Shenzhen Stock Exchange, Stock Code: 002939) since July 2016; an independent director of Tsinghua Tongfang Co., Ltd. (listed on the Shanghai Stock Exchange, Stock Code: 600100) since February 2020; and an independent director of Wanhua Chemical Group Co., Ltd. (listed on the Shanghai Stock Exchange, Stock Code: 600309) since April 2022. Mr. Wang previously served as an independent director of China Railway Construction Corporation Limited (listed on the Main Board of the Stock Exchange (Stock Code: 1186) and the Shanghai Stock Exchange (Stock Code: 601186)) from October 2014 to December 2021 and an independent director of BOE Technology Group Co., Ltd. (listed on the Shenzhen Stock Exchange, Stock Codes: 000725 and 200725) from June 2019 to May 2021. In addition, Mr. Wang has previously served as an external director (as a director appointed by the State-owned Assets Supervision and Administration Commission of the State Council acting on behalf of state-owned capital) of companies such as Sinotrans Container Lines Co., Ltd., Sinotrans & CSC Holdings Co. Ltd. and China Salt Group Corporation Limited, and an independent director of companies such as Huatai Securities Co., Ltd. (listed on the Shanghai Stock Exchange, Stock Code: 601688) and Yunnan Baiyao Group Co., Ltd. (listed on the Shenzhen Stock Exchange, Stock Code: 000538). Currently, Mr. Wang also serves as the vice-chairman of the China Cost Research Association and other academic positions.

If elected, Mr. Wang will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Mr. Wang will be determined

by the Board with reference to, among other factors, the prevailing market conditions, his responsibilities and experience and the overall remuneration level of independent non-executive directors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

Ms. Duan Donghui, aged 52, holds a doctorate of the School of Law of Wuhan University (武漢大學). She is now a partner of Gao Lin Capital Management Co., Ltd. and concurrently an arbitrator of the China International Economic and Trade Arbitration Commission, an arbitrator of the Beijing Arbitration Commission/Beijing International Arbitration Center and a member of China Society of Private International Law. Ms. Duan had served as a senior economist of the headquarter office of China Construction Bank Corporation, associate professor and master's tutor at China University of Political Science and Law (中國政法大學), and also served as a member of the Letter of Credit Expert Panel and Letter of Guarantee Expert Panel of the International Chamber of Commerce China National Committee (ICCCHINA (國際商會中國國家委員會)). Ms. Duan successively served as the director of the board office of Taikang Life Insurance Co., Ltd. from June 2005 to May 2013, secretary of the board of directors of Taikang Asset Management Co., Ltd. from June 2006 to July 2020, secretary of the board of directors of Taikang Pension Insurance Co., Ltd. from June 2007 to July 2020, an independent director of Genimous Technology Co., Ltd. (listed on the Shenzhen Stock Exchange, Stock Code: 000676) from February 2015 to February 2021, an independent director of Bode Energy Equipment Co., Ltd. of Xi'an from May 2020 to January 2022 and an independent director of Top Resource Conservation & Environment Corp. (listed on the Shenzhen Stock Exchange, Stock Code: 300332) from April 2020 to April 2023. Ms. Duan had served as a senior visiting scholar engaging in legal research at International Institute for the Unification of Private Law (UNIDROIT (國際統一私法學會)) in Rome, Italy and accredited with the title of "2001 National Young Professionals Engaging in Financial System" (二零零一年度全國金融系統青年崗位能手).

If elected, Ms. Duan will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Ms. Duan will be determined by the Board with reference to, among other factors, the prevailing market conditions, her responsibilities and experience and the overall remuneration level of independent non-executive directors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

As at the Latest Practicable Date, none of the above candidates for Directors had any interest in the shares of the Company within the meaning of Part XV of the SFO, and they had not been subject to any public sanctions by statutory or regulatory authority.

Save as disclosed above, as at the Latest Practicable Date, the above candidates for Directors (i) had not held any directorships in any public listed companies in the past three years; (ii) did not have any relationship with any Directors, senior management, substantial or controlling shareholders (as defined in the Listing Rules) of the Company; and (iii) did not hold any other positions in the Company. Save as disclosed above, as at the Latest Practicable Date, there were no other matters concerning the proposed appointment or re-election of the above candidates as Directors that need to be brought to the attention of the Shareholders or the Stock Exchange and there were no other matters which shall be disclosed pursuant to Rule 13.51(2)(h) to 13.51(2)(v) of the Listing Rules.

