



31 July 2023

Dear New Registered Shareholder(s),

Election of Means of Receipt of Corporate Communications

Pursuant to Rules 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) and the bye-laws of Fairwood Holdings Limited (the “**Company**”), the Company is writing to seek your election regarding the means of receipt of all corporate communications of the Company (the “**Corporate Communications**”) to be dispatched in the future. The Corporate Communications include but are not limited to the Company’s (a) directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

You may elect one of the options set out below:

- (1) to access all future Corporate Communications to be published on the Company’s website at www.fairwoodholdings.com.hk (“**Website Version**”) in place of receiving printed version, and to receive by post a written notification of the publication of the relevant Corporate Communications on the Company’s website; or
- (2) to receive the printed version of all future Corporate Communications by mail only.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company encourages and recommends you to elect the Website Version. To make your election, please complete and sign the reply form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the “**Branch Share Registrar**”) by using the freepost mailing label at the bottom of the reply form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Branch Share Registrar is at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed reply form to fairwoodholdings.ecom@computershare.com.hk.

If the Company does not receive a duly completed and signed reply form or receive a response indicating the objection from you in writing on or before 28 August 2023 and until you inform the Company c/o the Branch Share Registrar by serving reasonable notice in writing, you are deemed to have consented to receiving the Website Version of all future Corporate Communications, and only a written notification of the publication of the Website Version of the Corporate Communications on the Company’s website will be sent to you.

You have the right at any time by serving reasonable notice to the Company in writing c/o the Branch Share Registrar or by email to fairwoodholdings.ecom@computershare.com.hk to change the election of means of receipt of all future Corporate Communications. Even if you have elected (or are deemed to have consented) to receive the Website Version of all future Corporate Communications but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will promptly upon your request in writing or by email to fairwoodholdings.ecom@computershare.com.hk send the Corporate Communications to you in printed version free of charge.

Please note that (a) printed version of the English and Chinese versions of all future Corporate Communications will be available from the Company or the Branch Share Registrar on request; and (b) the English and Chinese versions of all future Corporate Communications will continue to be available on the Company’s website at www.fairwoodholdings.com.hk and the Stock Exchange’s website at www.hkexnews.hk.

Should you have any queries in relation to this letter, please contact the Branch Share Registrar’s telephone hotline at (852) 2862 8688 during business hours from 9 a.m. to 6 p.m., from Monday to Friday (excluding Hong Kong public holidays) or send an email to fairwoodholdings.ecom@computershare.com.hk.

By Order of the Board
Fairwood Holdings Limited
Chan Kang Tung
Company Secretary