



LEAPMOTOR

**Zhejiang Leapmotor Technology Co., Ltd.**  
**浙江零跑科技股份有限公司**

(A joint stock company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立的股份有限公司)

(Stock Code: 9863)

(股份代號: 9863)

Date as postmarked

Dear Non-Registered Holder of Securities of the Company

**- Notice of Publication of Circular dated 20 September 2023 containing Notice of the Extraordinary General Meeting, the Domestic Shareholders' Class Meeting and the H Shareholders' Class Meeting ("Current Corporate Communications")**

We hereby notify you that the following corporate communication (the "Corporate Communication") of *Zhejiang Leapmotor Technology Co., Ltd.* ("the Company"), in both English and Chinese, are now available on the Company's website at (<https://www.leapmotor.com>) (the "Company Website"):

- Circular dated 20 September 2023 containing Notice of the Extraordinary General Meeting, the Domestic Shareholders' Class Meeting and the H Shareholders' Class Meeting.

You may access the Corporate Communication under the section "*Financials*" of the "Investors Relations" of the Company's website for viewing and downloading.

If you wish to receive a printed copy of the Corporate Communication, you can complete the enclosed Request Form and return it to the Company's H share registrar in Hong Kong, Tricor Investor Services Limited by post using the mailing label provided. The printed copy of the Corporate Communication will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for the printed copy of the Corporate Communication, you will expressly indicate that you prefer to receive all future Corporate Communication of the Company in printed form.

Should you have any queries relating to this notification, please contact Customer Service Hotline of Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,  
For and on behalf of  
**Zhejiang Leapmotor Technology Co., Ltd.**  
**Mr. Zhu Jiangming**  
*Founder, Chairperson of the Board and  
Chief Executive Officer*

Encl.

*Note:* Corporate Communication refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, interim report, quarterly report, notice of meeting, listing document, circular and proxy form.

日期如郵戳所示

致本公司證券的非登記持有人

關於日期為二零二三年九月二十日之通函，載有臨時股東大會、內資股類別股東大會及H股類別股東大會通告（「本次公司通訊」）的刊發通知

我現謹通知閣下，浙江零跑科技股份有限公司（「本公司」）之下述的公司通訊（「公司通訊」）的英文本及中文本，現已登載於本公司網站(<https://www.leapmotor.com>)（「本公司網站」）：

- 日期為二零二三年九月二十日之通函，載有臨時股東大會、內資股類別股東大會及H股類別股東大會通告

請於本公司網站內「投資者關係」項下的「財務資訊」以閱覽及接收本次公司通訊。

倘閣下擬收取公司通訊的印刷本，可填妥隨附之申請表格及利用郵寄標籤寄回本公司之H股證券登記處——卓佳證券登記有限公司。公司通訊的印刷本將免費發送至閣下。

請注意，當閣下填寫申請表格以索取公司通訊的印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本。

倘閣下對本通知有任何查詢，請於星期一至星期五（公眾假期除外）上午9時至下午5時致電卓佳證券登記有限公司客戶服務熱線，電話號碼為(852) 2980 1333。

代表  
**浙江零跑科技股份有限公司**  
創始人、董事長兼首席執行官  
**朱江明先生**  
謹啟

附件

註：公司通訊指由公司發出或將予發出以供公司股東參照或採取行動的任何文件，其中包括但不限於年度業績報告、財務摘要報告、中期業績報告、季度業績報告、會議通告、上市文件、通函及代表委任表格。

## REQUEST FORM 申請表格

To: **Zhejiang Leapmotor Technology Co., Ltd. (the “Company”)**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

致：浙江零跑科技股份有限公司（「本公司」）  
卓佳證券登記有限公司轉交  
香港夏愨道16號遠東金融中心17樓

I/We would like to receive the printed copy of the **following Corporate Communication** <sup>(Note 1)</sup> and all future Corporate Communication of the Company <sup>(Note 2)</sup>.

本人／吾等要求索取本公司下列之公司通訊 <sup>(註1)</sup> 及公司日後刊發的所有公司通訊的印刷本 <sup>(註2)</sup>。

(Please mark “✓” in the appropriate box(es))

(請在適當空格內劃上「✓」號)

Circular dated 20 September 2023 containing Notice of the Extraordinary General Meeting, the Domestic Shareholders’ Class Meeting and the H Shareholders’ Class Meeting

日期為二零二三年九月二十日之通函，載有臨時股東大會、內資股類別股東大會及H股類別股東大會通告

Signature 簽署：\_\_\_\_\_

Date 日期：\_\_\_\_\_

Name 姓名：\_\_\_\_\_ (English)(英文)

\_\_\_\_\_ (Chinese)(中文)

(in block letters) (以正楷填寫)

Contact Phone Number

聯絡電話：\_\_\_\_\_

### Notes 註：

- Corporate Communication refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, interim report, quarterly report, notice of meeting, listing document, circular and proxy form.  
公司通訊指由公司發出或將予發出以供公司股東參照或採取行動的任何文件，其中包括但不限於年度業績報告、財務摘要報告、中期業績報告、季度業績報告、會議通告、上市文件、通函及代表委任表格。
- By completing and returning the Request Form to request for the printed copy of the Corporate Communication, you have expressly indicated that you prefer to receive all future Corporate Communication of the Company in printed form.  
當閣下填寫及寄回申請表格以索取公司通訊的印刷本後，即表示閣下確認擬收取公司日後刊發的所有公司通訊的印刷本。
- For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this Request Form will be processed.  
為免存疑，任何在本回條寫上的額外指示（本回條上所印列之指示除外）將不予處理。

### Personal Information Collection Statement

Your supply of Personal Data to the Company is on a voluntary basis. “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”). Your Personal Data may be disclosed or transferred to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the purposes of processing and handling your requests and/or instructions given on this form, and retained for such period as may be necessary for such purposes. Request for access to and/or correction of your Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing by mail to the Privacy Compliance Officer of Tricor Investor Services Limited (Address: 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong).

### 收集個人資料聲明

閣下是自願向本公司提供閣下的個人資料。本聲明中所指的「個人資料」具有香港法例第486章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義。我們可能將閣下的個人資料披露和轉移給為本公司提供行政、電腦及其他服務的代理人、承辦商或第三者服務供應商以用於處理有關閣下在本表格上所述的要求及／或指示，閣下所提供的個人資料將就履行該等用途所需的時間保留。有關存取及更正相關個人資料的要求可按照《私隱條例》提出，而有關要求均須以書面郵寄至卓佳證券登記有限公司的私隱條例事務主任提出（地址：香港夏愨道16號遠東金融中心17樓）。

(Please cut along the dotted line請沿虛線剪下)



Please cut the mailing label and stick this on an envelope to return the Request Form to us.

**No postage stamp is required for local mailing**  
當閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票

### Mailing Label 郵寄標籤

**Tricor Investor Services Limited**  
卓佳證券登記有限公司 Freepost  
No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港