



朗詩綠色管理

LANDSEA GREEN MANAGEMENT

LANDSEA GREEN MANAGEMENT LIMITED

朗詩綠色管理有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 106)

19 January 2024

Dear registered shareholder(s),

### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023 and the bye-laws (the "Bye-laws") of Landsea Green Management Limited (the "Company"), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communication"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

#### Arrangements

##### 1. Corporate Communications

Please note that both the English and Chinese versions of all future Corporate Communications will be made available electronically on the website of the Company at <http://www.landsea.hk> and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) (the "Website Version") in place of printed copies. A notice of publication of such Corporate Communication, as required under the Bye-laws, will be sent to shareholders of the Company (the "Shareholders") via email or by post (only if the Company does not possess the functional email address of a Shareholder).

##### 2. Actionable Corporate Communications<sup>1</sup>

Actionable Corporate Communications will be sent to you individually in electronic form via email. If the Company does not possess the functional email address of a Shareholder or if the email address provided is not functional<sup>2</sup>, the Company will send the Actionable Corporate Communications in printed form together with a request form for soliciting the Shareholder's functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

#### Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide the Company with your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may complete and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) receive a notification letter of the publication of the Corporate Communications on the Company's website by post; and (ii) the Company will send the Actionable Corporate Communications in printed form in the future.

#### Request for Corporate Communications and Actionable Corporate Communications in printed form

If you want to receive all Corporate Communications and Actionable Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to [landsea.ecom@computershare.com.hk](mailto:landsea.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter. Further request in writing will be required if a Shareholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.

If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by 16 February 2024, and until you inform the Share Registrar, you are deemed to have consented to receive the website version of all future Corporate Communications, and a notification of the publication of the Corporate Communications on the Company's website will be sent to you in the future.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the Board  
Landsea Green Management Limited  
Gao Yuan  
Company Secretary

#### Notes:

- Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.
- The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".

各位登記股東：

### 以電子方式發布公司通訊之安排

根據自2023年12月31日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「上市規則」)第2.07條以及朗詩綠色管理有限公司(「公司」)的細則(「細則」)，公司謹此通知 閣下，公司已採用以電子方式發布公司通訊(「公司通訊」)之安排，該公司通訊是指公司向向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告；(b)中期報告及其中期報告摘要(如適用)；(c)會議通知；(d)上市文件；(e)通函和(f)委任表格。

#### 安排

##### 1. 公司通訊

請注意，所有未來公司通訊的英文版和中文版將在公司網站<http://www.landsea.hk>和披露易網站[www.hkexnews.hk](http://www.hkexnews.hk)上提供(「網上版本」)，以代替印刷本。可根據細則要求將發布該等公司通訊的通知透過電子郵件或僅於公司並無公司股東(「股東」)的有效電子郵件地址時透過郵寄方式發送至股東。

##### 2. 可供採取行動的公司通訊<sup>1</sup>

可供採取行動的公司通訊將透過電子郵件以電子形式個別發送至 閣下。如公司並無股東的有效電子郵件地址或獲提供的電子郵件地址無效<sup>2</sup>，則公司將寄發可供採取行動的公司通訊印刷本，並附上一份要求徵集股東有效電子郵件地址的表格，以便未來以電子形式發布可供採取行動的公司通訊。

#### 徵集電子聯絡資料

為確保及時收到最新的公司通訊，公司建議 閣下透過掃描本函背頁之回條(「回條」)上列印的 閣下專屬二維碼向公司提供 閣下的電子郵件地址。或者， 閣下也可填妥回條並交回公司的香港股份過戶登記處(「股份過戶處」)香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓。

如果公司沒有收到 閣下的有效電子郵件地址，直至股份過戶處收到 閣下有效的電子郵件地址前， 閣下(i)將透過郵寄方式收取有關公司通訊已在本公司網站登載的通知函；及(ii)本公司未來將以印刷本形式發送可供採取行動的公司通訊。

#### 要求收取印刷版公司通訊及可供採取行動的公司通訊

若 閣下希望收取公司通訊及可供採取行動的公司通訊之印刷版，請填妥回條或發送電子郵件至[landsea.ecom@computershare.com.hk](mailto:landsea.ecom@computershare.com.hk)，並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效，此後將過期。如股東有意繼續收取未來公司通訊及可供採取行動的公司通訊印刷版，則需要另行書面提出要求。

倘若公司於2024年2月16日之前尚未收到 閣下已填妥並簽署之回條或表示反對之任何書面回覆， 閣下將被視為已同意收取所有日後公司通訊之網上版本，而公司日後將向 閣下發送已在公司網站登載的公司通訊之通知。

如 閣下對本函件有任何疑問，請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電股份過戶處(852) 2862 8688查詢。

承董事會命  
朗詩綠色管理有限公司  
公司秘書  
高媛

2024年1月19日

#### 附註：

- 可供採取行動的公司通訊指任何涉及及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。
- 如公司向股東提供的電子郵件地址發送可供採取行動的公司通訊而未接獲任何「未送達信息」，則公司將被視為已遵守上市規則。

