



# UPBEST GROUP LIMITED

## 美建集團有限公司\*

(Incorporated in Cayman Islands with limited liability)

(Stock Code: 335)

### PROXY FORM

Proxy form for use by shareholders at the annual general meeting ("Meeting") to be held at 2/F, Wah Kit Commercial Centre, 300 Des Voeux Road Central, Hong Kong on Thursday, 24<sup>th</sup> August, 2023 at 1:00 p.m. and at any adjournment thereof.

I/We <sup>(note a)</sup> \_\_\_\_\_ of \_\_\_\_\_ being the registered holder(s) of \_\_\_\_\_ shares <sup>(note b)</sup> of HK\$0.01 each in the capital of UPBEST GROUP LIMITED ("Company"), HEREBY APPOINT THE CHAIRMAN OF THE MEETING or <sup>(note c)</sup> \_\_\_\_\_ of \_\_\_\_\_ as my/our proxy to vote and act for me/us at the Meeting (and at any adjournment thereof) of the Company to be held at 2<sup>nd</sup> Floor, Wah Kit Commercial Centre, 300 Des Voeux Road Central, Hong Kong on Thursday, 24<sup>th</sup> August, 2023 at 1:00 p.m. for the purposes of considering and, if thought fit, passing the ordinary resolutions and special resolutions set out in the notice convening the Meeting and at such Meeting (and at any adjournment thereof) to vote for me/us and in my/our name(s) in respect of the resolutions as indicated below <sup>(note d)</sup>.

ORDINARY RESOLUTIONS		For <sup>(note d)</sup>	Against <sup>(note d)</sup>
1.	to receive and consider the audited consolidated financial statements and the reports of the directors (the "Directors") and auditors of the Company for the year ended 31 <sup>st</sup> March, 2023;		
2.	to declare and approve final dividends for the year ended 31 <sup>st</sup> March, 2023 of HK\$2.0 cents per share of HK\$0.01 each (the "Share(s)") of the Company;		
3.	to re-elect Mr. CHAN Tsun Choi, Arnold as independent non-executive Director;		
4.	to re-elect Mr. IP Man Tin, David as non-executive Director;		
5.	to re-elect Mr. CHENG Wai Lun, Andrew as executive Director;		
6.	to re-elect Mr. HUI Man Ho, Ivan (who has served more than nine years) as independent non-executive Director;		
7.	to authorize the board of Directors to fix the remuneration of the Directors;		
8.	to re-appoint Asian Alliance (HK) CPA Limited as the auditors of the Company and to authorize the board of Directors to fix their remuneration;		
9.	Ordinary Resolution on item 9 of the notice of the Meeting to grant a general mandate to the Board to allot and issue new Shares;		
10.	Ordinary Resolution on item 10 of the notice of the Meeting to grant a general mandate to the Board to repurchase Shares of the Company; and		
11.	Ordinary Resolution on item 11 of the notice of the Meeting to extend the general mandate to the Board to issue new Shares;		

Dated \_\_\_\_\_

Signature <sup>(note f)</sup> \_\_\_\_\_

#### "PERSONAL INFORMATION COLLECTION STATEMENT"

our supply of your and your proxy's (or proxies') name(s) and address(es) is on a voluntary basis for the purpose of processing your request for the appointment of a proxy (or proxies) and your voting instructions for the Meeting of the Company (the 'Purposes'). We may transfer your and your proxy's (or proxies') name(s) and address(es) to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorized by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your and your proxy's (or proxies') name(s) and address(es) will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the Company/Privacy Compliance Officer of Tricor Standard Limited at the above address."

#### Notes:

- Full name(s) and address(es) to be inserted in **BLOCK CAPITALS**.
- Please insert the number of shares of HK\$0.01 each registered in your name(s). If no number is inserted, this form of proxy will be deemed to relate to all the shares in the capital of the Company registered in your name(s).
- A proxy need not be a member of the Company. If you wish to appoint some person other than the Chairman of the meeting as your proxy, please delete the words "THE CHAIRMAN OF THE MEETING or" and insert the name and address of the proxy desired in the space provided. **ANY ALTERATION MADE TO THIS PROXY FORM MUST BE INITIALED BY THE PERSON WHO SIGNS IT.**
- IMPORTANT: IF YOU WISH TO VOTE FOR ANY RESOLUTION, TICK THE BOX MARKED "FOR" BESIDE THE APPROPRIATE RESOLUTION. IF YOU WISH TO VOTE AGAINST ANY RESOLUTION, TICK THE BOX MARKED "AGAINST" BESIDE THE APPROPRIATE RESOLUTION.** Failure to complete any or all boxes will entitle your proxy to cast his votes on the relevant resolutions at his discretion. Your proxy will also be entitled to vote at his discretion on any resolution properly put to the Meeting other than those referred to in the notice convening the Meeting.
- This proxy form must be signed by you or your attorney duly authorised in writing or, in the case of a corporation must be either under its common seal or under the hand of an officer or attorney duly authorised.
- Where there are joint registered holders of any share, any one of such persons may vote at any meeting, either personally or by proxy, in respect of such share as if he was solely entitled thereto; but if more than one of such joint holders be present at any meeting personally or by proxy, that one of the said persons so present whose name stands first on the Register of Members of the Company in respect of such share shall alone be entitled to vote in respect thereof.
- To be valid, the form of proxy together with any power of attorney or other authority (if any) under which it is signed or notarially certified copy thereof, must be lodged with the Company at its principal place of business in Hong Kong at 2/F, Wah Kit Commercial Centre, 300 Des Voeux Road Central, Hong Kong not later than Tuesday, 22<sup>nd</sup> August, 2023 at 1:00 p.m. (Hong Kong Time).
- Any alteration made to this form should be initialed by the person who signs the form.
- Completion and deposit of the proxy form will not preclude you from attending and voting at the Meeting should you so wish.

\* For identification purpose only