



瑞安建業有限公司\*  
**SOCAM Development Limited**  
(Incorporated in Bermuda with limited liability)  
(Stock Code: 983)

18 January 2024

Dear registered shareholders,

### **New Arrangements on Dissemination of Corporate Communications**

Pursuant to the amended Rules Governing the Listing of Securities (the “Listing Rules”) on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) effective 31 December 2023 and the Bye-laws of SOCAM Development Limited (the “Company”), the Company has adopted the following arrangements on dissemination of all future Corporate Communications<sup>1</sup> and Actionable Corporate Communications<sup>2</sup> to its registered shareholders (the “Shareholders”).

#### **1. ARRANGEMENTS**

##### **1.1 Corporate Communications**

All Corporate Communications are provided to Shareholders by electronic means through the Company’s website ([www.socam.com](http://www.socam.com)) and the Stock Exchange’s website ([www.hkexnews.hk](http://www.hkexnews.hk)) (the “Website Version”), and hard copies will only be despatched to individual Shareholder upon request (see paragraph 3 below).

A notice of publication of the Website Version of a Corporate Communication, in both English and Chinese, will be sent by the Company to Shareholders by email or by post (only if the Company does not possess the email address of a Shareholder or the email address provided is not functional).

Any Shareholder who would like to receive instant notification of the Corporate Communications published by the Company on the Stock Exchange’s website can register for the News Alerts service in the Market Data section of the Stock Exchange’s website.

\* For identification purpose only

## 1.2 Actionable Corporate Communications

The Company will send the Actionable Corporate Communications to Shareholders individually in electronic form by email, and hard copies will only be despatched upon request (see paragraph 3 below). If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will send the relevant Actionable Corporate Communication in printed form together with the prescribed form for soliciting the Shareholder's functional email address to facilitate electronic dissemination of all Actionable Corporate Communications in the future.

## 2. PROVISION OF SHAREHOLDER'S EMAIL ADDRESS TO THE COMPANY

In support of electronic communication by email, Shareholders are recommended to provide the Company with their email addresses by reasonable notice (of not less than 5 business days) in writing. In this regard, please complete the online form by scanning the above QR Code (which is valid by 18 February 2024). Should Shareholders have difficulty in accessing the online form, they may complete and return the accompanying prescribed form to the Company's branch share registrar in Hong Kong, Tricor Standard Limited (the "Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

It is the responsibility of Shareholders to provide email addresses that are functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will act according to the arrangements as set out above. The Company will be considered to have complied with the relevant Listing Rules requirements if it sends the Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".

## 3. REQUEST FOR HARD COPIES OF CORPORATE COMMUNICATIONS

For those Shareholders who wish to receive hard copies of all future Corporate Communications (including Actionable Corporate Communications) or, if for any reason, have difficulty in accessing the Website Version of the Corporate Communications, please complete the online form by scanning the above QR Code (which is valid by 18 February 2024). Should Shareholders have difficulty in accessing the online form, they may complete and return the accompanying prescribed form to the Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

Upon receipt of the hardcopy request from a Shareholder, the Company will send future Corporate Communications to the Shareholder in printed form (in his/her choice of language) free of charge. Please note that the hardcopy request of a Shareholder will be valid until 30 April 2025 unless being revoked or superseded (whichever is earlier). Further request in writing will be required if a Shareholder prefers to continue receiving hard copies of future Corporate Communications.

For any queries in relation to this letter, please contact the Share Registrar at (852) 2980 1333 during business hours (from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

Your faithfully,  
For and on behalf of  
**SOCAM Development Limited**  
Chan Yeuk Ho, Karen  
Company Secretary

### Notes:

1. *Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors' report and annual accounts together with a copy of the auditors' report, the interim report, a notice of meeting, a circular and a proxy form.*
2. *Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the securities holders of the Company on how they wish to exercise their rights or make elections as the Company's securities holders. For avoidance of doubt, Actionable Corporate Communications do not include a notice of general meeting and a proxy form.*

## Prescribed Form for Registered Shareholders

To: SOCAM Development Limited (the “Company”)  
c/o Tricor Standard Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong  
(or by email to is-ecom@hk.tricorglobal.com)

### Provision of Email Address and/or Submission/Cancellation of Request for Hard Copies of Corporate Communications<sup>1</sup> (including Actionable Corporate Communications<sup>2</sup>)

Information of Registered Shareholder(s):

Full name(s) in English	:	
Full name(s) in Chinese	:	
Email address <sup>3</sup>	:	
Email address (re-type)	:	
Contact telephone number	:	

Please mark (X) in ONLY ONE of the following boxes (applicable for submission/cancellation of hardcopy request only):

<input type="checkbox"/>	To receive the <b>printed English version ONLY</b> for all future Corporate Communications <sup>4</sup> ; <b>OR</b>
<input type="checkbox"/>	To receive the <b>printed Chinese version ONLY</b> for all future Corporate Communications <sup>4</sup> ; <b>OR</b>
<input type="checkbox"/>	To receive the <b>printed English and Chinese versions</b> of all future Corporate Communications; <b>OR</b>
<input type="checkbox"/>	To <b>cancel</b> prior request, if any, of printed version(s) of all future Corporate Communications

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

(Please use **BLOCK LETTERS**)

Contact telephone number: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:

- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors' report and annual accounts together with a copy of the auditors' report, the interim report, a notice of meeting, a circular and a proxy form.
- Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the securities holders of the Company on how they wish to exercise their rights or make elections as the Company's securities holders. For avoidance of doubt, Actionable Corporate Communications do not include a notice of general meeting and a proxy form.
- It is your responsibility to provide an email address that is functional. If the Company does not receive the completed form or the email address provided is not functional, the Company will send the relevant Actionable Corporate Communication in printed form together with a request for soliciting your functional email address to facilitate electronic dissemination of all Actionable Corporate Communications in the future. The Company will be considered to have complied with the relevant requirements of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited if it sends the Actionable Corporate Communications to the email address provided by a registered shareholder without receiving any “non-delivery message”.**
- If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the registered shareholder requesting for any of the printed versions.
- Please complete all your details clearly. If no box, or more than one box, is marked, the Company reserves the right to treat the hardcopy request as void.**
- In the case of joint registered holders of any shares, this form shall be deemed to be submitted for and on behalf of all the joint registered holders by the holder whose name first appears on the register of members of the Company.
- If more than one email addresses are provided, the Company will only adopt the first email address as set out above.
- The hardcopy request submitted will be valid until 30 April 2025 unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving hard copies of future Corporate Communications.
- For avoidance of doubt, the Company does not accept any other instructions given on this form. Any other instructions inserted on this form will be void.

#### PERSONAL INFORMATION COLLECTION STATEMENT

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the “PDPO”), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Privacy Compliance Officer  
Tricor Standard Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong  
By email to: is-enquiries@hk.tricorglobal.com

Please cut the mailing label and stick it on an envelope to return this form to us.  
**No postage is necessary if posted in Hong Kong.**

#### Mailing Label

Tricor Standard Limited  
Freeport No. : 10 GPO  
Hong Kong