

**TRIO INDUSTRIAL ELECTRONICS GROUP LIMITED**  
**致豐工業電子集團有限公司**  
(Incorporated in Hong Kong with limited liability)  
(Stock Code: 1710)

29 December 2023

Dear Shareholder,

**Elections of Means of Receipt and Language of Corporate Communications**

Pursuant to Rules 2.07A and 2.07B of the Listing Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, we write to inform you that you may have the election of means of receipt of future corporate communications (“**Corporate Communications**”) of the Company, which includes any document(s) to be issued by the Company for the information or action of any holders of its securities, including but not limited to: (a) directors’ reports, annual accounts together with the auditors’ reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; (f) proxy forms; and (g) reply slips.

You may choose:

- (i) to access all future Corporate Communications through the Company’s website at [www.trio-ieg.com](http://www.trio-ieg.com) or The Stock Exchange of Hong Kong Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk) (“**Website Version**”) instead of receiving printed copies by mail and to receive an email notification to your email address or a notification letter of the publication of the Corporate Communications on the Company’s website or The Stock Exchange of Hong Kong Limited’s website; or
- (ii) to receive a printed English version of all future Corporate Communications only; or
- (iii) to receive a printed Chinese version of all future Corporate Communications only; or
- (iv) to receive both the printed English and Chinese versions of all future Corporate Communications.

To contribute to the protection of our environment, we encourage you to select the Website Version. Even if you have chosen the Website Version, you are entitled to change your choice at any time by giving reasonable notice in writing to the Company’s share registrar, Tricor Investor Services Limited (the “**Share Registrar**”).

Please mark a “✓” in the appropriate box on the enclosed reply form (“**Reply Form**”) and sign and return it by post or by hand to the Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong on or before 31 January 2024. If you post your Reply Form in Hong Kong, you may use the mailing label in the Reply Form and need not affix a stamp on the envelope when returning your Reply Form. Otherwise, please affix an appropriate stamp.

**If the Company does not receive a duly completed and signed Reply Form from you (or another response from you indicating that you object to receiving the Website Version of Corporate Communications) on or before 31 January 2024, you will be deemed, until you inform the Company otherwise by reasonable notice in writing at the office of the Company’s share registrar at the above address or by email to [trio1710-ecom@hk.tricorglobal.com](mailto:trio1710-ecom@hk.tricorglobal.com), to have elected to receive all future Corporate Communications by Website Version instead of receiving them in printed form.** In that event, when the Company makes a Corporate Communication, it will only send you a notification that the Corporate Communication has been made available on the Company’s website or The Stock Exchange of Hong Kong Limited’s website. The notification will be sent to you by email or by post at your address as it appears in the Company’s register of members maintained by the Company’s share registrar.

If you elect to receive the Website Version of future Corporate Communications, you are requested to provide an email address in the Reply Form for the purposes of receiving (i) email notifications for the publication of the relevant Corporate Communications on the website of the Company as and when Corporate Communications are published on the website of the Company and (ii) all future Actionable Corporate Communications<sup>(Note)</sup> in electronic form from the Company. If no email address is provided by you in the Reply Form or if you are otherwise deemed to have consented to receive the Website Version of future Corporate Communications as described above, the Company will send to you by post, (i) a notification letter for the publication of Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and functional email address to the Company and/or the Share Registrar for receiving the same.

As Actionable Corporate Communications are important corporate communications that seek your instructions on how to exercise your rights or make an election as a shareholder of the Company, **it is of paramount importance to ensure that the email address to be provided by you in the Reply Form is valid and functional at all times; otherwise you may not be able to receive the Actionable Corporate Communications on time or at all so as to exercise your rights or make an election as a shareholder of the Company promptly within the timeframe required under the Actionable Corporate Communications.** If the Company has attempted to send the Actionable Corporate Communication in electronic form to the email address provided by you in the Reply Form and subsequently received a non-delivery message, the Company will re-send the relevant Actionable Corporate Communication in printed form (accompanied with a request for your functional email address to facilitate the electronic dissemination of Actionable Corporate Communications in future) to your address as shown in the Company’s register of members.

You may at any time by reasonable notice in writing to the Share Registrar at the above address or by email to [trio1710-ecom@hk.tricorglobal.com](mailto:trio1710-ecom@hk.tricorglobal.com) elect (i) to receive future Corporate Communications in printed form instead of by Website Version, or by Website Version instead of in printed form, or (ii) change the language in which you receive Corporate Communications in printed form. If you have elected (or are deemed to have elected) to receive Corporate Communications by Website Version and for any reason have difficulty in obtaining access to Corporate Communications on the Company’s website or The Stock Exchange of Hong Kong Limited’s website, the Company or the Share Registrar will upon request send the relevant Corporate Communications to you in printed form free of charge.

Please note that English and Chinese versions of all future Corporate Communications will be available (a) in printed form from the Company or the Share Registrar on request and (b) on the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk) and on the Company’s website at [www.trio-ieg.com](http://www.trio-ieg.com).

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

Yours Faithfully  
For and on behalf of  
**Trio Industrial Electronics Group Limited**  
**Wong Sze Chai**  
Chairman and executive Director

*Note:* “Actionable Corporate Communication” means any corporate communication from the Company that seeks instructions from its shareholders on how they wish to exercise their rights or make an election as the shareholders of the Company