APPENDIX II BIOGRAPHIES OF THE CANDIDATES PROPOSED FOR THE NINTH SESSION OF THE SUPERVISORY COMMITTEE

Biographical details of the candidates for appointment and re-election as Supervisors representing the Shareholders (including independent Supervisors) of the ninth session of the Supervisory Committee are set out as follows:

CANDIDATES FOR SUPERVISORS

Mr. Liu Chunchen, aged 57, a senior engineer, was appointed as a supervisor of the Company and elected as the chairman of the Supervisory Committee on 16 December 2021. Mr. Liu graduated from Tongji University, majoring in highway and urban road, and obtained postgraduate qualifications. From August 1988 to June 1995, Mr. Liu successively served as an officer of the Construction Department of the CAAC Shenyang Administration, an officer and a deputy director officer of the Airport Management Department for Infrastructure of the CAAC Northeastern Administration. He served as the deputy director-general of the Airport Management Department for Infrastructure of the CAAC Northeastern Administration from June 1995 to July 2001, during which he served as the section chief (at deputy chief level) of the Engineering Section of Yuning Building Project Construction Headquarters from March 1996 to April 1998 and studied economic management at the Party School of the Liaoning Provincial Party Committee from March 1996 to July 1998. From July 2001 to November 2003, he served as the section chief of the Planning Section of the CAAC Northeastern Administration. From November 2003 to September 2006, he served as the director (at director-level) and the secretary of the Party committee of the CAAC Jilin Safety Supervision and Management Office. From September 2006 to March 2009, he served as the director (at deputy department director level) and the secretary of the Party committee of the CAAC Jilin Safety Supervision and Management Office. From March 2009 to September 2011, he served as the director-general and the secretary of the Party committee of the CAAC Jilin Safety Supervision Administration. From September 2011 to March 2018, he served as the deputy director-general and a member of the standing committee of the Party committee of the CAAC Northeastern Regional Administration. From March 2018 to August 2019, he served as the director-general of the Airport Department of CAAC. He served as the commissioner of safety supervision of civil aviation of CAAC and the director-general of the Airport Department of CAAC concurrently from August 2019 to April 2021. He has been a director, the general manager and the deputy secretary of the Party committee of the Parent Company since April 2021.

If elected, Mr. Liu will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. Mr. Liu will not receive any emolument as a Supervisor of the Company.

Mr. Japhet Sebastian Law, aged 71, was appointed as a supervisor of the Company on 23 June 2020. Mr. Law graduated from the University of Texas at Austin with Ph.D. in Mechanical/Industrial Engineering in 1976. Mr. Law was a Professor in the Department of Decision Sciences and Managerial Economics of the Chinese University of Hong Kong from 1986 until 2012. He was the Associate Dean and subsequently the Dean of the Faculty of Business Administration of the Chinese University of Hong Kong from 1993 until 2002. Prior to returning to Hong Kong, Mr. Law was the Director of Operations Research at the Cullen College of Engineering and Director of Graduate Studies in Industrial Engineering at the University of Houston, and was also involved with the U.S. Space Program in his career with McDonnell Douglas and Ford Aerospace in the United States. Mr. Law has acted as consultant with various corporations in Hong

APPENDIX II BIOGRAPHIES OF THE CANDIDATES PROPOSED FOR THE NINTH SESSION OF THE SUPERVISORY COMMITTEE

Kong and overseas. He is also active in public services, having served as Member of the Provisional Regional Council of the HKSAR Government and various other committees, and is also active on the boards of profit, non-profit, and charitable organizations in Hong Kong and overseas. Since 1 May 2006, he has served as an independent non-executive director of Tianjin Port Development Holdings Limited (listed on the Hong Kong Stock Exchange, Stock Code: 3382). Since 1 September 2008, Mr. Law has served as an independent non-executive director of Global Digital Creations Holdings Limited (listed on the Hong Kong Stock Exchange, Stock Code: 8271). Since 23 March 2009, he has also served as an independent non-executive director of Binhai Investment Company Limited (formerly “Wah Sang Gas Holdings Limited”) (listed on the Hong Kong Stock Exchange, Stock Code: 2886). Since 18 June 2012, he has served as an independent non-executive director of Regal Hotels International Holdings Limited (listed on the Hong Kong Stock Exchange, Stock Code: 78). Since 13 August 2012, he has also served as an independent non-executive director of Tianjin Binhai Teda Logistics (Group) Corporation Limited (listed on the Hong Kong Stock Exchange, Stock Code: 8348). From 11 August 2013 to July 2016, he has been an independent non-executive director of Shanghai La Chapelle Fashion Co., Ltd. (listed on the Hong Kong Stock Exchange, Stock Code: 6116). Since 1 September 2013, he has served as an independent non-executive director of Shougang Fushan Resources Group Limited (listed on the Hong Kong Stock Exchange, Stock Code: 639). From June 2008 to June 2020, Mr. Law had been an independent non-executive director of the Company.

