



# HUA YIN INTERNATIONAL HOLDINGS LIMITED

## 華音國際控股有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(stock code: 989)

(股份代號：989)

### NOTIFICATION LETTER 通知信函

25 July 2023

Dear Registered Shareholders in the Bermuda Principal Register,

**Hua Yin International Holdings Limited (the “Company”),**  
— **Notice of Publication of Annual Report 2022/23, and Circular dated 25 July 2023 in relation to the Proposals for General Mandates to Repurchase Shares and Issue Shares and Re-election of Retiring Directors and Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on “Investor Relations” section on the Company’s website at [www.huayininternational.com](http://www.huayininternational.com) and The Stock Exchange of Hong Kong Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk). If you have elected to receive the Corporate Communications<sup>(Note)</sup> in printed form, the printed version of the Current Corporate Communications in your selected language(s) is/are enclosed.

If you wish to (i) receive the Current Corporate Communications in printed form or in a language version other than your existing choice; and/or (ii) change your choice of language or means of receiving all future Corporate Communications, please complete and sign the form on the reverse side of this letter (the “Change Request Form”) and return it by email at [hkoseca@suntera.com](mailto:hkoseca@suntera.com) or by post delivery to the Company’s Bermuda principal share registrar (the “Bermuda Principal Share Registrar”), MUFG Fund Services (Bermuda) Limited c/o Suntera Corporate Services Limited at 18/F, On Building, 162 Queen’s Road Central, Central, Hong Kong. Please affix appropriate postage.

Should you have any queries relating to this letter, please contact the Bermuda Principal Share Registrar at (852) 2317 1729 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,  
**Hua Yin International Holdings Limited**

*Note: “Corporate Communications” refer to any documents issued or to be issued by the Company for information or action of holders of any of its securities, including but not limited to (a) the directors’ report, the annual financial statements together with a copy of the independent auditors’ report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位於百慕達登記主冊之登記股東：

**Hua Yin International Holdings Limited 華音國際控股有限公司 (「本公司」)**  
— **2022/23 年報及有關建議回購股份及發行股份之一般授權及重選退任董事及股東週年大會通告之日期為二零二三年七月二十五日之通函及代表委任表格 (「本次公司通訊」) 之刊發通知**

本公司的本次公司通訊的英文及中文版本已上載於本公司網站 [www.huayininternational.com](http://www.huayininternational.com) 之「投資者關係」欄目及香港聯合交易所有限公司網站 [www.hkexnews.hk](http://www.hkexnews.hk)。如閣下已選擇收取公司通訊<sup>(附註)</sup>的印刷本，隨函附上閣下所選擇之語言版本的本次公司通訊的印刷本。

若閣下欲(i)索取本次公司通訊的印刷本或閣下已選擇的版本以外的另一語言版本；及/或(ii)更改日後所有公司通訊的語言版本或收取方式的選擇，請填妥及簽署在本函背面的表格(「變更申請表格」)，並電郵至 [hkoseca@suntera.com](mailto:hkoseca@suntera.com) 或郵遞方式交回本公司之百慕達主要股份過戶登記處(「百慕達主要股份過戶登記處」) MUFG Fund Services (Bermuda) Limited (經 Suntera Corporate Services Limited，地址為香港中環皇后大道中一百六十二號 On Building 十八樓)，請附貼適當郵票。

倘閣下對本函有任何查詢，請於星期一至星期五(香港公眾假期除外)上午九時正至下午五時正致電百慕達主要股份過戶登記處(電話：(852) 2317 1729)。

**Hua Yin International Holdings Limited**  
**華音國際控股有限公司**  
謹啟

二零二三年七月二十五日

附註：「公司通訊」指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、年度財務報表連同獨立核數師報告及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

## CHANGE REQUEST FORM 變更申請表格

(for Registered Shareholders in the Bermuda Principal Register 供於百慕達股東登記主冊之登記股東使用)

To: Hua Yin International Holdings Limited (the "Company")  
c/o MUFG Fund Services (Bermuda) Limited  
Suntera Corporate Services Limited  
18/F, On Building  
162 Queen's Road Central  
Central, Hong Kong

致：華音國際控股有限公司 (「本公司」)  
經 MUFG Fund Services (Bermuda) Limited  
Suntera Corporate Services Limited  
香港中環皇后大道中一百六十二號  
On Building 十八樓

**(A) To receive printed version of the Current Corporate Communication of the Company**  
**(甲) 收取本公司的本次公司通訊的印刷本**

I/We have chosen to access the Current Corporate Communication posted on the Company's website or have already received a printed version as requested previously but would like to receive:

本人/吾等已選擇瀏覽刊登於本公司網站的本次公司通訊或已收取之前所要求的印刷本，惟欲索取：

**Please ignore this Part if you do not intend to request a printed copy of the Current Corporate Communication.**  
**如 閣下無意要求收取本次公司通訊之印刷本，則毋須填寫此部分。**

(Please mark **ONLY ONE "X"** of the following boxes) (請從下列選擇中，僅在**其中一個**空格內劃上「X」號)

- the printed English version of the above document 上述文件的英文印刷本；**OR** 或
- the printed Chinese version of the above document 上述文件的中文印刷本；**OR** 或
- both the printed English and Chinese versions of the above document 上述文件的英文及中文印刷本。

**(B) To change the choice of language or means of receiving all future Corporate Communications**  
**(乙) 更改收取日後所有公司通訊之語言版本或收取方式**

I/We would like to change the choice of receiving all future Corporate Communications as indicated below:  
本人/吾等希望改用下列方式收取日後所有公司通訊：

(Please mark **ONLY ONE "X"** of the following boxes) (請從下列選擇中，僅在**其中一個**空格內劃上「X」號)

- to access all future Corporate Communications through the Company's website in place of receiving printed copies, and receive an email notification to my/our email address at \_\_\_\_\_ (if any) or a notification letter mailed to my/our address of the posting of the relevant Corporate Communications on the website of the Company; **OR**  
瀏覽在本公司網站發表之日後所有公司通訊網上版本，以代替印刷本，並收取有關公司通訊在本公司網站登載的電郵通知，電郵通知請發送本人/吾等之電郵地址：\_\_\_\_\_ (如有) 或郵寄至本人/吾等地址的通知信函；**或**
- to receive the **printed English version** of all future Corporate Communications ONLY 僅收取日後所有公司通訊之**英文印刷本**；**OR** 或
- to receive the **printed Chinese version** of all future Corporate Communications ONLY 僅收取日後所有公司通訊之**中文印刷本**；**OR** 或
- to receive both the **printed English and Chinese versions** of all future Corporate Communications 同時收取日後所有公司通訊之**英文及中文印刷本**。

Signature

簽名 \_\_\_\_\_

Name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)  
姓名：\_\_\_\_\_ (英文) \_\_\_\_\_ (中文)

Address:

地址：\_\_\_\_\_

Contact telephone number:

聯絡電話號碼：\_\_\_\_\_

Date:

日期：\_\_\_\_\_

Notes 附註：

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- Any form with more than one box marked "X" in Part A or Part B, with no box marked "X" in both Part A and Part B, with no signature or otherwise incorrectly completed will be void.  
如在本表格甲部或乙部分別作出超過一項選擇，或在甲部及乙部均未有作出選擇，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- For the avoidance of doubt, we do not accept any other instructions given on this form.  
為免存疑，任何在本表格上的額外指示概不予處理。