



亿华通
SinoHytec

北京億華通科技股份有限公司
Beijing SinoHytec Co., Ltd.

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 2402)

12 January 2024

Dear Non-registered Shareholder,

Arrangement of Electronic Dissemination of Corporate Communications

In accordance with the amendment of the Listing Rules effective from 31 December 2023, the Company is required to disseminate corporate communications (“**Corporate Communications**”) electronically. No printed copies of Corporate Communications will be mailed out to you except by request. The Company will adopt electronic dissemination of Corporate Communications, which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.sinohytec.com and the HKEXnews website at www.hkexnews.hk in place of printed copies.

As a non-registered shareholder, if you wish to receive Actionable Corporate Communications* from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries. If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will (i) be unable to receive any notifications regarding the publication of Actionable Corporate Communications; and (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of Actionable Corporate Communications.

We encourage you to access Corporate Communications of the Company in electronic form on the Company’s website. If you want to receive the Corporate Communications in printed form, please complete and return the Request Form on the reverse side to the Company’s H Share registrar (the “**H Share Registrar**”), Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or send an email to 2402-ecom@hk.tricorglobal.com.

Should you have any queries relating to any of the above matters, please call the H Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to 2402-ecom@hk.tricorglobal.com.

Yours faithfully,
By order of the Board
Beijing SinoHytec Co., Ltd.
ZHANG Guoqiang
Chairman of the Board

* Actionable Corporate Communication is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

各位非登記股東：

以電子方式發佈企業通訊之安排

根據自2023年12月31日起生效的《上市規則》修訂，本公司將須透過電子方式發送企業通訊（「**企業通訊**」）。除非閣下提出要求，公司不會再向閣下郵寄企業通訊的印刷本。謹此通知閣下，本公司將自當日起採用以電子方式發佈企業通訊之安排，企業通訊指公司向向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事會報告，公司年度帳目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；及(g)代表委任表格

請注意，所有未來企業通訊的英文版和中文版將在公司網站www.sinohytec.com和披露易網站www.hkexnews.hk上提供，以代替印刷本。

作為非登記股東，如有意根據《上市規則》收取可供採取行動的企業通訊*，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「**中介公司**」)，並向閣下的中介公司提供閣下的電子郵件地址。如果公司沒有從中介公司收到閣下的有效電子郵件地址，直至中介公司收到閣下有效的電子郵件地址前，閣下將(i)無法收到任何有關發佈可供採取行動的企業通訊的通知；及(ii)需要主動查看公司網站和披露易網站以留意可供採取行動的企業通訊的發佈。

我們鼓勵閣下於本公司網站以電子形式瀏覽本公司的企業通訊。若閣下希望收取企業通訊之印刷版，請填妥本函背頁之申請表格並交回公司的H股證券登記處（「**H股證券登記處**」）卓佳證券登記有限公司，地址為香港夏愨道16號遠東金融中心17樓或發送電子郵件至2402-ecom@hk.tricorglobal.com。

如閣下對本函內容有任何疑問，請致電H股證券登記處電話熱線(852) 2980 1333，辦公時間為星期一至五(公眾假期除外)上午9時正至下午6時正，或電郵至2402-ecom@hk.tricorglobal.com。

承董事會命
北京億華通科技股份有限公司
董事長
張國強
謹啓

2024年1月12日

* 可供採取行動的企業通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的企業通訊。

Non-registered Shareholder's information (English name and Address):
非登記股東資料(英文姓名及地址):

REQUEST FORM 申請表格

To: **Beijing SinoHytec Co., Ltd.**
(Stock Code: 2402) (the "Company")
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致: 北京億華通科技股份有限公司
(股份代號: 2402) (「本公司」)
經卓佳證券登記有限公司
香港夏愨道16號
遠東金融中心17樓

REMINDER提示

As a non-registered shareholder, if you wish to receive Actionable Corporate Communications⁽¹⁾ pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取可供採取行動的企業通訊⁽¹⁾，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向閣下的中介公司提供閣下的電子郵件地址。

I/We would like to receive the current and future Corporate Communications⁽²⁾ in printed copy of the Company.

本人/吾等要求索取本公司本次及今後刊發之企業通訊⁽²⁾之印刷本。

Signature:

簽署:

Date:

日期:

Name:

姓名

(English 英文)

Contract Phone Number:

聯絡電話:

(in block letters 請以正楷填寫)

Postal Address:

郵寄地址:

Notes 附註:

- Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.
可供採取行動的企業通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的企業通訊。
- "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
「企業通訊」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告，公司年度帳目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；及(g)代表委任表格。
- By completing and returning this Request Form to request for the printed copy of the Current Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed copy.
當閣下填寫及寄回此申請表格以索取刊發之本次企業通訊印刷本後，即表示閣下確認擬收取本公司日後刊發的所有企業通訊的印刷本。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義，包括但不限於，閣下的名稱，聯絡電話號碼，電子郵箱地址和郵寄地址。

閣下是自願向本公司提供閣下個人資料，以便以閣下所選之方式接收企業通訊。閣下的個人資料將在適當期間保留作核實及記錄用途。

閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以書面方式提出。

By mail to: Data Privacy Officer
Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

By email to: is-enquiries@hk.tricorglobal.com

經郵寄: 個人資料私隱主任
卓佳證券登記有限公司
香港夏愨道16號
遠東金融中心17樓

經電郵: is-enquiries@hk.tricorglobal.com

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港