If elected, Mr. Law will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Mr. Law will be determined by the Board with reference to, among other factors, the prevailing market conditions, his responsibilities and experience and the overall remuneration level of supervisors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

Mr. Jiang Ruiming, aged 57, was appointed as an independent non-executive director of the Company on 15 June 2011 and was re-appointed as an independent non-executive director of the Company on 23 June 2020. Mr. Jiang graduated from Department of Law of Peking University (北京大學) with a Bachelor’s degree. He obtained a MBA degree from Tsinghua University School of Economics and Management. Mr. Jiang had been executive chief editor of China Food Industry Magazine, partner of Beijing Guofang Law Firm, executive partner of Beijing Grandway Law Offices, the director of Beijing Grandway (Shanghai) Law Offices and a member of 10th and 11th Issuance Examination Commission of CSRC. Since February 2022, he has been a founding partner of Merits & Tree Law Offices(北京植德律師事務所). In May 2018, he was appointed as an arbitrator of the Shanghai International Economic and Trade Arbitration Commission (Shanghai International Arbitration Centre) and reappointed for a term of five years from August 2021.

If elected, Mr. Jiang will enter into an appointment letter with the Company for a term of three years commencing from the date of approval at the AGM and ending on the date of the annual general meeting of the Company for the year of 2025, and is subject to retirement by rotation and re-election at the general meeting in accordance with the Articles of Association. The remuneration of Mr. Jiang will be determined by the Board with reference to, among other factors, the prevailing market conditions, his responsibilities and experience and the overall remuneration level of supervisors of the Company based on the authorisation to be granted by the Shareholders at the AGM.

**APPENDIX II BIOGRAPHIES OF THE CANDIDATES PROPOSED FOR
THE NINTH SESSION OF THE SUPERVISORY COMMITTEE**

As at the Latest Practicable Date, none of the above candidates for Supervisors had any interest in the Shares within the meaning of Part XV of the SFO, and they had not been subject to any public sanctions by statutory or regulatory authority.

Save as disclosed above, as at the Latest Practicable Date, the above candidates for Supervisors (i) had not held any directorships in any public listed companies in the past three years; (ii) did not have any relationship with any directors, senior management, substantial or controlling shareholders (as defined in the Listing Rules) of the Company; and (iii) did not hold any other positions in the Company. Save as disclosed above, as at the Latest Practicable Date, there were no other matters concerning the proposed appointment or re-election of the above candidates as Supervisors that need to be brought to the attention of the Shareholders or the Stock Exchange and there were no other matters which shall be disclosed pursuant to Rule 13.51(2)(h) to (v) of the Listing Rules.

If elected, the above Supervisors will form the ninth session of the Supervisory Committee together with the Supervisors representing the employees. The current Supervisors representing the employees comprise Mr. Liu Jiliang and Ms. Wu Xiaoli, the biographies of whom are set out in the latest annual report of the Company published on 27 April 2023.

SUPPLEMENTAL NOTICE OF ANNUAL GENERAL MEETING



北京首都國際機場股份有限公司

Beijing Capital International Airport Co.,Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

SUPPLEMENTAL NOTICE OF ANNUAL GENERAL MEETING

Reference is made to the notice of annual general meeting of Beijing Capital International Airport Company Limited (the “**Company**”) dated 5 May 2023 (the “**AGM Notice**”), which sets out the time and venue of the AGM and contains the relevant resolutions to be put forward at the AGM for consideration and approval by the shareholders of the Company (the “**Shareholders**”).

After the date of the AGM Notice, the board of directors of the Company (the “**Board**”) received from its controlling shareholder, Capital Airports Holdings Limited (the “**Parent Company**”), a proposal for adding resolutions in relation to the re-election and appointment of Directors and Supervisors as additional ordinary resolutions for the consideration and approval by the Shareholders at the AGM.

According to the articles of association of the Company (the “**Articles of Association**”), any shareholder holding 5% or more voting rights of the Company is entitled to propose additional resolutions to be passed at the AGM.

As a result, the ordinary resolutions in relation to the re-election and appointment of Directors and Supervisors shall be added to the AGM Notice.

