

Fineland Living Services Group Limited 方 圓 生 活 服 務 集 團 有 限 公 司

(Incorporated in the Cayman Islands with limited liability)
(Stock Code: 9978)

24 January 2024

Dear shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, the articles of association of the Company and the Companies Ordinance (Cap.622 of the Laws of Hong Kong), Fineland Living Services Group Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communication"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

You may choose:

- (i) to read all future Corporate Communications published on the Company's website at www.finelandassets.com ("Website Version") instead of receiving printed copies by post, and to receive a notification letter either by post or by email for the publication of the relevant Corporate Communications on the Company's website; or
- (ii) to receive a printed version of the Corporate Communications by post.

To support environmental protection and enhance efficient communication with you, the Company encourages and recommends that you select to receive the Website Version of all future Corporate Communications. If you want to receive the Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong or send an email to ir@fydc.cn. Please use own envelope stuck with stamp to return the Reply Form to the Company. You may also send email with a scanned copy of the duly completed and signed Reply Form to ir@fydc.cn.

If the Company does not receive the duly completed and signed Reply Form in writing from you by 22 February 2024, you are deemed to have consented to receive the Website Version of all future Corporate Communications.

You are entitled at any time by reasonable prior notice in writing to the Company at Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong or by sending an email to ir@fydc.cn to change your choice of means of receipt of future Corporate Communications. Even if you have chosen (or are deemed to have consented) to receive the Website Version of future Corporate Communications but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will, upon request in writing or by email to ir@fydc.cn, send the printed form of the Corporate Communications to you free of charge.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.finelandassets.com and the HKEx news website at www.hkexnews.hk in place of printed copies.

Should you have any queries relating to this letter, please contact the hotline at (852) 6840 1170 during business hours from 9:00 a.m. to 5:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the Board
Fineland Living Services Group Limited
Han Shuguang
Chairman

REPLY FORM

Γo: Fineland	Living	Services	Group	Limited
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Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong

I/we hereby request for receipt of Corporate Communications* in the manner as indicated below (Please mark "\") in ONLY ONE of the below boxes)

electronic means through the Company's website, and receive a notification letter of the publication of Corporate

	Communications ⁷ on the Company's website, provided that for all Actionable Corporate Communications ⁸ and the notifications thereof, the same should be sent to my/our email address at:
	receive a printed English version only of the Corporate Communications*
	receive a printed Chinese version only of the Corporate Communications*
	receive both the printed English and Chinese version of the Corporate Communications*
Sign	nature(s): 1 Contact number: Date:
Notes	

- 1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.
- 2. Any Reply Form with no signature or otherwise incorrectly completed will be void.
- If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by 22 February 2024, you are deemed to have consented to receive the Website Version of all future Corporate Communications. All future Corporate Communications will be sent out in the manner specified in the letter dated 24 January 2024, and a notification of the publication of the Corporate Communications will be posted on the Company's website in the future.
- By selecting to receive the Website Version of the Corporate Communication, you have expressly consented to waive the right to receive the Corporate 4. Communications in printed form.
- The above instruction will apply to all future Corporate Communications to be sent to you until you notify otherwise the Company by reasonable prior 5. notice in writing to Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong or by email to ir@fydc.cn.
- 6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of 7. holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
- "Actionable Corporate Communication(s)" refer to any corporate communication from the Company that seeks instructions from holders of any of the 8. Company's securities on how they wish to exercise their rights or make an election as the securities holders of the Company.

PERSONAL INFORMATION COLLECTION STATEMENT

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong
- (ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any (iii) of the stated purposes, or when it is required to do so by law and will be retained for such period as maybe necessary for our verification and record
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Company (the address stated in note 5 above).

Mailing Address 郵件地址

Please use your own envelope stuck with stamp to return the Reply Form to us.

閣下寄回此回條時,請自備信封,並貼上郵票郵寄。

Fineland Living Services Group Limited 方圓生活服務集團有限公司 Unit B, 17/F, United Centre 95 Queensway, Admiralty, Hong Kong 香港金鐘金鐘道95號統一中心17樓B室