## THIS CIRCULAR IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to any aspect of this circular or as to the action to be taken, you should consult your stockbroker or other registered dealer in securities, bank manager, solicitor, professional accountant or other professional adviser.

If you have sold or transferred all your shares in Zhengzhou Coal Mining Machinery Group Company Limited, you should at once hand this circular and the enclosed form of proxy to the purchaser or transferee, or to the bank, stockbroker or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

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## Zhengzhou Coal Mining Machinery Group Company Limited 鄭州煤礦機械集團股份有限公司

(A joint stock limited company incorporated in the People's Republic of China with limited liability) (Stock Code: 00564)

### AMENDMENTS TO THE ARTICLES OF ASSOCIATION AMENDMENTS TO THE WORKING SYSTEM FOR THE INDEPENDENT DIRECTORS PROPOSED ELECTION OF NON-INDEPENDENT DIRECTORS PROPOSED ELECTION OF INDEPENDENT DIRECTORS PROPOSED ELECTION OF SHAREHOLDER REPRESENTATIVE SUPERVISORS AND NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2023

The Company will convene the EGM at the Convention Centre of Zhengzhou Coal Mining Machinery Group Company Limited, No. 167, 9th Street, Zhengzhou Section (Econ-Tech Development Zone) of China (He'nan) Pilot Free Trade Zone, the PRC at 9:00 a.m. on Friday, 15 December 2023. The notice convening the EGM is set out on pages EGM-1 to EGM-4 of this circular.

A form of proxy for the use at the EGM is enclosed to this circular and published on the websites of the Hong Kong Stock Exchange (www.hkexnews.hk) and the Company (www.zmj.com). Shareholders who intend to appoint a proxy to attend the EGM shall complete the form of proxy in accordance with the instructions printed thereon and return the same not less than 24 hours before the time appointed for holding the EGM or any adjournment thereof. Completion and return of the form of proxy will not preclude you from attending the EGM and voting in person if you so wish.

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## DEFINITIONS

In this circular, the following expressions shall have the following meanings, unless the context requires otherwise:

"Articles of Association"	the Articles of Association of Zhengzhou Coal Mining Machinery Group Company Limited
"Board"	the board of directors of the Company
"Board of Supervisors"	the board of supervisors of the Company
"Company"	Zhengzhou Coal Mining Machinery Group Company Limited (鄭州煤礦機械集團股份有限公司), a joint stock limited company incorporated in the PRC with limited liability, the Shares of which are listed on the main boards of the Hong Kong Stock Exchange and the Shanghai Stock Exchange (stock codes: 00564 and 601717)
"Company Law"	the Company Law of the People's Republic of China
"Director(s)"	the director(s) of the Company
"EGM"	the extraordinary general meeting of the Company to be convened at the Convention Centre of Zhengzhou Coal Mining Machinery Group Company Limited, No. 167, 9th Street, Zhengzhou Section (Econ-Tech Development Zone) of China (He'nan) Pilot Free Trade Zone, the PRC at 9:00 a.m. on Friday, 15 December 2023 or any adjournment thereof
"H Share(s)"	overseas listed foreign invested share(s) with a par value of RMB1.00 each in the share capital of the Company, which are listed on the Hong Kong Stock Exchange (stock code: 00564) and are subscribed for in HK dollars
"H Shareholder(s)"	holder(s) of H Share
"HK dollars"	Hong Kong dollars, the lawful currency of Hong Kong
"Hong Kong"	the Hong Kong Special Administrative Region of the PRC
"Hong Kong Stock Exchange"	The Stock Exchange of Hong Kong Limited

## DEFINITIONS

"Latest Practicable Date"	22 November 2023, being the latest practicable date for ascertaining certain information in this circular before its publication
"Listing Rules"	the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited
"PRC"	the People's Republic of China, but for the purpose of this circular, excluding Hong Kong, the Macau Special Administrative Region and Taiwan
"RMB"	Renminbi, the lawful currency of the PRC
"Share(s)"	the share(s) of RMB1.00 each of the Company
"Shareholder(s)"	holders of the Share(s) of the Company
"Supervisor(s)"	the supervisor(s) of the Company
"Working System for the Independent Directors"	the Working System for the Independent Directors of Zhengzhou Coal Mining Machinery Group Company Limited



## Zhengzhou Coal Mining Machinery Group Company Limited 鄭州煤礦機械集團股份有限公司

(A joint stock limited company incorporated in the People's Republic of China with limited liability) (Stock Code: 00564)

### Members of the Board

Executive Directors: Mr. JIAO Chengyao Mr. JIA Hao Mr. FU Zugang Mr. WANG Xinying

*Non-executive Directors:* Mr. CUI Kai Mr. YUE Taiyu

Independent Non-executive Directors: Mr. CHENG Jinglei Mr. JI Feng Ms. GUO Wenqing Mr. FANG Yuan **Registered Office** 

No. 167, 9th Street, Zhengzhou Section (Econ-Tech Development Zone) of China (He'nan) Pilot Free Trade Zone, the PRC

Principal Place of Business in Hong Kong 40/F, Dah Sing Financial Centre, No. 248 Queen's Road East, Wanchai, Hong Kong

28 November 2023

To the Shareholders

Dear Sir or Madam,

### AMENDMENTS TO THE ARTICLES OF ASSOCIATION AMENDMENTS TO THE WORKING SYSTEM FOR THE INDEPENDENT DIRECTORS PROPOSED ELECTION OF NON-INDEPENDENT DIRECTORS PROPOSED ELECTION OF INDEPENDENT DIRECTORS PROPOSED ELECTION OF SHAREHOLDER REPRESENTATIVE SUPERVISORS AND NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2023

### INTRODUCTION

The purpose of this circular is to provide you with the notice of EGM and, among others, other information, so as to enable you to make an informed decision as to whether to vote for or against the following resolutions to be proposed at the EGM:

### **Special Resolution**

1. Resolution on the amendments to the Articles of Association of Zhengzhou Coal Mining Machinery Group Company Limited

### **Ordinary Resolutions**

- 2. Resolution on the amendments to the Working System for the Independent Directors of Zhengzhou Coal Mining Machinery Group Company Limited
- 3.00 Resolution on the election of non-independent Directors for the sixth session of the Board of the Company
  - 3.01 Election of Mr. Jiao Chengyao (焦承堯) as an executive Director of the sixth session of the Board of the Company
  - 3.02 Election of Mr. Fu Zugang (付祖岡) as an executive Director of the sixth session of the Board of the Company
  - 3.03 Election of Mr. Cui Kai (崔凱) as a non-executive Director of the sixth session of the Board of the Company
  - 3.04 Election of Mr. Meng Hechao (孟賀超) as an executive Director of the sixth session of the Board of the Company
  - 3.05 Election of Mr. Li Kaishun (李開順) as an executive Director of the sixth session of the Board of the Company
  - 3.06 Election of Mr. Yue Taiyu (岳泰宇) as a non-executive Director of the sixth session of the Board of the Company
- 4.00 Resolution on the election of independent Directors for the sixth session of the Board of the Company
  - 4.01 Election of Mr. Cheng Jinglei (程驚雷) as an independent non-executive Director of the sixth session of the Board of the Company
  - 4.02 Election of Mr. Ji Feng (季豐) as an independent non-executive Director of the sixth session of the Board of the Company
  - 4.03 Election of Mr. Fang Yuan (方遠) as an independent non-executive Director of the sixth session of the Board of the Company
  - 4.04 Election of Ms. Yao Yanqiu (姚艶秋) as an independent non-executive Director of the sixth session of the Board of the Company
- 5.00 Resolution on the election of Shareholder representative supervisor for the sixth session of the Board of Supervisors of the Company
  - 5.01 Election of Mr. Cheng Xiangdong (程翔東) as a Shareholder representative supervisor of the sixth session of the Board of Supervisors of the Company
  - 5.02 Election of Ms. Zhu Yuan (祝願) as a Shareholder representative supervisor of the sixth session of the Board of Supervisors of the Company

### AMENDMENTS TO THE ARTICLES OF ASSOCIATION

A special resolution will be proposed at the EGM to approve the amendments to the Articles of Association. Pursuant to the Company Law, the Guidelines on the Articles of Association of Listed Companies and other laws, regulations and normative documents, in order to improve the operational efficiency and supervision level of the Board of Supervisors, as well as to enhance our corporate governance, it is proposed to amend the relevant articles of the Articles of Association to adjust the number of members of the Board of Supervisors from 7 to 3, and taking into account the actual situation of the Company, it is also proposed to make appropriate amendments to other provisions of the Articles of Association, details of which are set out below:

Original	Proposed amendments	
Article 218 The Company shall have a Board of Supervisors. The Board of Supervisors shall be composed of seven (7) supervisors. One of the members of the Board of Supervisors shall act as the chairman. The election or removal of the chairman of the Board of Supervisors shall be determined by two-thirds or more of the members of the Board of Supervisors. The meetings of the Board of Supervisors convened by the Board of Supervisors on its own initiative shall be presided over and chaired by the chairman of the Board of Supervisors. If the chairman of the Board of Supervisors is unable or fails to perform his duties, such meeting shall be convened and presided over by a supervisor nominated by more than half of the supervisors.	Article 218 The Company shall have a Board of Supervisors. The Board of Supervisors shall be composed of <u>three (3)</u> supervisors. One of the members of the Board of Supervisors shall act as the chairman. The election or removal of the chairman of the Board of Supervisors shall be determined by two-thirds or more of the members of the Board of Supervisors. The meetings of the Board of Supervisors convened by the Board of Supervisors on its own initiative shall be presided over and chaired by the chairman of the Board of Supervisors. If the chairman of the Board of Supervisors is unable or fails to perform his duties, such meeting shall be convened and presided over by a supervisor.	
The Board of Supervisors shall comprise supervisors who represent the shareholders and a proper proportion of supervisors who represent the employees, and the proportion accounted for by the latter shall be 1/3 or more. The supervisors who represent the employees shall be democratically elected and removed by employees of the Company via the workers conference, general membership meeting or other means.	The Board of Supervisors shall comprise supervisors who represent the shareholders and a proper proportion of supervisors who represent the employees, and the proportion accounted for by the latter shall be 1/3 or more. The supervisors who represent the employees shall be democratically elected and removed by employees of the Company via the workers conference, general membership meeting or other means.	
Article 275 The Company designates Shanghai Securities News, China Securities Journal and the information disclosure website designated by China Securities Regulatory Commission as the medias to publish announcements and other information to be disclosed.	Article 275 <u>The Company shall publish</u> announcements and disclose information to the holders of Domestic Shares through the media and the websites of the stock exchanges that comply with the laws and regulations or the conditions prescribed by the securities regulatory authorities of the PRC.	

Original	Proposed amendments
<b>Article 283</b> The Company must prepare a balance sheet and an inventory list of its assets when it reduces its registered capital.	<b>Article 283</b> The Company must prepare a balance sheet and an inventory list of its assets when it reduces its registered capital.
The Company shall notify its creditors within ten (10) days of the date of the Company's resolution for reduction of capital and shall publish an announcement in Shanghai Securities News and China Securities Journal for at least three (3) times within thirty (30) days of the date of such resolution. A creditor has the right within thirty (30) days of receipt of the notice from the Company or, in the case of creditor who does not receive such notice, within forty-five (45) days of the date of announcement, to require the Company to repay its debts or to provide a corresponding guarantee for such debt.	The Company shall notify its creditors within ten (10) days of the date of the Company's resolution for reduction of capital and shall publish an announcement in <u>the newspapers and magazines</u> <u>designated by laws, regulations or the securities</u> <u>regulatory authorities of the PRC</u> for at least three (3) times within thirty (30) days of the date of such resolution. A creditor has the right within thirty (30) days of receipt of the notice from the Company or, in the case of creditor who does not receive such notice, within forty-five (45) days of the date of announcement, to require the Company to repay its debts or to provide a corresponding guarantee for such debt.
The Company's registered capital must not, after the reduction in capital, be less than the minimum amount required by law.	The Company's registered capital must not, after the reduction in capital, be less than the minimum amount required by law.

# AMENDMENTS TO THE WORKING SYSTEM FOR THE INDEPENDENT DIRECTORS

An ordinary resolution regarding the amendments to the Working System for the Independent Directors will be proposed at the EGM. The China Securities Regulatory Commission issued the Measures for the Administration of Independent Directors of Listed Companies (CSRC Order [No. 220]) in August 2023, which came into effect on 4 September 2023. In order to give full play to the role of independent Directors in corporate governance, standardize the qualifications and duties of independent directors and strengthen the protection for independent Directors in performing their duties, pursuant to the relevant requirements of the Company Law, the Securities Law of the People's Republic of China, the Measures for the Administration of Independent Directors of Listed Companies, the Articles of Association and other relevant requirements, and taking into account the actual situation of the Company, the Company intends to comprehensively revise the Working System for the Independent Directors.

The major amendments include:

- 1. adjusting and supplementing the proportion and composition requirements of independent Directors;
- 2. adjusting and supplementing the qualifications and independence requirements for independent Directors;

- 3. adjusting and supplementing the procedures for the selection and removal of independent Directors;
- 4. adjusting and supplementing the rights and obligations of independent Directors; and
- 5. adjusting and supplementing the protection for independent Directors in performing their duties.

The revised Working System for the Independent Directors contains forty-four articles in six chapters, namely "Chapter 1 General Rules; Chapter 2 Conditions for the Appointment of and Independence of Independent Directors; Chapter 3 Nomination, Election and Replacement of Independent Directors; Chapter 4 Rights and Obligations of Independent Directors; Chapter 5 Guarantee for the Performance of Duties of Independent Directors; Chapter 6 Miscellaneous".

For the full text of the revised Working System for the Independent Directors, please refer to the appendix of this circular.

### **PROPOSED ELECTION OF NON-INDEPENDENT DIRECTORS**

An ordinary resolution regarding the proposed election of non-independent Directors will be proposed at the EGM. Pursuant to the relevant requirements of the Company Law and the Articles of Association, and taking into account the actual situation of the Company, the Company intends to initiate a general election of the Board. The Nomination Committee of the Fifth Session of the Board has reviewed and approved the qualifications of the non-independent director candidates, and the Board has nominated Mr. Jiao Chengyao, Mr. Fu Zugang, Mr. Meng Hechao and Mr. Li Kaishun as the candidates for executive Directors of the Sixth Session of the Board, and Mr. Cui Kai and Mr. Yue Taiyu as the candidates for non-executive Directors of the Sixth Session of the Board. After the election of the above director candidates being approved at the EGM, they, together with the one employee Director elected by the employee representatives' general meeting, will form the Sixth Session of the Board.

Biographical details of Mr. Jiao Chengyao are set out as follows:

Mr. Jiao Chengyao (焦承堯), male, was born in May 1963 in Gongyi County, Henan. He is a CPC member and a professor-level senior engineer with postgraduate qualifications. He graduated from China Institute of Mining and Technology (中國礦業學 院) (now known as China University of Mining and Technology (中國礦業大學)), majoring in mechanical design, manufacture and automation, and obtained a bachelor's degree in engineering in July 1985. He obtained a master's degree in engineering from China University of Mining and Technology in December 2003, and a doctoral degree in economics from Huazhong University of Science and Technology (華中科技大學) in December 2007. From July 1985 to May 1992, he served as a technician, a production dispatcher and an engineer of the No. 1 machinery sub-plant of Zhengzhou Coal Mining Machinery Factory. From May 1992 to May 1993, he was the manager of Zhengshen Import

Vehicles Repair Station (鄭深進口汽車維修站). From May 1993 to January 1998, he was the deputy plant manager and plant manager of the No. 1 machinery sub-plant of Zhengzhou Coal Mining Machinery Factory. From January 1998 to July 2000, he was the deputy plant manager of Zhengzhou Coal Mining Machinery Factory. From July 2000 to October 2002, he was the plant manager of Zhengzhou Coal Mining Machinery Factory. From October 2002 to December 2008, he served as the chairman and general manager of Zhengzhou Coal Mining Machinery Company. From July 2015 to May 2020, he acted as the chairman of Henan Machinery Investment Group Co., Ltd. Since December 2008, he has been the chairman of the Company. Mr. Jiao Chengyao is also a director of ASIMCO (Nanjing) Limited, SEG Automotive E-Drive System Co., Ltd. and Zhengzhou Zhima Street Industrial Co., Ltd., all of which are the subsidiaries of the Company.

As at the Latest Practicable Date, Mr. Jiao Chengyao held 4,426,964 A Shares of the Company, representing approximately 0.29% of all its A Shares and approximately 0.25% of all its Shares.

Biographical details of Mr. Fu Zugang are set out as follows:

Mr. Fu Zugang (付祖岡), male, was born in November 1965 in Gong'an County, Hubei. He is a CPC member and a senior engineer with undergraduate qualifications. From September 1981 to July 1985, he studied at Wuhan Technology College (武漢工學院) (now known as Wuhan University of Technology (武漢理工大學)), majoring in casting, and obtained a bachelor's degree in engineering. From July 1985 to July 2000, he served as a technician, an assistant engineer, an engineer, a senior engineer, a team leader of technology team, an assistant to the plant manager, a deputy plant manager and a plant manager of the sub-plant of casting of Zhengzhou Coal Mining Machinery Factory. From July 2000 to October 2002, he was the deputy plant manager of Zhengzhou Coal Mining Machinery Factory. From October 2002 to December 2008, he was the chairman of the labour union, a director and a deputy general manager of Zhengzhou Coal Mining Machinery Company. From December 2008 to February 2015, he was a director and a deputy general manager of the Company. From February 2015 to February 2018, he served as the general manager of the Company. Since February 2018, he has been a director and the general manager of the coal mining machinery segment of the Company. Mr. Fu Zugang is also the chairman of Zhengzhou Coal Mining Longwall Face Machinery Co., Ltd., a subsidiary of the Company, and a director of each of Zhengzhou Coal Mining Comprehensive Machine Equipment Co., Ltd. and Zhengzhou Coal Mining Zhu Duan Co., Ltd..

As at the Latest Practicable Date, Mr. Fu Zugang held 3,543,620 A Shares of the Company, representing approximately 0.23% of all its A Shares and approximately 0.20% of all its Shares.

Biographical details of Mr. Meng Hechao are set out as follows:

Mr. Meng Hechao (孟賀超), male, was born in April 1980 in Luohe, Henan. He is a CPC member and a senior engineer with undergraduate qualifications. Mr. Meng commenced his career in August 2004, from August 2004 to May 2010, he served as a technician of the oil tank sub-plant, a craftsman of the technology and process department

and a office director of Zhengzhou Coal Mining Machinery Group Co., Ltd. (renamed to Zhengzhou Coal Mining Machinery Group Company Limited in 2008); from May 2010 to February 2014, he served as a deputy director of the production and manufacturing department of the Company; from February 2014 to February 2020, he served as the head of the technology and process department of the Company; from February 2020 to April 2021, he served as the general manager of the oil tank company of the Company, the executive director and general manager of the ZMJ Zhiding Hydraulic Company Limited. He has been the deputy general manager of the coal mining machinery segment of the Company since April 2021.

As at the Latest Practicable Date, Mr. Meng Hechao held 409,500 A Shares of the Company, representing approximately 0.03% of all its A Shares and approximately 0.02% of all its shares.

Biographical details of Mr. Li Kaishun are set out as follows:

Mr. Li Kaishun (李開順), male, was born in December 1980 in Nanjing, Jiangsu. He is a CPC member and a senior engineer with postgraduate qualifications. Mr. Li commenced his career in May 2006 and served as workshop officer, head of the technical department, production director, deputy general manager and executive deputy general manager of ASIMCO Shuanghuan Piston Ring (Yizheng) Co., Ltd.; from June 2018 to April 2021, he served as the general manager and secretary to the Party Committee of ASIMCO Shuanghuan Piston Ring (Yizheng) Co., Ltd.; from October 2020 to April 2021, he served as the assistant to the general manager of the Company; from January 2021 to December 2021, he served as the vice president of manufacturing support of ASIMCO (Beijing) Limited. He has been a director and the president of ASIMCO (Beijing) Limited (renamed to ASIMCO (Nanjing) Limited in April 2023) since January 2022, and is currently the chairman of each of the operating subsidiaries of ASIMCO.

As of the Latest Practicable Date, Mr. Li Kaishun held 150,000 A Shares of the Company, representing approximately 0.010% of all its A Shares and approximately 0.008% of all its shares.

Biographical details of Mr. Cui Kai are set out as follows:

Mr. Cui Kai (崔凱), male, was born in September 1974 in Jincheng City, Shanxi. He holds postgraduate qualifications, CPC membership and the title of senior economist. Mr. Cui graduated as a finance major from Henan University of Economics and Law (河南財經 政法大學) with a bachelor's degree in economics in 1997, and as a finance major from Zhongnan University of Economics and Law (中南財經政法大學) with a master's degree in economics in 2001. From August 1997 to August 2002, he worked for Henan Provincial Investment Company (河南省建設投資總公司); from August 2002 to February 2006, he worked for Henan Venture Investment Co., LTD (河南創業投資股份有限公司); from February 2006 to September 2017, he worked for Henan Investment Group Company Limited (河南投資集團有限公司). He served as the vice president of Henan Asset Management Co., Ltd (河南資產管理有限公司) from September 2017 to December 2019. Since December 2019, Mr. Cui has become the general manager of Henan Asset Management Co., Ltd. Since May 2018, he has also served as the chairman of Henan Asset

Fund Management Co., Ltd (河南資產基金管理有限公司). Since December 2020, Mr. Cui has also been the legal representative and general manager of Hong Qian Business Management (Henan) Limited (泓謙企業管理(河南)有限公司). Since March 2021, Mr. Cui has been a non-executive director of the Company.

Biographical details of Mr. Yue Taiyu are set out as follows:

Mr. Yue Taiyu (岳泰宇), male, is a Han Chinese and was born in October 1971 in Feng County, Jiangsu. He holds CPC membership, is a graduate with a bachelor degree, and obtained a master degree of engineering. He is of Chinese nationality and holds the title of intermediate level engineer. Mr. Yue Taiyu started his career in August 1996 and is currently the deputy general manager of XCMG Basic Construction Machinery Division (徐工基礎工程機械事業部) and the general manager of Xuzhou XCMG Energy Equipment Co., Ltd. (徐州徐工能源裝備有限公司). Mr. Yue Taiyu served as a salesman, a designer of the development department, and the deputy director of the production planning department of mixing equipment factory of Xuzhou Engineering Machinery Manufacturing Factory (徐州工程機械製造廠), the deputy director of the general office and the head of sales and reception department of the sales management department of the marketing company of XCMG Group (徐工集團), the director of the sales division and the reception division of the marketing company, the director of the sales department of the road machinery branch company and the deputy director of the high-tech products department of the marketing company of Xuzhou Construction Machinery Science & Technology Co., Ltd. (徐州工程機械科技股份有限公司), the director of the sales and service department and Party branch secretary of the sales division, the assistant to the general manager and director of the sales and service department, the Party branch secretary of the sales division and deputy general manager of Xuzhou XCMG Special Purpose Construction Machinery Co. Ltd. (徐州徐工特種工程機械有限公司), the deputy general manager of XCMG Scraper Machinery Division (徐工鏟運機械事業部), the general manager of Xuzhou XCMG Railway Equipment Manufacturing Co., Ltd. (徐州徐工鐵路裝 備製造有限公司), the deputy general manager of XCMG Basic Construction Machinery Division (徐工基礎工程機械事業部), and the general manager of Xuzhou XCMG Energy Equipment Co., Ltd. (徐州徐工能源裝備有限公司). Since August 2023, Mr. Yue has been a director of Hongqian Enterprise Management (Henan) Co., Ltd. (泓謙企業管理(河南)有限 公司); and since September 2023, he has been a non-executive Director of the Company.

The aforesaid candidates meet the qualifications and conditions precedent for Directors under the requirements of relevant laws and regulations and the Articles of Association. Upon approval of such proposed appointment of Directors at the EGM, unless as amended under relevant applicable laws and regulations, the term of office shall be for a period of three years from the date of approval at the EGM. Pursuant to the Articles of Association, the aforesaid persons shall be eligible for re-election upon expiry of their terms of office. According to relevant regulations, the Fifth Session of the Board will continue to perform its duties until the Sixth Session of the Board is elected, and will retire automatically by that time.

Remuneration for the above directors is yet to be determined and will be announced upon determination in due course.

Save as disclosed in the aforesaid biographical details, none of the aforesaid candidates for directors has any relationship with other directors, supervisors, members

of senior management or substantial or controlling shareholders of the Company. Nor do such candidates have any interests in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong). There is no information required to be disclosed pursuant to Rules 13.51(2)(h) to 13.51(2)(v) of the Listing Rules. None of the candidates held any position as a director of other listed companies in the past three years, or held other office in the Group. There is no other matter that needs to be brought to the attention of the shareholders of the Company.

### **PROPOSED ELECTION OF INDEPENDENT DIRECTORS**

An ordinary resolution regarding the proposed election of independent Directors will be proposed at the EGM. Pursuant to the relevant requirements of the Company Law and the Articles of Association, and taking into account the actual situation of the Company, the Company intends to initiate a general election of the Board. The Nomination Committee of the Fifth Session of the Board has reviewed and approved the qualifications of the independent director candidates, and the Board has nominated Mr. Cheng Jinglei, Mr. Ji Feng, Mr. Fang Yuan and Ms. Yao Yanqiu as the candidates for independent non-executive Directors of the Sixth Session of the Board. After the election of the above director candidates being approved at the EGM, they, together with the one employee Director elected by the employee representatives' general meeting, will form the Sixth Session of the Board.

Biographical details of Mr. Cheng Jinglei are set out as follows:

Mr. Cheng Jinglei (程驚雷), male, was born in September 1967. He is a CPC member and a professor-level senior engineer with a master's degree in business administration. Mr. Cheng served for SAIC VOLKSWAGEN as an engineer in logistics and industrial engineering, head of the planning and logistics department, head of the production planning department and head of the product engineering department, and served at SAIC Motor as the general manager of its technology and quality department, president of the engineering academy, as well as general manager of the strategy and business planning department and chief engineer. Mr. Cheng was also the chairman of SAIC Silicon Valley Venture Capital (上汽矽谷風險投資公司), Dalian Sunrise Power Company (Fuel Cell) (大連新源公司(燃料電池)) and DIAS Automotive Electronic Systems Co., Ltd. (聯創 汽車電子有限公司), a director of SAIC VOLKSWAGEN and SAIC GM, the vice president of China Society of Automotive Engineers, the president of Shanghai Society of Automotive Engineers, an independent non-executive director of Dah Chong Hong Holdings Limited, and the partner and president of AGRC. Mr. Cheng is currently an executive director and the general manager of Shanghai Shengshi Management Consulting Co., Ltd. (上海昇軾管 理諮詢有限公司), the chairman of Qingdao SunHydro Group Co., Ltd., an independent director of Shanghai Carthane Co., Ltd. (上海凱眾材料科技股份有限公司) (listed on the Shanghai Stock Exchange, stock code: 603037), and a director of Shanghai ChipON Microelectronics Technology Co., Ltd. Since October 2019, he has been an independent non-executive Director of the Company.

Biographical details of Mr. Ji Feng are set out as follows:

Mr. Ji Feng (季豐), male, was born in 1970. He is a certified public accountant and a certified appraiser with a master's degree in accounting. In July 1992, he graduated from

Jilin College of Finance and Trade (吉林財貿學院) (now Jilin University of Finance and Economics) and obtained a bachelor's degree in accounting. In December 2010, he obtained a master's degree in accounting from the Business School of Jilin University. Since January 2002, he has been a partner, a managing partner, and a quality control managing partner of Dahua Certified Public Accountants (Special General Partnership). From April 2020, he has been an independent director of Beijing Tieke Shougang Railway-Tech Co., Ltd.. Since March 2021, he has been an independent non-executive Director of the Company.

Biographical details of Mr. Fang Yuan are set out as follows:

Mr. Fang Yuan (方遠), male, was born in 1977. He is qualified as a certified public accountant in the PRC with a master's degree in business administration. Mr. Fang Yuan is the founding managing partner of Starquest Capital, a China-based private equity investment firm with its investment strategies focused on consumer, healthcare and technology sectors. Prior to founding Starquest Capital in 2018, Mr. Fang Yuan served as the head of LGT Capital Partners in China for 12 years. Before joining LGT Capital Partners in early 2007, Mr. Fang Yuan worked for AXA Private Equity Group in Singapore, focusing on fund investment and direct investment in the Pan-Asia region. Mr. Fang Yuan has over 20 years' experience in the financial sector. Mr. Fang Yuan holds a bachelor's degree in accounting from Shanghai Jiao Tong University, a MBA degree from INSEAD Business School and an EMBA degree from Tsinghua University PBC School of Finance. Since August 2020, Mr. Fang Yuan has been an independent non-executive director of VCREDIT Holdings Limited (listed on the Hong Kong Stock Exchange, stock code: 2003.HK); since March 2021, he has been an independent non-executive Director of the Company.

Biographical details of Ms. Yao Yanqiu are set out as follows:

Ms. Yao Yanqiu, female (姚艶秋), was born in 1970. She is a second-grade lawyer with a postgraduate degree in economics and law from the Law School of Zhengzhou University. Ms. Yao holds qualification as an independent director of a listed company recognized by the China Securities Regulatory Commission. She has been engaged in the work of a lawyer since May 1994, and served as a partner and director of Henan Asia Pacific People's Law Firm (河南亞太人律師事務所); since April 2017, she has been a senior partner of Shanghai Hiways (Zhengzhou) Law Firm (上海市海華永泰(鄭州)律師事務所). She served as a council of direct subordinate of Henan Provincial Lawyers Association, a director of the civil law business committee of direct subordinate of the Henan Provincial Lawyers Association, and a member of the administrative law business committee of direct subordinate of the Henan Provincial Lawyers Association; currently, she serves as a standing director of the administrative law association of the Henan Provincial Law Society, and an executive member of the real estate specialty committee of the Henan Provincial Lawyers Association. She has extensive experience in corporate governance, mergers and acquisitions of enterprises, real estate development, expropriation, as well as administrative litigation.

Having taken into account the skills, knowledge and experience of each candidate for independent non-executive Directors, the Nomination Committee of the Board considered that the candidates for independent non-executive Directors have accumulated years of experience in accounting, economics, laws and other fields, which enables them to contribute to the diversity of the Board from multiple perspectives. Before nominating the candidates for independent non-executive Directors, the Nomination Committee of the Board and the Board have considered the benefits to be brought by them to the Board from a variety of aspects, including but not limited to gender, age, cultural and educational backgrounds, professional experience, skills and knowledge.

The aforesaid candidates meet the qualifications and conditions precedent for Directors under the requirements of relevant laws and regulations and the Articles of Association. Upon approval of such proposed appointment of Directors at the EGM, unless as amended under relevant applicable laws and regulations, the term of office shall be for a period of three years from the date of approval at the EGM. Pursuant to the Articles of Association, the aforesaid persons shall be eligible for re-election upon expiry of their terms of office. According to relevant regulations, the Fifth Session of the Board will continue to perform its duties until the Sixth Session of the Board is elected, and will retire automatically by that time.

Remuneration for the above directors is yet to be determined and will be announced upon determination in due course.

Save as disclosed in the aforesaid biographical details, none of the aforesaid candidates for directors has any relationship with other directors, supervisors, members of senior management or substantial or controlling shareholders of the Company. Nor do such candidates have any interests in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong). There is no information required to be disclosed pursuant to Rules 13.51(2)(h) to 13.51(2)(v) of the Listing Rules. None of the candidates held any position as a director of other listed companies in the past three years, or held other office in the Group. There is no other matter that needs to be brought to the attention of the shareholders of the Company.

### **PROPOSED ELECTION OF SHAREHOLDER REPRESENTATIVE SUPERVISORS**

An ordinary resolution regarding the proposed election of shareholder representative supervisors will be proposed at the EGM. Pursuant to the relevant requirements of the Company Law and the Articles of Association, and taking into account the actual situation of the Company, the Company intends to initiate a general election of the Board of Supervisors. At the 26th meeting of the Fifth Session of the Board of Supervisors, it was considered and approved that the Board of Supervisors nominates Mr. Cheng Xiangdong and Ms. Zhu Yuan as the candidates for Shareholder representative Supervisors of the Sixth Session of the Board of Supervisors. After the election of the above Shareholder representative Supervisors being approved at the EGM, they, together with the one employee Supervisor elected by the employee representatives' general meeting, will form the Sixth Session of the Board of Supervisors.

Biographical details of Mr. Cheng Xiangdong are set out as follows:

Mr. Cheng Xiangdong (程翔東), male, was born in December 1973 in Qixian County, Henan. He is a CPC member and a political analyst with a master's degree in management. From September 1993 to July 1995, he studied at the History Department of Shangqiu Teachers College (商丘師範高等專科學校). From July 1995 to September 2000, he was a staff member of the Office of the Bureau of Materials of Shangqiu (商丘市物資局辦公 室). From September 2000 to December 2002, he was a deputy director of the Office of the Party Committee of the Bureau of Materials of Shangqiu. From December 2002 to June 2008, he was a deputy director of the Office of Shangqiu Material Circulation Centre (商丘 市物資流通中心辦公室) (during which, he studied at Zhengzhou University with undergraduate qualifications from September 1996 to June 2000, majoring in administration management). From June 2008 to August 2008, he worked at the human resources department of Yongcheng Coal and Electricity Group Co., Ltd. From August 2008 to December 2009, he worked at the Beijing Office of Yongcheng Coal and Electricity Group Co., Ltd. From December 2009 to October 2010, he was a general manager assistant and a sales director of Shangqiu Longyu Chemical Co., Ltd. From October 2010 to January 2011, he was a deputy general manager of Shangqiu Longyu Chemical Co., Ltd. From January 2011 to September 2013, he was a director of the Case Inspection Office of the Disciplinary Commission (紀委案件檢查室) of Henan Coal Chemical Industry Group. From September 2013 to August 2015, he was a director of the Case Inspection Office of the Disciplinary Commission of Henan Energy and Chemical Industry Group (during which, he enrolled in EMBA studies at Beijing Jiaotong University from December 2012 to January 2015 and obtained a master's degree in management). From August 2015 to November 2017, he was a director of the Case Supervision Office of the Disciplinary Commission, a member of the Party Committee and the secretary to the Disciplinary Commission of the Sales Company of Henan Energy and Chemical Industry Group. From November 2017 to May 2020, he was a member of the Party Committee and the secretary to the Disciplinary Commission of Henan Machinery Investment Group Co., Ltd. Since May 2020, he has been a member of the Party Committee, the secretary to the Disciplinary Commission, and a director of Henan Machinery Investment Group Co., Ltd. (currently Henan State-owned Capital Operation Group Investment Co., Ltd. (河南國有資本運營集團 投資有限公司)). Since March 2021, he has been a shareholder representative supervisor of the Company.

Biographical details of Ms. Zhu Yuan are set out as follows:

Ms. Zhu Yuan (祝願), female, was born in July 1994 in Zhongxiang, Hubei, with a postgraduate degree. She graduated from Huazhong University of Science and Technology in June 2018 with a master's degree in finance. She has been working with the Company since July 2018 and is currently an investment manager in the strategic development department, and is familiar with corporate governance and corporate capital operations.

The aforesaid candidates meet the qualifications and conditions precedent for Supervisors under the requirements of relevant laws and regulations and the Articles of Association. Upon approval of such proposed appointment of Supervisors at the EGM, unless as amended under relevant applicable laws and regulations, the term of office shall be for a period of three years from the date of approval at the EGM. Pursuant to the Articles of Association, the aforesaid persons shall be eligible for re-election upon expiry of their terms of office. According to relevant regulations, the Fifth Session of the Board of Supervisors will continue to perform its duties until the Sixth Session of the Board of Supervisors is elected, and will retire automatically by that time.

Remuneration for the above Supervisors is yet to be determined and will be announced upon determination in due course.

Save as disclosed in the aforesaid biographical details, none of the aforesaid candidates for Supervisors has any relationship with other directors, supervisors, members of senior management or substantial or controlling shareholders of the Company. Nor do such candidates have any interests in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong). There is no information required to be disclosed pursuant to Rules 13.51(2)(h) to 13.51(2)(v) of the Listing Rules. None of the candidates held any position as a director of other listed companies in the past three years, or held other office in the Group. There is no other matter that needs to be brought to the attention of the shareholders of the Company.

#### **CLOSURE OF REGISTER OF MEMBERS**

The register of members of the Company will be closed from Tuesday, 12 December 2023 to Friday, 15 December 2023 (both days inclusive), during which period no transfer of Shares will be registered. H Shareholders whose names appear on the register of members of the Company on Friday, 15 December 2023 are entitled to attend the EGM. H Shareholders of the Company who intend to attend the EGM but have not yet registered are required to deposit the transfer documents together with relevant share certificates at the Company's H Share registrar, Computershare Hong Kong Investor Services Limited, at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong at or before 4:30 p.m. on Monday, 11 December 2023.

#### VOTING AT THE EGM

According to Rule 13.39(4) of the Listing Rules, any vote of Shareholders at the general meeting of the Company shall be taken by poll except where the chairman, acting in good faith, decides to allow a resolution which relates purely to a procedural or administrative matter to be voted on by a show of hands. As such, the chairman of the EGM will, pursuant to Article 121 of the Articles of Association, demand vote by poll for each resolution proposed at the EGM.

To the best of the Directors' knowledge, information and belief having made all reasonable enquiries, no shareholder is required to abstain from voting on the resolutions to be proposed at the EGM.

During a poll vote, any Shareholder presents in person or by proxy (in the case of a Shareholder being a corporation, by its duly authorised representative) shall have one vote for each Share registered in the Shareholder's name in the register of members. According to Article 123 of the Articles of Association, a Shareholder (including proxy) entitled to two or more votes is under no obligation to cast all his/her votes for or against any resolution.

### RECOMMENDATIONS

The Board is of the view that the resolutions mentioned above are in the best interests of the Company and its Shareholders. Therefore, the Board recommends the Shareholders to vote for the relevant resolutions to be proposed at the EGM as set out in the notice of the EGM.

By Order of the Board Zhengzhou Coal Mining Machinery Group Company Limited JIAO Chengyao Chairman

## Zhengzhou Coal Mining Machinery Group Company Limited WORKING SYSTEM FOR INDEPENDENT DIRECTORS

(Revised in November 2023)

### Chapter 1 General Rules

Article 1 This working system is formulated in accordance with the Company Law of the People's Republic of China (《中華人民共和國公司法》), the Securities Law of the People's Republic of China (《中華人民共和國證券法》), the Rules Governing Independent Directors of Listed Companies (《上市公司獨立董事管理辦法》), the Rules Governing the Listing of Stocks on Shanghai Stock Exchange (《上海證券交易所股票上市規則》) (hereinafter as the "Listing Rules of the SSE"), Shanghai Stock Exchange Self-Regulatory Supervision Guidelines for Listed Companies No. 1 – Standardised Operation (《上海證券 交易所上市公司自律監管指引第1號一規範運作) (hereinafter as "Supervision Guidelines No. 1''), the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (hereinafter as the "Listing Rules of the Stock Exchange") and its Appendix 14 "Corporate Governance Code" and other relevant laws, regulations, departmental rules, normative documents, securities regulatory rules where the Company's shares are listed (hereinafter collectively referred to as the "Relevant Rules") and the Articles of Association of Zhengzhou Coal Mining Machinery Group Company Limited (hereinafter referred to as the "Articles of Association"), in order to further optimize the governance structure of the Company, while facilitating the regulatory operation of the Company, safeguarding the interests of the Company as a whole, and protecting the legitimate rights and interests of all shareholders, especially minority shareholders.

**Article 2** An Independent Director is a director who does not take up any position in the Company other than as a director and has neither direct or indirect interest in the Company and any of its substantial shareholders or de facto controller, nor other relationship that may obstruct him/her from making independent and objective judgments.

Article 3 An Independent Director shall assume the obligation of loyalty and diligence to the Company and all its shareholders. An Independent Director shall, in accordance with the requirements of relevant laws and administrative regulations, provisions of the China Securities Regulatory Commission (the "CSRC"), rules of the stock exchanges where the shares of the Company are listed and the Articles of Association, conscientiously perform his/her duties, play the role of participating in decision-making, conducting supervision, checks and balances, and providing professional advice in the board, safeguard the overall interests of the Company, and protect the lawful rights and interests of small and medium shareholders.

Article 4 Independent Directors appointed by the Company can take their roles as Independent Directors in up to three domestic listed companies (including the Company) concurrently, and shall ensure their effective performance of duties as Independent Directors with sufficient time and efforts devoted.

Article 5 The Company shall have four Independent Directors, including at least one accounting professional.

An accounting professional who is nominated as independent director candidate shall have sound accounting expertise and experience, and meet at least one of the following criteria:

- (I) possessing the qualification of certified public accountant;
- (II) possessing a senior professional title, a title of associate professor or above, or a doctorate degree in accounting, audit or financial management;
- (III) possessing a senior professional title in economic management, and having full-time work experience of 5 years or more in professional posts such as accounting, audit or financial management.

**Article 6** Where an independent director is unqualified for being independent or other circumstances arise making him/her unqualified for performing duties, resulting in the number of independent directors of the Company falling below the minimum number as prescribed by the statutory requirement, the Company shall add additional independent directors to fill up the quorum as required by applicable regulations.

**Article 7** Independent Directors and any persons as intended Independent Directors may participate in the trainings organized by the CSRC and its authorized associations.

# Chapter 2 Conditions for the Appointment of and Independence of Independent Directors

**Article 8** Persons who act as Independent Directors of the Company shall meet the conditions as follows:

- (1) being qualified for acting as directors of a listed company in accordance with the laws, administrative regulations and other related requirements;
- (2) having independence as required by Article 9 of this System;
- (3) possessing basic knowledge regarding the operation of listed companies, as well as familiarity with relevant laws, administrative regulations, charters and rules;
- having at least five years of working experiences in law, accounting and economics or those experiences necessary for performing the duties as Independent Directors;
- (5) possessing good personal integrity and have no adverse records such as major breach of trust;
- (6) the provisions of the Civil Servant Law of the People's Republic of China on civil servants serving concurrent positions;

- (7) the provisions of the Notice on Regulating Central Management Officers from Serving as Independent Directors and Independent Supervisors of Listed Companies and Fund Management Companies After Resignation or Retirement promulgated by the Central Commission for Discipline Inspection and the Organization Department of the Chinese Communist Party;
- (8) the provisions of the Opinions on Further Regulating Party and Government Senior Officers from Concurrently Serving in Companies promulgated by the Organization Department of the Chinese Communist Party;
- (9) the provisions of the Opinions on Strengthening the Establishment of Anti-corruption and Integrity in Colleges and Universities promulgated by the Central Commission for Discipline Inspection, the Ministry of Education and the Ministry of Supervision;
- (10) other conditions required by laws, administrative regulations, the provisions of CSRC, the business rules of the stock exchanges where the shares of the Company are listed and the Articles of Association.

**Article 9** Independent Directors must be independent, and the below shall not act as Independent Directors of the Company:

- (1) the staff employed by the Company or its subsidiary enterprises, and their spouses, parents, children or primary social relationships;
- (2) any shareholders being natural person and their spouses, parents or children who are, directly or indirectly, interested in more than 1% of the shares in issue of the Company or among the top ten shareholders of the Company;
- (3) the staff and their spouses, parents or children who are employed by the shareholder's organization which is, directly or indirectly, interested in more than 5% of the shares in issue of the Company or in the organizations owned by the top five shareholders of the Company;
- (4) the staff employed by the subsidiary enterprises of the controlling shareholder and de facto controller of the Company, and their spouses, parents, and children;
- (5) a person who has major business relationship with the Company and its controlling shareholder, de facto controller or any of their respective affiliated enterprises, or a person who holds a position in an entity that has major business relationship with the Company or in the entity of the controlling shareholder or de facto controller;
- (6) a person who provides financial, legal, consulting, sponsorship or other services to the Company and its controlling shareholder, de facto controller or

any of their respective affiliated enterprises, including but not limited to all members of the project team, reviewers at all levels, persons who sign the reports, partners, directors, senior management and the principal responsible persons of an intermediary that provides services;

- (7) a person who falls under any of the circumstances set forth in items (1) to (6) in the last 12 months;
- (8) any other person who lacks independence as prescribed by laws, administrative regulations, provisions of the CSRC, rules of the stock exchanges where the shares of the Company are listed and the Articles of Association.

The affiliated enterprises of the controlling shareholder or de facto controller of the Company as mentioned in items (4) to (6) of the preceding paragraph shall not include any enterprise that is, together with the Company, under the common control of the same state-owned assets administrative authority and has no affiliation with the Company according to the relevant provisions.

The Independent Directors shall conduct annual self-evaluation on independence and submit the self-evaluation findings to the board. The Board shall assess the independence of the incumbent Independent Directors each year and issue special opinions for disclosure together with the annual report.

**Article 10** A candidate for independent director shall possess good personal integrity and have none of the following adverse records:

- (1) subject to administrative penalties by the CSRC or criminal penalties by judicial authorities for violation of laws or crime, in respect of securities and futures, in the past 36 months;
- (2) a case has been filed for investigation by the CSRC or by judicial authorities for violation of laws or crime, in respect of securities and futures, and no clear conclusion has been reached;
- (3) open denunciation or over 3 circulated criticisms by the stock exchange in the past 36 months;
- (4) has adverse records of major dishonest;
- (5) removal of his/her duties on a general meeting proposed to be convened by the board of directors due to failure to neither attend two consecutive board meetings in person nor to entrust other independent directors to attend board meetings on his/her behalf during his/her service as independent director, which was less than 12 months;
- (6) other circumstances stipulated by relevant rules or recognized by the Shanghai Stock Exchange.

### Chapter 3 Nomination, Election and Replacement of Independent Directors

Article 11 The Board and the Supervisory Committee of the Company, and shareholders who severally or jointly hold more than 1% of the issued shares of the Company may nominate candidates for Independent Directors, subject to the determination by election at the general meetings.

Investor protection organizations established pursuant to laws may publicly request shareholders to appoint them to exercise the right to nominate Independent Directors on their behalf.

A nominator as provided in the first article shall not nominate any person with whom he or she has an interest or other close relationship that may affect the independent performance of his or her duties as a candidate for Independent Director.

Article 12 The nominators of Independent Directors shall seek the consent of the nominees before any nomination to be made. Nominators shall have sufficient understanding of the profile of the nominees, such as occupation, academic background, title of position, detailed working experiences and all part-time engagements of the nominees, whether there is any major breach of trust and other adverse records, and verify whether the nominee meets the requirements and qualifications of the position, ability to perform duties and whether there are any circumstances that affect his/her independence, and make representations and undertakings on the verification results. Candidates for independent directors shall make declarations and undertakings on whether they meet the requirements of laws and regulations and the relevant provisions of the Shanghai Stock Exchange on the requirements, qualifications and independence of independent directors. Public declaration shall be made by nominees in relation to his/her fulfilment of the independence and other criteria for acting as Independent Directors.

Article 13 The Nomination Committee of the Company shall examine the qualifications of the nominees for appointment and form a clear opinion on the examination.

Prior to the publication of the notice convening a general meeting to elect Independent Directors, the Company shall disclose the relevant contents in accordance with the provisions of Article 12 and the preceding paragraph of this System and submit the relevant materials of all candidates (including but not limited to nominators' representations and undertakings, candidates' representations and undertakings, Independent Director's biographies) for appointment of Independent Directors to the Shanghai Stock Exchange. The relevant materials submitted shall be true, accurate and complete.

In the event that the board of directors of the Company disagrees with the relevant information of the Independent Director candidates, the Board's written opinion shall be submitted at the same time.

The Shanghai Stock Exchange shall examine the relevant materials of independent director candidates in accordance with the relevant provisions, and prudently judge whether an independent director candidate has office qualifications and is entitled to raise objections. The Company shall make timely disclosure in such case. When the general meeting is held to elect independent directors, the Board of the Company shall explain whether the candidate for independent director has been challenged by Shanghai Stock Exchange. If the independent director candidate is challenged by Shanghai Stock Exchange, the Company shall not submit to the general meeting for election as an independent director. Any such resolution so submitted shall be cancelled.

**Article 14** Where over two Independent Directors will be elected at the general meeting of the Company, a cumulative voting system shall be implemented. The votes of small and medium shareholders shall be counted and disclosed separately.

**Article 15** The length of each tenure of Independent Directors shall be the same as that of other directors of the Company, and subject to re-election upon the expiry of tenure, provided that the length of tenure upon re-election shall not be more than six years.

Any Independent Director who has served the Company for six consecutive years shall not be nominated as a candidate for Independent Director of the Company within 36 months from the date of the occurrence of such fact.

**Article 16** The Company may dismiss an Independent Director before the expiration of his/her term of office in accordance with statutory procedures. Where the directorship of an Independent Director is terminated before expiration, the Company shall disclose the specific reasons and basis in a timely manner. The Company shall disclose any objections raised by Independent Directors in a timely manner.

Where the Independent Director fails to comply with the first or second provisions of Article 8 hereof, he/she shall immediately cease to perform his/her duties and resign from his/her position. If he/she fails to resign, the Board shall immediately remove him/her from office as required after becoming aware of or should be aware of the fact.

Where an Independent Director resigns or is dismissed from office due to the circumstances specified in the preceding paragraph, the proportion of Independent Directors in the Board or its special committees does not comply with the provisions of this System or the Articles of Association, or there is a lack of accounting professionals among the Independent Directors, the Company shall complete the by-election within 60 days from the date of the occurrence of the aforesaid circumstances.

**Article 17** Independent Director can resign before the expiry of his/her term of office. Independent Director shall submit a written resignation report to the Board upon resignation, together with explanation about any circumstances related to his/her resignation or the matters he/she considered necessary to be brought to the attention of shareholders and creditors of the Company. The Company shall disclose the reasons for and concerns about the resignation of an Independent Director.

Where the resignation of an Independent Director will result in the number or proportion of Independent Directors on the Board of the Company or its special committees failing to comply with the provisions of this System or the Articles of Association, or there is a lack of accounting professionals among the Independent Directors, the Independent Director who intends to resign shall continue to perform his/her duties until the date on which a new Independent Director is elected. The Company shall complete the by-election to fill the vacancy within 60 days from the date on which the Independent Director tendered his/her resignation.

## Chapter 4 Rights and Obligations of Independent Directors

**Article 18** Independent Directors shall perform the following duties:

- (1) To participate in the decision-making of the Board and express clear opinions on the matters discussed;
- (2) To supervise the matters of potential material conflict of interests between the Company and its controlling shareholders, actual controllers, directors and senior management in accordance with the relevant requirements of the Measures for the Administration of Independent Directors of Listed Companies and the Supervision Guidelines No. 1, facilitating the Board to make decisions in the interests of the Company as a whole and protect the legitimate rights and interests of small and medium shareholders;
- (3) To provide professional and objective advice on the operation and development of the Company and promote the improvement of the decision-making level of the Board;
- (4) To perform other duties as required by laws, administrative regulations, the provisions of the CSRC and the Articles of Association.

Independent Directors shall perform his/her duties and responsibilities independently and impartially, without being influenced by the Company and the substantial shareholders, actual controllers and other parties or individuals. If he/she discover any circumstances that may affect his/her independence regarding matters being considered, he/she shall duly declare it to the Company and withdraw from the discussion. If during his/her term of office there are matters that can significantly affect his/her independence, he/she shall promptly notify the Company, propose solutions, and if necessary, resign.

Article 19 Independent Directors can exercise the following special powers:

- (1) To independently engage intermediaries to audit, consult or verify specific matters of the Company;
- (2) To propose to the Board for convening extraordinary general meetings;
- (3) To propose the convening of board meetings;

- (4) To solicit shareholders' rights publicly according to laws;
- (5) To express independent opinions on matters that may prejudice the interests of the Company or small and medium shareholders;
- (6) To perform other powers as required by laws, administrative regulations, the provisions of the CSRC, the provisions of the Shanghai Stock Exchange and the Articles of Association.

Where the Independent Directors exercise the powers specified in (1) to (3) above, the consent from more than half of all the Independent Directors is required. If the Independent Director(s) discover any circumstances that may affect his/her independence regarding matters being considered, he/she shall duly declare it to the Company and withdraw from the discussion.

Where the Independent Directors exercise the power in (1), the Company shall make timely disclosure. If the exercise of the aforementioned powers is impeded, the Company shall disclose the specific circumstances and reasons.

**Article 20** The following matters shall be submitted to the Board for consideration after obtaining the consent of the majority of all Independent Directors of the Company:

- (1) related party transactions that shall be disclosed;
- (2) plan for change or waiver of undertakings by the Company and related parties;
- (3) decisions made by the board of directors of the acquiree and measures taken by it in response to acquisitions;
- (4) to perform other matters as required by laws, administrative regulations, the provisions of the CSRC, the provisions of the Shanghai Stock Exchange and the Articles of Association.

**Article 21** Before convening a Board meeting, Independent Directors may communicate with the secretary to the Board to enquire about the matters to be considered, request for supplementary materials and provide opinions and suggestions. The Board and relevant personnel shall carefully study the questions, requests and opinions raised by the Independent Directors, and timely report to the Independent Directors on the implementation of the amendments to the proposals and other matters.

**Article 22** Independent Directors shall attend Board meetings in person. If he/she is unable to attend the meeting in person for any reason, the Independent Director shall review the meeting materials in advance, form clear opinions, and authorize other Independent Director in writing to attend the meeting on his/her behalf.

If an Independent Director fails to attend Board meeting in person for two consecutive times and does not authorize other Independent Director to attend on his/her behalf, the Board shall propose to convene a general meeting to remove such Independent Director within 30 days from the date of the occurrence of such fact.

**Article 23** Independent Directors who vote against or abstain from voting on the resolutions of the Board shall explain the specific reasons and basis, the legality and compliance of the matters involved in the resolutions, the potential risks, the impact on the interests of the Company and small and medium shareholders, etc. When disclosing the resolutions of the Board, the Company shall also disclose the dissenting opinions of Independent Directors, which shall be stated in the resolutions of the Board and the minutes of the meeting.

Article 24 Independent Directors shall continue to monitor the implementation of the Board resolutions in relation to the matters set out in Articles 23, 26, 27 and 28 of the Measures for the Administration of Independent Directors of Listed Companies (《上市公司獨立董事管理辦法》), and shall report to the Board in a timely manner and may require the Company to make written explanations where they are found to have violated laws, administrative regulations, the requirements of the CSRC, the business rules of the stock exchanges where the Company are listed and the Articles of Association, or violated the resolutions of the general meeting and the Board. Where a disclosure is required, the Company shall make timely disclosure.

Where the Company fails to make explanations or make timely disclosure in accordance with the preceding paragraph, the Independent Directors may report the same to the CSRC and the Shanghai Stock Exchange.

**Article 25** The Company shall hold all meetings attended by Independent Directors (the "**Special Meetings of Independent Directors**") on a regular or irregular basis. The matters set out in items 1 to 3 of the first clause of Article 19 and Article 20 herein shall be considered at a Special Meeting of Independent Directors.

A Special Meeting of Independent Directors may consider and discuss other matters of the Company when necessary.

A Special Meeting of Independent Directors shall be convened and presided over by an Independent Director jointly elected by more than half of the Independent Directors; if the convener fails or is unable to perform his/her duties, two or more Independent Directors may convene and elect a representative to preside over the meeting.

The Company shall facilitate and support the convening of the Special Meetings of Independent Directors.

**Article 26** The Board of the Company shall establish special committees, such as the Strategy and Sustainable Development Committee, the Audit and Risk Management Committee, the Nomination Committee, and the Remuneration and Assessment Committee. All members of the special committees shall be Directors. Specifically, Independent Directors shall account for the majority of the members of the Audit and Risk Management Committee, the Nomination Committee and the Remuneration and Assessment Committee and act as the convener; and members of the Audit and Risk Management Committee shall comprise Directors who do not concurrently serve as senior management of the Company, and the convener shall be an accounting professional.

Independent Directors shall perform their duties in the special committees of the Board of the Company in accordance with laws, administrative regulations, the requirements of the CSRC, the business rules of the stock exchanges where the shares of the Company are listed and the Articles of Association. Independent Directors shall attend the meetings of the special committees in person. If an Independent Director is unable to attend the meeting in person for any reason, he/she shall review the meeting materials in advance, form a clear opinion and authorise another Independent Director in writing to attend the meeting on his/her behalf. Independent Directors who are concerned with the major issues of the Company within the scope of the duties of the special committees in the performance of their duties may, in accordance with relevant procedures, submit to the special committees for discussion and consideration in a timely manner.

**Article 27** Independent opinions issued by an Independent Director on a material matter shall at least include the following:

- (1) the basic information of the material matter;
- (2) the basis for expressing opinions, including the procedures performed, the documents reviewed, the contents of the on-site inspection, etc.;
- (3) the legality and compliance of the material matter;
- (4) the impact on the interests of the Company and small and medium shareholders, the potential risks and the effectiveness of the measures taken by the Company;
- (5) the conclusive opinions expressed. Where a qualified opinion, objection or disclaimer of opinion is raised on a material matter, relevant Independent Director(s) shall clearly state the reasons and the obstacles for not expressing an opinion.

Independent Directors shall sign and confirm the independent opinions issued, and report the same to the Board in a timely manner and disclose them together with the relevant announcements of the Company.

**Article 28** An Independent Director shall work on site at the Company for at least 15 days each year.

In addition to attending general meetings, Board meetings and the meetings of its special committees as well as the Special Meetings of Independent Directors as required, Independent Directors may perform their duties by obtaining information on the Company's operation on a regular basis, listening to reports from the management, communicating with intermediaries such as the person in charge of the internal audit department and the accounting firm undertaking the Company's audit business, conducting on-site visits and communicating with small and medium shareholders.

**Article 29** In any of the following circumstances, an Independent Director shall report to the Shanghai Stock Exchange in a timely manner:

- (1) he/she is removed by the Company but considers the reason(s) for such removal inappropriate;
- (2) he/she resigns as an Independent Director due to the Company's prevention of the Independent Director from exercising his/her duties according to laws;
- (3) the meeting materials of the Board are incomplete or the argumentation is insufficient, or the proposal made by two or more Independent Directors requesting in writing to postpone the convening of the Board meeting or the consideration of relevant matter(s) is not adopted;
- (4) the Board fails to take effective measures after reporting to the Board on the suspected violation of laws and regulations by the Company or its Directors, supervisors and senior management;
- (5) other circumstances that would seriously impede an Independent Directors from discharging his/her duties.

**Article 30** Minutes shall be prepared for the meetings of the Board of the Company and its special committees and the Special Meetings of Independent Directors as required, and opinions of Independent Directors shall be set out in the minutes. Independent Directors shall sign and confirm the minutes.

Independent Directors shall prepare work records and record in detail the performance of their duties. Information obtained by Independent Directors in the course of discharging their duties, relevant meeting minutes, communication records with the Company and intermediary staff, etc. constitutes an integral part of the working records.

For important contents in the working records, Independent Directors may request the secretary to the Board and other relevant personnel to sign for confirmation, and the Company and relevant personnel shall cooperate.

The working records of Independent Directors and the information provided by the Company to Independent Directors shall be maintained for at least ten years.

**Article 31** The Company shall improve the communication mechanism between Independent Directors and small and medium shareholders, and Independent Directors may verify the questions raised by investors in a timely manner.

Article 32 Independent Directors shall submit the annual work report to the annual general meeting of the Company, giving an account of their performance of duties. The contents of the work report shall comply with the requirements of the Measures for the Administration of Independent Directors of Listed Companies (《上市公司獨立董事管理辦法》) and the Supervision Guidelines No. 1.

The annual work report of Independent Directors shall be disclosed no later than the date when the Company issues the notice of the annual general meeting.

### Chapter 5 Guarantee for the Performance of Duties of Independent Directors

**Article 33** The Company shall provide the working conditions and personnel support necessary for Independent Directors to perform their duties, and designate the securities department, the secretary to the Board and other specialized departments and personnel to assist the Independent Directors in performing their duties.

The secretary to the Board shall ensure good information flow between the Independent Directors and other Directors, senior management and other relevant personnels, and ensure that the Independent Directors can obtain sufficient resources and necessary professional opinions when performing their duties.

**Article 34** The Company shall undertake that Independent Directors will enjoy the same right to information as other Directors. In order to ensure the Independent Directors can exercise their powers effectively, the Company shall regularly report the operation of the Company and provide information to the Independent Directors, and organize on-site inspections for the Independent Directors or assist them to carry out on-site inspections.

Before submitting any major and complicated matters for consideration by the Board, the Company can arrange Independent Directors to participate in the study and discussion, fully listen to the opinions of Independent Directors, and give feedback to Independent Directors if their opinions have been adopted in a timely manner.

Article 35 The Company shall issue a notice of board meeting to Independent Directors in a timely manner, provide them with the relevant meeting materials no later than the notice period of board meeting as required by laws, administrative regulations, CSRC or the Articles of Association, as well as to provide effective communication channels for Independent Directors. For meeting convened by special committees of the Board, the Company shall provide the relevant materials and information no later than three days prior to the meetings convened by the special committees in principle. The Company shall keep the above meeting materials for at least ten years.

If two or more Independent Directors consider that the meeting materials are incomplete, the argumentation is insufficient or the materials are not provided in a timely manner, they may propose in writing to the Board to postpone the meeting or postpone the consideration of the matter, and the Board shall adopt such proposal.

**Article 36** When the Independent Directors exercise their powers, the Directors, senior management and other relevant personnels of the Company shall cooperate, and must not refuse, hinder or conceal relevant information, or interfere them to exercise their functions and powers.

If Independent Directors encounter obstacles in exercising their powers in accordance with the laws, they may explain the situation to the Board and require the Directors, senior management and the relevant personnels to cooperate, and record the specific situation of the obstruction and the related solutions in the working record, for those obstacles that cannot be eliminated, they can report to the CSRC and the Shanghai Stock Exchange.

Where the performance of duties by Independent Directors involves information that should be disclosed, the Company shall make disclosure in a timely manner. If the Company refuses to disclose, the Independent Directors may directly apply for disclosure or report to the CSRC and the Shanghai Stock Exchange.

**Article 37** The Company shall bear the expenses incurred by the Independent Directors for engaging professional institutions and exercising their powers.

Article 38 The Company shall provide Independent Directors with allowance appropriate to their duties and responsibilities, the standard for allowances shall be determined by the Board, and then submit to the general meeting for consideration and approval, and shall be disclosed in the Company's annual report. Apart from the above-mentioned allowances, the Independent Directors shall not obtain other benefits from the Company, its substantial shareholders, actual controllers or any party or individual with vested interest.

**Article 39** The Company may establish a liability insurance system for Independent Directors to mitigate the risks of Independent Directors when performing their normal duties and responsibilities.

### Chapter 6 Miscellaneous

Article 40 The following terms used in this System shall have the following meanings:

- (1) Substantial shareholder means a shareholder who holds more than 5% of the Company's shares, or who holds less than 5% of the shares but has a significant influence on the Company;
- (2) Small and Medium Shareholder means a shareholder who individually or collectively holds less than 5% of the shares of a listed company and does not serve as a director, supervisor, or senior management of the company;

- (3) Subsidiary means an enterprise directly or indirectly controlled by the subject entity;
- (4) Major social relationship means siblings, spouses of siblings, parents of spouses, siblings of spouses, spouses of children, parents of spouses of children, etc.;
- (5) Significant business transaction means matters that are required to be submitted to the general meeting for consideration pursuant to the Listing Rules of the SSE or the Articles of Association, or other significant matters recognized by the Shanghai Stock Exchange;
- (6) Holding office means serving as a director, supervisor, senior management or other staff.

**Article 41** Where any matters are not covered in this System, the Company shall follow the relevant laws, regulations, normative documents and the Articles of Association; If this System is in conflict with the laws, regulations, normative documents and the Articles of Association, the relevant laws, regulations, normative documents and the Articles of Association shall prevail.

**Article 42** The phrases "more than" and "less than" mentioned in this System shall include the number itself; the phrase "exceed" shall exclude the number itself.

**Article 43** This System shall come into effect upon approval at the general meeting of the Company.

**Article 44** This System shall be interpreted by the Board of the Company.

Zhengzhou Coal Mining Machinery Group Company Limited 15 November 2023



## Zhengzhou Coal Mining Machinery Group Company Limited 鄭州煤礦機械集團股份有限公司

(A joint stock limited company incorporated in the People's Republic of China with limited liability) (Stock Code: 00564)

## NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2023

**NOTICE IS HEREBY GIVEN THAT** the third extraordinary general meeting of 2023 (the "EGM") of Zhengzhou Coal Mining Machinery Group Company Limited (the "Company") will be convened at the Convention Centre of Zhengzhou Coal Mining Machinery Group Company Limited, No. 167, 9th Street, Zhengzhou Section (Econ-Tech Development Zone) of China (He'nan) Pilot Free Trade Zone, the PRC at 9:00 a.m. on Friday, 15 December 2023 for the following purpose:

## SPECIAL RESOLUTION

1. To consider and approve the resolution on the amendments to the Articles of Association of Zhengzhou Coal Mining Machinery Group Company Limited

### **ORDINARY RESOLUTIONS**

- To consider and approve the resolution on the amendments to the Working System for the Independent Directors of Zhengzhou Coal Mining Machinery Group Company Limited
- 3.00 To consider and approve the resolution on the election of non-independent Directors for the sixth session of the Board of Directors of the Company
  - 3.01 To consider and approve the election of Mr. Jiao Chengyao as an executive Director for the sixth session of the Board of Directors of the Company
  - 3.02 To consider and approve the election of Mr. Fu Zugang as an executive Director for the sixth session of the Board of Directors of the Company
  - 3.03 To consider and approve the election of Mr. Cui Kai as a non-executive Director for the sixth session of the Board of Directors of the Company

## NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2023

- 3.04 To consider and approve the election of Mr. Meng Hechao as an executive Director for the sixth session of the Board of Directors of the Company
- 3.05 To consider and approve the election of Mr. Li Kaishun as an executive Director for the sixth session of the Board of Directors of the Company
- 3.06 To consider and approve the election of Mr. Yue Taiyu as a non-executive Director for the sixth session of the Board of Directors of the Company
- 4.00 To consider and approve the resolution on the election of independent Directors for the sixth session of the Board of Directors of the Company
  - 4.01 To consider and approve the election of Mr. Cheng Jinglei as an independent non-executive Director for the sixth session of the Board of Directors of the Company
  - 4.02 To consider and approve the election of Mr. Ji Feng as an independent non-executive Director for the sixth session of the Board of Directors of the Company
  - 4.03 To consider and approve the election of Mr. Fang Yuan as an independent non-executive Director for the sixth session of the Board of Directors of the Company
  - 4.04 To consider and approve the election of Ms. Yao Yanqiu as an independent non-executive Director for the sixth session of the Board of Directors of the Company
- 5.00 To consider and approve the resolution on the election of Shareholder representative supervisors for the sixth session of the board of supervisors of the Company
  - 5.01 To consider and approve the election of Mr. Cheng Xiangdong as a Shareholder representative supervisor for the sixth session of the board of supervisors of the Company
  - 5.02 To consider and approve the election of Ms. Zhu Yuan as a Shareholder representative supervisor for the sixth session of the board of supervisors of the Company

## NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2023

### **CLOSURE OF REGISTER OF MEMBERS**

In order to determine the list of Shareholders who are eligible to attend and vote at the EGM, the register of members of the Company will be closed from Tuesday, 12 December 2023 to Friday, 15 December 2023 (both days inclusive), during which period no transfer of H Shares will be registered. H Shareholders whose names appear on the register of members of the Company on Friday, 15 December 2023 are entitled to attend and vote at the EGM. H Shareholders who intend to attend and vote at the EGM are required to deposit all share transfer documents together with relevant H Share certificates at the Company's H Share registrar, Computershare Hong Kong Investor Services Limited, at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong before 4:30 p.m. on Monday, 11 December 2023.

### By Order of the Board Zhengzhou Coal Mining Machinery Group Company Limited JIAO Chengyao Chairman

### Zhengzhou, PRC, 28 November 2023

As at the date of this notice, the executive Directors of the Company are Mr. JIAO Chengyao, Mr. JIA Hao, Mr. FU Zugang and Mr. WANG Xinying, the non-executive Directors are Mr. CUI Kai and Mr. YUE Taiyu, and the independent non-executive Directors are Mr. CHENG Jinglei, Mr. JI Feng, Ms. GUO Wenqing and Mr. FANG Yuan.

Notes:

- (1) All votes of resolutions at the EGM will be taken by poll pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") and the results of the poll will be published on the websites of The Stock Exchange of Hong Kong Limited (www.hkexnews.hk) and the Company (www.zmj.com) in accordance with the Listing Rules.
- (2) Any Shareholders entitled to attend and vote at the EGM can appoint one or more proxies to attend and vote at the meeting on his/her behalf. A proxy need not be a Shareholder of the Company. If more than one proxy is so appointed, the appointment shall specify the number and class of Shares in respect of which each proxy is so appointed.
- (3) Shareholders shall appoint their proxies in writing. The form of proxy shall be signed by the Shareholder or his/her/its attorney who has been duly authorised in writing. If the Shareholder is a corporation, the form of proxy shall be affixed with the corporation's seal or signed by its Director, or its attorney duly authorised in writing. If the form of proxy is signed by the attorney of the Shareholder, the power of attorney or other authorisation document shall be notarised. For H Shareholders, the aforementioned documents must be lodged with the H Share registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong not less than 24 hours before the time appointed for holding the EGM or any adjournment thereof in order for such documents to be valid. Completion and delivery of the form of proxy shall not preclude a Shareholder of the Company from attending and voting in person at the meeting and, in such event, the instrument for appointing a proxy shall be deemed to be revoked.
- (4) Shareholders shall produce their identification documents when attending the EGM.

## NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2023

- (5) If a proxy attends the EGM on behalf of a Shareholder, he/she should produce his/her identification document as well as the power of attorney or other documents signed by the appointer or his/her attorney with a specific date of issuance. If a representative of a corporate Shareholder attends the EGM, such representative shall produce his/her identification document and the notarised copy of the resolution passed by the Board or other authority or other notarised copies of any authorisation documents issued by such corporate Shareholder.
- (6) The EGM is expected to last for half a day. Shareholders who attend the EGM (in person or by proxy) shall bear their own travelling, accommodation and other expenses.
- (7) Contact information of the Company:

Address:	Zhengzhou Coal Mining Machinery Group Company Limited, No. 167, 9th Street, Zhengzhou Section (Econ-Tech Development Zone) of China (He'nan) Pilot Free Trade Zone, the PRC
Postal Code:	450016
Telephone:	86-371-67891199
Contact Person:	Mr. XI Zhipeng
Facsimile:	86-371-67891000