



NOTIFICATION LETTER 通知信函

31 July 2023

Dear Registered Shareholder,

Fairwood Holdings Limited (the “Company”)
- Notice of Publication of Annual Report 2022/2023, Circular, Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communications”) and Environmental, Social and Governance Report 2022/2023 (the “ESG Report”)

English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at www.fairwoodholdings.com.hk (the “Company’s website”) and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the “HKEXnews website”). You may access the Current Corporate Communications on the Company’s website or by browsing through the HKEXnews website and viewing them requires Adobe® Reader®.

If you wish to receive the printed version(s) of the Current Corporate Communications, please complete Part A of Change Request Form (the “Change Request Form”) on the reverse side and return it to the Company c/o Computershare Hong Kong Investor Services Limited (the “Branch Share Registrar”) by using the freepost mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Branch Share Registrar is at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed Change Request Form to fairwoodholdings.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company’s website or the HKEXnews website.

You may at any time choose to receive (or change your choice of means of receipt) the Company’s all future corporate communications^(Note) either in printed version, or read the Website Version, notwithstanding any wish to the contrary you have previously conveyed to the Company. If you would like to change your choice of means of receipt of the Company’s all corporate communications in the future, you may at any time complete Part B of the Change Request Form on the reverse side and send it to the Company c/o the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to fairwoodholdings.ecom@computershare.com.hk. Even if you have chosen (or are deemed to have consented) to receive the Company’s corporate communications via Website Version but for any reason have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed version free of charge.

English and Chinese versions of the ESG Report are published in electronic form only under the Investor Relations section of the Company’s website and on the HKEXnews website.

Should you have any queries relating to any of the above matters, please contact the Branch Share Registrar’s telephone hotline at (852) 2862 8688 during business hours from 9 a.m. to 6 p.m., from Monday to Friday, (excluding Hong Kong public holidays) or send an email to fairwoodholdings.ecom@computershare.com.hk.

By Order of the Board
Fairwood Holdings Limited
Chan Kang Tung
Company Secretary

Note: Corporate communications include but are not limited to the Company’s (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位登記股東：

大快活集團有限公司（「本公司」）
- 年報 2022/2023、通函、股東周年大會通告及代表委任表格（「本次企業通訊」）及環境、社會及管治報告 2022/2023（「環境社會及管治報告」）
之發佈通知

本公司的本次企業通訊之中，英文版本已登載於本公司網站 www.fairwoodholdings.com.hk（「本公司網站」）及香港聯合交易所有限公司之網站 www.hkexnews.hk（「披露易網站」）。閣下請使用 Adobe® Reader® 在本公司網站或在披露易網站開啟並瀏覽本次企業通訊。

如閣下欲收取本次企業通訊之印刷版本，請填妥本信函背面的變更申請表格（「變更申請表格」）之 A 部，並使用變更申請表格下方之免郵費郵寄標籤經香港中央證券登記有限公司（「股份過戶登記分處」）寄回本公司（如在香港投寄，毋須貼上郵票；否則，請貼上適當郵票）。股份過戶登記分處地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。閣下亦可把已填妥之變更申請表格的掃描副本發送電郵至 fairwoodholdings.ecom@computershare.com.hk。變更申請表格亦可於本公司網站或披露易網站內下載。

儘管閣下早前曾向本公司作出日後所有企業通訊^(附註)收取方式之選擇，但仍可以隨時更改有關選擇，轉為以印刷版本或網上版本收取。如閣下欲更改日後所有本公司企業通訊之收取方式，閣下可隨時填妥本信函背面的變更申請表格之 B 部，然後經股份過戶登記分處在香港灣仔皇后大道東 183 號合和中心 17M 樓或電郵 fairwoodholdings.ecom@computershare.com.hk 送回至本公司。即使閣下已選擇（或被視為已同意）日後收取企業通訊之網上版本，如因任何理由以致收取或接收本次企業通訊之網上版本時出現困難，本公司將應閣下要求儘快向閣下免費發送本次企業通訊之印刷版本。

環境社會及管治報告之中，英文版本僅以電子形式發佈並登載於本公司網站之「投資者關係」一欄及披露易網站。

如對本信函內容有任何疑問，請致電股份過戶登記分處電話熱線(852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）上午九時正至下午六時正或發送電郵至 fairwoodholdings.ecom@computershare.com.hk。

