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北京首都國際機場股份有限公司

Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

ANNOUNCEMENT CHANGE IN SECRETARY TO THE BOARD

The board of directors (the “**Board**”) of Beijing Capital International Airport Co., Ltd. (the “**Company**”) announces that Mr. Meng Xianwei (“**Mr. Meng**”) has tendered his resignation as the Secretary to the Board of the Company (the “**Secretary to the Board**”) due to job re-assignment with effect from 27 September 2023. Mr. Meng has confirmed that he has no disagreement with the Board and there is no other matter in relation to his resignation that needs to be brought to the attention of the shareholders of the Company. The Board hereby expresses its gratitude to Mr. Meng for his contribution during his term of office. Mr. Meng will remain as the company secretary of the Company.

The Board hereby announces that Ms. Li Bo (“**Ms. Li**”) has been appointed as the Secretary to the Board with effect from 27 September 2023. The biography of Ms. Li is set out as below:

Ms. Li Bo, aged 44, is a senior economist and tenderer. Ms. Li graduated from Civil Aviation University of China majoring in business administration, and holds a master’s degree in business administration majoring in business administration of Guanghua School of Management of Peking University with ample experience in aspects such as business operation, international affairs, terminal management, procurement management and airport operation. Ms. Li started her career in August 2001 and successively served as an assistant of the Operation Management Department and an assistant for strategic planning of the Planning & Development Department of the Company from August 2002 to June 2004. She served as a project manager of the Business Department in Civil Airport Management Limited* (民航機場管理有限責任公司) from June 2004 to November 2007, during which she studied at Guanghua School of Management of Peking University and obtained a master’s degree in business administration from September 2004 to July 2007. She was employed by Capital Airports Holdings Limited* (首都機場集團有限公司) (the “**Parent Company**”) from November 2007 to August 2009 and served as a business manager for overseas market development in the Overseas Affairs Department of the Parent Company during the period from March 2008 to August 2009, a deputy manager of the Operation Monitoring & Command Center/ Operation Control Center of the Company from September 2009 to May 2012, and a deputy manager of the Technical Procurement Department of the Company from May 2012 to March 2014. She successively served as

an assistant to the general manager and a deputy general manager of the Terminal Management Department of the Company from March 2014 to June 2015. From June 2015 to November 2016, she served as a general manager of the International Affairs Department of the Company and has been serving as the general manager of the Commercial Development Department of the Company since November 2016.

By order of the Board
Li Bo
Secretary to the Board

27 September 2023
Beijing, the PRC

As at the date of this announcement, the directors of the Company are:

Executive directors: Mr. Wang Changyi and Mr. Han Zhiliang

Non-executive directors: Mr. Jia Jianqing, Mr. Song Kun and Mr. Du Qiang

Independent non-executive directors: Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung, Mr. Wang Huacheng and Ms. Duan Donghui

An announcement containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at <http://www.hkexnews.hk> under “Latest Listed Company Information” and the website of the Company at <http://www.bcia.com.cn>.

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