

**S & T Holdings Limited**  
(Incorporated in the Cayman Islands with limited liability)  
(於開曼群島註冊成立的有限公司)  
(Stock Code 股份代號: 3928)

**NOTIFICATION LETTER 通知信函**

26 January 2024

Dear Registered Shareholder,

**S & T Holdings Limited (the “Company”)**

**– Notice of Publication of Annual Report 2023, Circular, Notice of Annual General Meeting and Form of Proxy (the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.singtec.com.sg](http://www.singtec.com.sg) and the website of The Stock Exchange of Hong Kong Limited (the “HKEx’s website”) at [www.hkexnews.hk](http://www.hkexnews.hk).

Shareholders may at any time choose to receive free of charge Corporate Communications<sup>(1)</sup> either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you wish to receive the Current Corporate Communications in printed form or change your choice of means of receipt of the Corporate Communications, please complete the Request Form on the reverse side and return it to the Company c/o Boardroom Share Registrars (HK) Limited (the “Hong Kong Branch Share Registrar”) by using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Hong Kong Branch Share Registrar is 2103B, 21/F, 148 Electric Road, North Point, Hong Kong. You may also send an email with a scanned copy of the Request Form to [ir@singtec.com.sg](mailto:ir@singtec.com.sg). The Request Form may also be downloaded from the Company’s website at [www.singtec.com.sg](http://www.singtec.com.sg) or the HKEx’s website at [www.hkexnews.hk](http://www.hkexnews.hk).

Please also note that, pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company has adopted electronic dissemination of future corporate communications. For details, please refer to the Company’s letter titled “Mandatory Electronic Dissemination of Corporate Communications” dated 4 January 2024.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at +65 63162108 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to [ir@singtec.com.sg](mailto:ir@singtec.com.sg).

Yours faithfully,  
For and on behalf of  
**S & T Holdings Limited**  
**Poon Soon Huat**  
Chairman and Executive Director

*Note: (1) Corporate Communications include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.*

各位登記持有人：

**S & T Holdings Limited (「本公司」)**

**– 2023 年度年報、通函、股東週年大會通告及代表委任表格(「本次公司通訊文件」)之發佈通知**

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 [www.singtec.com.sg](http://www.singtec.com.sg) 及香港交易及結算所有限公司網站(「香港交易所網站」) [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。

儘管閣下早前曾向本公司作出公司通訊文件<sup>(1)</sup>收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或網上方式收取及只收取英文印刷本、或只收取中文印刷本；或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之印刷本或更改已選擇的收取方式，請填妥在本函背面的申請表格，並使用隨附之郵寄標籤經寶德隆證券登記有限公司(「香港股份過戶登記分處」)寄回本公司(如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票)。香港證券登記處地址為香港北角電氣道148號21樓2103B室。閣下亦可把已填妥之申請表格的掃描副本電郵到 [ir@singtec.com.sg](mailto:ir@singtec.com.sg)。申請表格亦可於本公司網站 [www.singtec.com.sg](http://www.singtec.com.sg) 或香港交易所網站 [www.hkexnews.hk](http://www.hkexnews.hk) 內下載。

亦請注意，根據自二零二三年十二月三十一日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「上市規則」)第2.07條，本公司已採用以電子方式發布未來公司通訊文件。詳情請參閱日期為二零二四年一月四日的《強制規定須以電子方式發布公司通訊》之本公司信函。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五(公眾假期除外)上午9時正至下午5時正致電本公司電話熱線+65 63162108 或電郵至 [ir@singtec.com.sg](mailto:ir@singtec.com.sg)。

代表  
**S & T Holdings Limited**  
主席兼執行董事  
**方順發**  
謹啓

二零二四年一月二十六日

附註：(1) 公司通訊文件包括但不限於：(a)董事局報告、年度賬目連同核數師報告及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)代表委任表格；及(g)本公司回條。

# S & T Holdings Limited

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 3928)