承董事會命
大快活集團有限公司
公司秘書
陳鏡東

2023 年 7 月 31 日

附註：企業通訊其中包括但不限於本公司的 (a) 董事會報告、其年度賬目連同核數師報告的副本以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

Change Request Form 變更申請表格

To: Fairwood Holdings Limited (“Company”)
(Incorporated in Bermuda with limited liability)
(Stock Code: 52)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen’s Road East,
Wanchai, Hong Kong

致： 大快活集團有限公司（「本公司」）
(於百慕達註冊成立之有限公司)
(股份代號：52)
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

Part A: To receive printed version of the Current Corporate Communications 收取本次企業通訊*（「企業通訊」）之印刷本

(Please mark “X” in the following box)
(請在以下空格內劃上「X」號)

- I/We would like to receive the Current Corporate Communications in the printed English and Chinese versions.
本人/我們希望收取本次企業通訊的英文及中文印刷版本。

Part B: To change the means of receipt of all future Corporate Communications* 更改選取所有日後企業通訊之收取方式

I/We would like to receive all future Corporate Communications of the Company in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司之日後所有企業通訊：

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

- to access all future Corporate Communications to be published on the Company’s website (the “Website Version”) in place of receiving printed version, and to receive by post a written notification of the publication of the relevant Corporate Communications on the Company’s website; **OR**
瀏覽將於本公司網站上登載的所有日後企業通訊（「網上版本」）以代替收取印刷版本，並以郵遞方式收取於本公司網站登載相關企業通訊的網上版本之書面通知；或
- to receive the printed version of all future Corporate Communications by mail only.
僅以郵遞方式收取所有日後企業通訊的印刷版本。

Name: _____
姓名 _____

Signature: _____
簽名 _____

Contact telephone number: _____
聯絡電話號碼 _____

Date: _____
日期 _____

Address: _____
地址 _____

Notes 附註：

- Please complete all your details clearly.
請 閣下清楚填妥所有資料。
- By election to access the Website Version of the Corporate Communications in place of receiving printed version, you have expressly consented to waive the right to receive the Corporate Communications in printed version.
在選擇瀏覽企業通訊網上版本以代替收取印刷版本後，閣下已明示同意放棄收取企業通訊印刷版本的權利。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
如屬聯名股東，則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- The above instruction will apply to all future Corporate Communications to be sent to you until you notify otherwise by serving reasonable notice in writing to the Company c/o Company’s Branch Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to fairwoodholdings.ecom@computershare.com.hk.
上述指示適用於將來寄發予閣下之所有企業通訊，直至閣下送達合理時間的書面通知予本公司之股份過戶登記分處香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或電郵至 fairwoodholdings.ecom@computershare.com.hk 另作選擇為止。
- You are entitled to change the election of means of receipt of all future Corporate Communications at any time by serving reasonable notice in writing to the Company c/o the Company’s Branch Share Registrar or using email at fairwoodholdings.ecom@computershare.com.hk.
閣下有權隨時送達合理時間的書面通知予本公司之股份過戶登記分處或以電郵方式發送至 fairwoodholdings.ecom@computershare.com.hk，要求更改企業通訊之收取方式。
- For the avoidance of doubt, the Company does not accept any special instructions written on this Change Request Form.
為免存疑，本公司概不接受於本變更申請表格上書寫之任何額外指示。

Personal Information Collection Statement 收集個人資料聲明

- “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the laws of Hong Kong (“PDPO”).
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料（私隱）條例》（「**私隱條例**」）中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.
閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本表格上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its Branch Share Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.
本公司可就任何所說明的用途，將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處，及/或其他公司或團體，並將其在適當期間保留該等個人資料作核實及記錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向香港中央證券登記有限公司（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）的個人資料私隱主任提出。

*Corporate Communications refer to any document issued or to be issued by the Company for the information or action of holders of any of the Company’s securities or the investing public, including but not limited to (a) directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
企業通訊指本公司已經發出或將予發出以供本公司任何證券的持有人或一般投資者參閱或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、其年度賬目連同核數師報告的副本以及 (如適用) 財務摘要報告；(b) 中期報告及 (如適用) 中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope
to return this Change Request Form to us.
No postage is necessary if posted in Hong Kong.

當閣下寄回本變更申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact