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# 北京首都國際機場股份有限公司

## Beijing Capital International Airport Co.,Ltd.

*(a sino-foreign joint stock limited company incorporated in the People's Republic of China)*

(Stock Code: 00694)

### **SUPPLEMENTAL NOTICE OF EXTRAORDINARY GENERAL MEETING**

Reference is made to (i) the notice of extraordinary general meeting of Beijing Capital International Airport Company Limited (the “**Company**”) dated 2 November 2023 (the “**EGM Notice**”), which sets out the time and venue of the EGM and contains the relevant resolution to be put forward at the EGM for consideration and approval by the Shareholders of the Company; and (ii) the proxy form of the Company dated 2 November 2023.

After the date of the EGM Notice, the board of directors of the Company (the “**Board**”) received from its controlling shareholder, Capital Airports Holdings Limited, a proposal for adding additional ordinary resolutions for the consideration and approval by the Shareholders at the EGM.

According to the Articles of Association of the Company, any Shareholder holding 5% or more voting rights of the Company is entitled to propose additional resolutions to be passed at the EGM.

As a result, the following ordinary resolutions shall be added to the EGM Notice.

**SUPPLEMENTAL NOTICE IS HEREBY GIVEN** that the EGM of the Company will be held at 9:00 a.m. on Thursday, 28 December 2023 at the Conference Room, Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the People’s Republic of China (the “**PRC**”) to consider and, if thought fit, pass the following ordinary resolutions, in addition to the resolution set out in the EGM Notice:

#### **ORDINARY RESOLUTIONS**

1. To consider and approve the Supply of Miscellaneous Property Services Agreement entered into between the Company and the Property Management Company and the transactions contemplated thereunder, including the annual caps.
2. To consider and approve the Supply of Miscellaneous Energy Services Agreement entered into between the Company, the Power and Energy Company and the Energy Saving Technology Company and the transactions contemplated thereunder, including the annual caps.

3. To consider and approve the Supply of Operation and Maintenance Services of Power and Energy Facilities Framework Agreement entered into between the Company and the Power and Energy Company and the transactions contemplated thereunder, including the annual caps.
4. To consider and approve the International Retail Management Agreement entered into between the Company and Beijing Airport Commercial and Trading and the transactions contemplated thereunder, including the annual caps.
5. To consider and approve the Advertising Management Agreement entered into between the Company and Beijing Airport Media and the transactions contemplated thereunder, including the annual caps.
6. To consider and approve the Food and Beverage Management Agreement entered into between the Company and Beijing Airport Food Management and the transactions contemplated thereunder, including the annual caps.
7. To consider and approve the Domestic Retail Resources Usage Agreement entered into between the Company and Beijing Airport Commercial and Trading and the transactions contemplated thereunder, including the annual caps.

By the order of the Board  
**Li Bo**  
*Secretary to the Board*

11 December 2023  
Beijing, the PRC

*Notes:*

- (i) Save as the additional ordinary resolutions and other information as set out in this supplemental notice of EGM, all the information set out in the EGM Notice remains unchanged.
- (ii) **IMPORTANT NOTE:** A revised proxy form for use at the EGM (“**Revised Proxy Form**”) is enclosed herewith. The revised proxy form shall supersede and replace the proxy form enclosed with the notice of extraordinary general meeting of the Company dated 2 November 2023 (the “**Previous Proxy Form**”) and the Previous Proxy Form shall be deemed invalid. Shareholders who have signed and returned the Previous Proxy Form should complete and return the Revised Proxy Form in accordance with the instructions provided in the supplemental notice of EGM. Completion and return of the Revised Proxy Form will not preclude a Shareholder from attending and voting at the EGM in person.
- (iii) The reply slip for the EGM published by the Company on 2 November 2023 is still valid for use in respect of the proposed resolutions set out in this supplemental notice of EGM. Holders of H Shares who intend to attend the EGM are requested to deliver the reply slip to the Company’s H Share registrar, Hong Kong Registrars Limited at Shops 1712-1716, 17/F Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong (facsimile no.: 852-2865 0990), on or before Thursday, 7 December 2023. The reply slip may be delivered in person, by post or facsimile.

- (iv) For details of the continuing connected transactions contemplated under the proposed additional resolutions, please refer to the supplemental circular of the Company dated 11 December 2023.
- (v) Unless the context otherwise requires, capitalised terms used in this supplemental notice shall have the same meanings as defined in the supplemental circular of the Company dated 11 December 2023.

As at the date of this supplemental notice, the Directors of the Company are:

*Executive Directors:*                      *Mr. Wang Changyi and Mr. Han Zhiliang*

*Non-executive Directors:*              *Mr. Jia Jianqing, Mr. Song Kun and Mr. Du Qiang*

*Independent Non-executive  
Directors:*                                  *Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung,  
Mr. Wang Huacheng and Ms. Duan Donghui*

*A notice containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at <http://www.hkexnews.hk> under “Latest Listed Company Information” and the website of the Company at <http://www.bcia.com.cn>.*