SUPPLEMENTAL NOTICE IS HEREBY GIVEN that the AGM of the Company will be held at 3:00 p.m. on Tuesday, 20 June 2023 at the Conference Room, Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the People’s Republic of China (“**PRC**”) to consider and, if thought fit, pass the following ordinary resolutions, in addition to the resolutions set out in the AGM Notice:

ORDINARY RESOLUTIONS

7. to consider and approve the following candidates as Directors of the ninth session of the Board, the granting of the authorisation to the Board to determine their respective remuneration and the granting of the authorisation to the Board to arrange for service contracts and/or appointment letters granted by the Company respectively to all Directors of the ninth session of the Board upon such terms and conditions as the Board shall think fit, and to do all such acts and things to effect such matters (*Note iv*):
 - (i) to re-elect Mr. Wang Changyi as an executive Director;
 - (ii) to re-elect Mr. Han Zhiliang as an executive Director;
 - (iii) to re-elect Mr. Jia Jianqing as a non-executive Director;

SUPPLEMENTAL NOTICE OF ANNUAL GENERAL MEETING

- (iv) to re-elect Mr. Song Kun as a non-executive Director;
 - (v) to appoint Mr. Du Qiang as a non-executive Director;
 - (vi) to re-elect Mr. Zhang Jiali as an independent non-executive Director;
 - (vii) to re-elect Mr. Stanley Hui Hon-chung as an independent non-executive Director;
 - (viii) to re-elect Mr. Wang Huacheng as an independent non-executive Director; and
 - (ix) to appoint Ms. Duan Donghui as an independent non-executive Director;
8. to consider and approve the following candidates as Supervisors of the ninth session of the Supervisory Committee, the granting of the authorisation to the Board to determine their respective remuneration and the granting of the authorisation to the Board to arrange for service contracts and/or appointment letters granted by the Company respectively to all Supervisors of the ninth session of the Supervisory Committee upon such terms and conditions as the Board shall think fit, and to do all such acts and things to effect such matters (*Note v*):
- (i) to re-elect Mr. Liu Chunchen as a Supervisor representing the Shareholders;
 - (ii) to re-elect Mr. Japhet Sebastian Law as an independent Supervisor; and
 - (iii) to appoint Mr. Jiang Ruiming as an independent Supervisor.

By order of the Board
Meng Xianwei
Secretary to the Board

5 June 2023
Beijing, the PRC

Notes:

- (i) Save as the additional ordinary resolutions and other information as set out in this supplemental notice of annual general meeting, all the information set out in the AGM Notice remains unchanged.
- (ii) A revised form of proxy for use at the AGM (the “**Revised Proxy Form**”) is enclosed herewith. The Revised Proxy Form shall supersede and replace the form of proxy enclosed with the AGM Notice (the “**Previous Proxy Form**”) and that the Previous Proxy Form shall be deemed invalid. Shareholders who have signed and returned the Previous Proxy Form should complete and return the Revised Proxy Form in accordance with the instructions provided in this supplemental notice of AGM. Completion and return of the Revised Proxy Form will not preclude a Shareholder from attending and voting at the AGM in person.

SUPPLEMENTAL NOTICE OF ANNUAL GENERAL MEETING

- (iii) The reply slip for the AGM published by the Company on 5 May 2023 is still valid for use in respect of the proposed resolutions set out in this supplemental notice of AGM. Shareholders for H shares who intend to attend the AGM are requested to deliver the reply slip to the Company's H share registrar, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (facsimile no.: 852-2865 0990), on or before Tuesday, 30 May 2023. The reply slip may be delivered in person, by post or facsimile.
- (iv) For details of the candidates for Directors, please refer to the circular of the Company dated 5 June 2023.
- (v) For details of the candidates for Supervisors, please refer to the circular of the Company dated 5 June 2023.
- (vi) Unless the context otherwise requires, capitalised terms used in this notice shall have the same meanings defined in the circular of the Company dated 5 June 2023.

As at the date of this notice, the Directors of the Company are:

Executive Directors: *Mr. Wang Changyi, Mr. Han Zhiliang and Mr. Zhang Guoliang*

Non-executive Directors: *Mr. Gao Shiqing, Mr. Jia Jianqing and Mr. Song Kun*

Independent non-executive Directors: *Mr. Jiang Ruiming, Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung and Mr. Wang Huacheng*

A notice containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at <http://www.hkexnews.hk> under "Latest Listed Company Information" and the website of the Company at <http://www.bcia.com.cn>.