



# Shanghai Electric Group Company Limited

## 上海電氣集團股份有限公司

(a joint stock limited company incorporated in the People's Republic of China with limited liability)  
(於中華人民共和國註冊成立的股份有限公司)  
(Stock Code 股份代號:02727)

### NOTIFICATION LETTER 通知信函

14 December 2023

Dear Non-Registered Shareholder (Note 1),

**Shanghai Electric Group Company Limited\* (the "Company")**  
**-Notice of Publication of Circular and Notice of Extraordinary General Meeting (the "Current Corporate Communications")**

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at [www.shanghai-electric.com](http://www.shanghai-electric.com) and the HKExnews's website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking "Investors" on the home page of our website, then selecting the relevant documents in the sections under "Announcements & Reports" and viewing them require Adobe® Reader® or browsing through the HKExnews's website.

If you wish to receive a printed version of the current and all future Corporate Communications (Note 2) of the Company, please complete the request form (the "Request Form") on the reverse side and return it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar"), by using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. The Request Form may also be downloaded from the Company's website at [www.shanghai-electric.com](http://www.shanghai-electric.com) or the HKExnews's website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to any of the above matters, please call the telephone hotline of the Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays or send an email to [shanghaielectric@computershare.com.hk](mailto:shanghaielectric@computershare.com.hk).

Yours faithfully,  
For and on behalf of  
**Shanghai Electric Group Company Limited\***  
**ZHOU Zhiyan**  
Board Secretary

\* For identification purpose only

Note 1: This letter is being sent to the non-registered holders of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Company's Corporate Communications. If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on its reverse side.

Note 2: Corporate Communications (the "Corporate Communications") of the Company refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記股份持有人(附註1):

**上海電氣集團股份有限公司(「本公司」)**  
**股東特別大會通函及通告(「本次公司通訊文件」)之發佈通知**

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 [www.shanghai-electric.com](http://www.shanghai-electric.com) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk), 歡迎瀏覽。請在本公司網站主頁點選「投資者」一項, 再在「公司公告及報告」項下的分部份選擇有關文件, 並使用 Adobe® Reader® 開啟查閱或在香港交易所披露易網站瀏覽有關文件。

如閣下欲收取本公司本次及將來所有公司通訊文件(附註2)之印刷本, 請填妥在本函背面的申請表格(「申請表格」), 並使用申請表格下方的郵寄標籤寄回本公司經香港中央證券登記有限公司(「香港證券登記處」)(如在香港投寄, 毋須貼上郵票; 否則, 請貼上適當的郵票)。香港證券登記處地址為香港灣仔皇后大道東183號合和中心17M樓。申請表格亦可於本公司網站 [www.shanghai-electric.com](http://www.shanghai-electric.com) 或香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 內下載。

如對本函內容有任何疑問, 請致電香港證券登記處電話熱線(852) 2862 8688, 辦公時間為星期一至五(公眾假期除外)上午9時正至下午6時正或電郵至 [shanghaielectric@computershare.com.hk](mailto:shanghaielectric@computershare.com.hk)。

代表  
上海電氣集團股份有限公司  
董事會秘書  
周志炎  
謹啟

2023年12月14日

\* 僅供識別

附註1: 本函收件對象為本公司非登記股份持有人。該等人士的股份存放於中央結算及交收系統(中央結算系統), 並且他們已經通過香港中央結算有限公司通知本公司, 希望收到本公司公司通訊文件。如果閣下已出售或轉讓全部所持有的本公司股份, 則無需要理會本函件及其背面的申請表格。

附註2: 本公司公司通訊文件(「公司通訊文件」)指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件, 其中包括但不限於:(a)董事會報告、年度財務報表連同核數師報告及財務摘要報告(如適用);(b)中期報告及中期摘要報告(如適用);(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

SIEH-15122023-1(0)



## Request Form 申請表格

To: **Shanghai Electric Group Company Limited\* (the "Company")** 致: **上海電氣集團股份有限公司 (「本公司」)**  
**(Stock Code: 02727)** **(股份代號: 02727)**  
 c/o Computershare Hong Kong Investor Services Limited 經香港中央證券登記有限公司  
 (the "Hong Kong Share Registrar") (「香港證券登記處」)  
 17M Floor, Hopewell Centre, 183 Queen's Road East, 香港灣仔皇后大道東 183 號  
 Wanchai, Hong Kong 合和中心 17M 樓

I/We would like to receive the Corporate Communications^ of the Company in the manner as indicated below:

本人/我們現在希望以下列方式收取 本公司之公司通訊文件^:

(Please mark (X) of the following box)

(請在以下空格內劃上「X」號)

to receive printed copies of the **Current Corporate Communication and ALL FUTURE Corporate Communications.**  
 收取本次公司通訊文件及將來所有公司通訊文件之印刷本。

Name(s) of Non-Registered Shareholder(s)<sup>#</sup>  
 非登記股份持有人姓名<sup>#</sup>

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s)  
 簽名

Address<sup>#</sup>  
 地址<sup>#</sup>

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number  
 聯絡電話號碼

Date  
 日期

# You are required to fill in the details if you download this Request Form from the Company's Website or the HKExnews's website  
 假如 閣下從本公司網站或香港交易所披露易網站下載本申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
  - This Request Form is to be completed by the non-registered holders of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Company's Corporate Communications.  
本申請表格應由本公司非登記股份持有人填寫。該等人士的股份存放於中央結算及交收系統(中央結算系統), 並且他們已經通過香港中央結算有限公司通知本公司, 希望收到本公司公司通訊文件。
  - Any form with no box marked (X), with no signature or otherwise incorrectly completed shall be void.  
如在本表格未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
  - The above instruction will apply to the **CURRENT & ALL FUTURE** Corporate Communications of the Company to be sent to you until you notify the Company c/o the Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, to the contrary or unless you have at anytime ceased to have any H share shareholding in the Company.  
上述指示適用於本公司**本次及將來**發送予 閣下之所有公司通訊文件, 直至 閣下通知本公司經香港證券登記處香港中央證券登記有限公司另外之安排或 閣下在任何時候停止持有本公司的任何 H 股股份。
  - For the avoidance of doubt, we do not accept any other instructions given on this Form. Any other instructions inserted on this Form will be void.  
為免存疑, 本公司恕不接受此表格上提供的任何其他指示。任何在此表格上提供的額外指示將視作無效。
- ^ Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件包括但不限於: (a)董事會報告、年度財務報表連同核數師報告及如適用, 財務摘要報告; (b)中期報告及如適用, 中期摘要報告; (c)會議通告; (d)上市文件; (e)通函; 及(f)委任代表表格。

\* For identification purpose only 僅供識別

## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
 香港中央證券登記有限公司  
 Freepost No. 簡便回郵號碼: 37  
 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.  
**No postage is necessary if posted in Hong Kong.**

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。  
 如在本港投寄, 閣下無需支付郵費或貼上郵票。

## Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
 Rate our service 評價  
 Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

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