## Request Form 申請表格

To: S & T Holdings Limited (the "Company")  
c/o Boardroom Share Registrars (HK) Limited ("Boardroom")  
2103B, 21/F, 148 Electric Road, North Point, Hong Kong

致: S & T Holdings Limited (「公司」)  
經 寶德隆證券登記有限公司 (「寶德隆」)  
香港北角電氣道 148 號 21 樓 2103B 室

**Part A: To receive a printed form of the Current Corporate Communications (Please mark ("X") to the following box)**

甲部: 收取本次公司通訊之印刷本 (請在空格內劃上「X」號)

- I/We would like to receive the Current Corporate Communications in the printed form.  
本人/我們希望收取本次公司通訊之印刷本。

**Part B: To elect/change the means of receipt of future Corporate Communications (Please only mark ("X") to the following box)**

乙部: 選擇/更改日後收取公司通訊之形式 (請於以下其中一項的空格內加上「X」號)

本人/吾等欲以下列方式收取日後公司通訊:

to access all future Corporate Communications by electronic means through the Company's website in place of receiving printed copies by mail and/or to receive an email notification to my/our below email address below; **OR**

- 透過本公司網站以電子方式瀏覽所有日後公司通訊以代替通過郵件收取印刷本, 並/或向本人/吾等如下之電郵地址發送電郵通知; 或

請以英文正楷填寫電郵地址, 有關電郵地址僅用作收取公司通訊已予發佈之電郵通知。

to receive the printed English version of all future Corporate Communications ONLY; **OR**

- 僅收取所有日後公司通訊之英文印刷本; 或

to receive the printed Chinese version of all future Corporate Communications ONLY; **OR**

- 僅收取所有日後公司通訊之中文印刷本; 或

to receive both printed English and Chinese versions of all future Corporate Communications.

- 同時收取所有日後公司通訊之英文及中文印刷本。

All the Company's future Corporate Communications will be sent to you in this version if you have selected above. If you would like to change your choice of means of receipt of the Corporate Communications, please write or send email to Boardroom.

日後公司通訊文件會以上述選擇的版本寄予閣下。如欲更改所選擇的公司通訊收取方式, 請以書面或電郵通知寶德隆。

Name(s) of Shareholder(s) #

股東姓名 #

Contact telephone number

聯絡電話號碼

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address #

地址 #

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature

簽名

Date

日期

# You are required to fill in the details if you download this request form from the Company's website.

# 假如閣下從公司網站下載本申請表格, 請必須填上有關資料。

Note 附註:

- Please complete all your details clearly.  
請閣下清楚填寫所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.  
如屬聯名登記股東, 則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。  
Any form without indication, with no signature or otherwise incorrectly completed will be void.  
如在本表格未有作出選擇、未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify to the Company's Hong Kong Branch Share Registrar, Boardroom Share Registrars (HK) Limited to the contrary or unless you have at anytime ceased to have holdings in the Company.  
上述指示適用於發送予閣下之所有公司通訊, 直至閣下通知本公司之香港股份證券登記處寶德隆證券登記有限公司其他安排, 或任何時候不再持有本公司股份。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免存疑, 任何在本申請表格上的額外手寫指示, 本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").  
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company being unable to process your instructions and/or requests as stated in this form.  
閣下向本公司所提供個人資料屬自願性質。若閣下未能提供足夠資料可能導致本公司無法處理閣下在本表格上所述的指示及/或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.  
本公司可就任何所說明的用途, 將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Boardroom Share Registrars (HK) Limited at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong.  
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向寶德隆證券登記有限公司(地址為香港北角電氣道 148 號 21 樓 2103B 室)的個人資料私隱主任提出。

### 郵寄標籤 MAILING LABEL

寶德隆證券登記有限公司  
Boardroom Share Registrars (HK) Limited  
簡便回郵號碼 Freepost No. 37 WCH  
香港 Hong Kong

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope  
to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.