



# Alpha Professional Holdings Limited

## 阿爾法企業控股有限公司\*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立的有限公司)

(Stock Code 股份代號: 948)

### NOTIFICATION LETTER 通知信函

28 July 2023

Dear Registered Shareholder(s),

#### Notification of Publication of 2023 Annual Report, 2023 Environmental, Social and Governance Report, Circular dated 28 July 2023 together with Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications")

We, Alpha Professional Holdings Limited (the "Company"), hereby notify you that the annual general meeting of the Company will be held at Novotel Century Hong Kong, Plaza 3 Lower Lobby, 238 Jaffe Road, Wanchai, Hong Kong on Friday, 8 September 2023 at 3:00 p.m. The Current Corporate Communications are available in printed English and Chinese versions. They are also available in electronic version on the Company's website at [www.hk-alpha.com](http://www.hk-alpha.com) (the "Company's Website") and the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If you (i) have elected (or deemed to have elected) to read the Corporate Communications <sup>(Note)</sup> published on the Company's Website in lieu of receiving printed version(s), and, for any reason have difficulty in receiving or gaining access to the Current Corporate Communications, would like to receive printed version(s) of the Current Corporate Communications, or (ii) wish to change your choice of language or means of receipt of all future Corporate Communications, please complete and sign the change request form printed overleaf (the "Change Request Form") and return it by hand or by post (postage pre-paid if delivered in Hong Kong by using the mailing label at the bottom of the Change Request Form), to the Company c/o the share registrar of the Company, Tricor Investor Services Limited (the "Share Registrar"), at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by sending an email for the purpose to [alpha-ecom@hk.tricorglobal.com](mailto:alpha-ecom@hk.tricorglobal.com). The printed version(s) of the Current Corporate Communications will be sent to you promptly free of charge upon receipt of your request.

You may at any time by reasonable written notice change your choice of language or means of receipt of the Corporate Communications, free of charge, by completing Part B of the Change Request Form and returning it to the Share Registrar by hand or by post, or by sending an email to [alpha-ecom@hk.tricorglobal.com](mailto:alpha-ecom@hk.tricorglobal.com) for the change. The Change Request Form may also be downloaded from the Company's Website.

Should you have any queries in relation to this letter, please contact the Share Registrar's Customer Service Hotline at (852) 2980 1333 between 9:00 a.m. and 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Alpha Professional Holdings Limited**  
**Chan Chun Hong**  
Company Secretary

Note: Corporate Communications include annual/interim reports, notices, circulars, forms of proxy, or other publications of the Company (including any "Corporate Communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).

各登記股東：

二零二三年年報、二零二三年環境、社會及管治報告、日期為二零二三年七月二十八日之通函連同股東週年大會通告及代表委任表格（「本次公司通訊」）之刊發通知

謹此通知，Alpha Professional Holdings Limited阿爾法企業控股有限公司\*（「本公司」）之股東週年大會將於二零二三年九月八日（星期五）下午三時正假座香港灣仔謝斐道238號香港諾富特世紀酒店低座3號宴會廳舉行。本次公司通訊備有英文及中文印刷版本，亦同時備有登載於本公司的網站[www.hk-alpha.com](http://www.hk-alpha.com)（「本公司網站」）及香港聯合交易所有限公司的網站[www.hkexnews.hk](http://www.hkexnews.hk)的電子版本。

若閣下(i)已選擇（或被視為已選擇）於本公司網站閱覽公司通訊<sup>(附註)</sup>以代替印刷版本，倘因任何原因在收取或取覽本次公司通訊上出現困難，而擬收取本次公司通訊的印刷版本，或(ii)擬更改日後所有公司通訊之語言版本或收取方式的選擇，請填妥及簽署本函背頁之變更申請表格（「變更申請表格」），經人手遞交或以郵寄方式（如在香港投寄，可使用變更申請表格底部隨附之郵寄標籤，郵費已預付）送回本公司（經本公司之股份過戶登記處卓佳證券登記有限公司（「股份過戶登記處」），其地址為香港夏慤道16號遠東金融中心17樓），或將有關要求以電郵發送至[alpha-ecom@hk.tricorglobal.com](mailto:alpha-ecom@hk.tricorglobal.com)，本次公司通訊之印刷版本將按閣下要求免費發送至閣下。

閣下如欲更改收取公司通訊之語言版本或收取方式的選擇，閣下可於合理時間內，隨時填寫變更申請表格之乙部，然後將變更申請表格經人手遞交或以郵寄方式送回股份過戶登記處，或以電郵發送至[alpha-ecom@hk.tricorglobal.com](mailto:alpha-ecom@hk.tricorglobal.com)，作出變更要求。變更申請表格亦可在本公司網站內下載。

倘閣下對本函有任何疑問，請於星期一至星期五（香港公眾假期除外）上午九時至下午五時，致電股份過戶登記處客戶服務熱線(852) 2980 1333查詢。

代表  
**Alpha Professional Holdings Limited**  
**阿爾法企業控股有限公司\***  
公司秘書  
**陳振康**  
謹啟

二零二三年七月二十八日

附註：公司通訊包括本公司的周年／中期報告、通告、通函、代表委任表格或其他刊物（包括任何《香港聯合交易所有限公司證券上市規則》內所指的「公司通訊」）。

\* For identification purpose only 僅供識別

