



濱江服務

BINJIANG SERVICE

Binjiang Service Group Co. Ltd.

濱江服務集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code: 3316)

(股份代號：3316)

Dear shareholder(s),

Election of Means of Receipt of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) and the articles of association of Binjiang Service Group Co. Ltd (the “Company”), the Company is making available to you the following options for you to elect means of receipt of future corporate communications of the Company (the “Corporate Communication(s)”). The Corporate Communication(s) means any document(s) issued or to be issued by the Company including but not limited to (a) the directors’ report, where applicable, the ESG report, the annual accounts together with a copy of the auditors’ report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form and (g) Actionable Corporate Communications (Note), in the following manners:

- Option 1: to read all future Corporate Communications published on the Company’s website at www.hzbjwy.com (the “Website Version”) instead of receiving printed copies, provided that for all Actionable Corporate Communications will be sent to you individually by email. If the Company does not possess your email address or the email address provided is not functional, the Company will send the Actionable Corporate Communication in printed form to you; or
- Option 2: to receive the printed English version of all future Corporate Communications only; or
- Option 3: to receive the printed Chinese version of all future Corporate Communications only; or
- Option 4: to receive both the printed English and Chinese versions of all future Corporate Communications.

To support environmental protection and enhance efficient communication with you, the Company encourages and recommends that you select Option 1 above to receive the Website Version of all future Corporate Communications.

To make your election, please complete the enclosed reply form (the “Reply Form”) in accordance with the instructions printed thereon and sign and return it by mail or by hand to the Company. Please use your own envelope stuck with stamp to return the Reply Form to us at Room 507, 5/F., OfficePlus@Sheung Wan, 93–103 Wing Lok Street, Sheung Wan, Hong Kong. You may also send email with a scanned copy of the duly completed and signed Reply Form to ir@binjiangfuwu.com.

If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by March 1, 2024, and until you inform the Company by reasonable prior notice (not less than 7 days) in writing to the Company at Room 507, 5/F., OfficePlus@Sheung Wan, 93–103 Wing Lok Street, Sheung Wan, Hong Kong or by email to ir@binjiangfuwu.com, you are deemed to have consented to receive (i) the Website Version of all future Corporate Communications, and a notification of the publication of the Corporate Communications will be posted on the Company’s website; and (ii) all future Actionable Corporate Communications in electronic form by e-mail, in the future.

You are entitled at any time by reasonable prior notice (not less than 7 days) in writing to the Company at Room 507, 5/F., OfficePlus@Sheung Wan, 93–103 Wing Lok Street, Sheung Wan, Hong Kong or by email to ir@binjiangfuwu.com to change your choice of means of receipt of future Corporate Communications.

Even if you have chosen (or are deemed to have consented) to receive the Website Version of future Corporate Communications but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will, upon your request in writing or by email to ir@binjiangfuwu.com, send the printed form of the Corporate Communications to you free of charge. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Company on request. The Website Version of all future Corporate Communications will also be available on the Company’s website at www.hzbjwy.com and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

Should you have any query relating to this letter, please email the Company at ir@binjiangfuwu.com.

Note: “Actionable Corporate Communication” refers to any Corporate Communication from the Company that seeks instructions from its securities holders on how they wish to exercise their rights or make an election as the securities holder of the Company.

By order of the Board
Binjiang Service Group Co. Ltd.
Yu Zhongxiang
Chairman and Executive Director

Hangzhou, the PRC, February 1, 2024

各位股東

選擇公司通訊的收取方式

根據香港聯合交易所有限公司證券上市規則(「上市規則」)第2.07條及濱江服務集團有限公司(「本公司」)的組織章程細則，謹此通知閣下，本公司將向閣下提供下列選項以便日後收取本公司公司通訊(「公司通訊」)之方式。公司通訊指本公司按下列方式發出或將發出以供任何本公司證券持有人參考或採取行動之任何檔，包括但不限於：(a)董事會報告、ESG報告(如適用)、年度財務報告連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通知；(d)上市文件；(e)通函；(f)委任代表表格；及(g)可供採取行動的公司通訊(附註)。

方案一：瀏覽本公司網站www.hzbjwy.com所有日後公司通訊的網上版本(「網上版本」)以代替通過收取印刷本，惟就所有可供採取行動的公司通訊而言，該公司通訊將以電郵個別發送予閣下，如果本公司沒有獲取閣下的電子郵箱地址或其提供的電子郵箱地址無效，本公司將以印刷本形式向閣下發送可供採取行動的公司通訊；或

方案二：僅收取所有日後公司通訊的英文印刷版本；或

方案三：僅收取所有日後公司通訊的中文印刷版本；或

方案四：同時收取所有日後公司通訊的英文及中文印刷版本。

為響應環保及提升與閣下的溝通效率，本公司鼓勵及建議閣下選擇上文方案一，即日後以網上版本方式收取所有公司通訊。

在行使上述選擇權時，請閣下按照隨附的回條(「回條」)上印有的指示填妥該回條並簽署，郵寄或交回本公司，請閣下使用貼有郵票的自備信封將回條交回本公司，地址為香港上環永樂街93—103號協成行上環中心5樓507室。閣下亦可將填妥及簽署的回條掃描本電郵至ir@binjiangfuwu.com。

倘本公司於2024年3月1日或之前仍未收到閣下已填妥並簽署的回條或任何表示反對的書面回覆，及直至閣下另行以合理時間(不少於7天)的事先書面通知本公司(地址為香港上環永樂街93—103號協成行上環中心5樓507室)或電郵至ir@binjiangfuwu.com，即表示閣下已同意收取(i)所有日後公司通訊網上版本，日後亦將本公司網站發佈公司通訊的通知發送予閣下；及(ii)以電郵發送所有日後可供採取行動的公司通訊電子版。

閣下有權隨時以合理時間(不少於7天)的事前書面通知本公司(地址為中國香港上環永樂街93—103號協成行上環中心5樓507室)或電郵至ir@binjiangfuwu.com，以更改日後公司通訊收取方式的選擇。

倘閣下已選擇(或被視為已同意)以網上版本形式收取日後公司通訊，如因任何原因以致收取或接收公司通訊的網上版本出現困難，只需向本公司以書面方式或電郵至ir@binjiangfuwu.com提出要求，均可立即獲免費發送公司通訊的印刷本。請注意，收取日後公司通訊印刷本之指示由收悉閣下指示當日起計一年內有效，此後將過期。

請注意，閣下可提出要求向本公司索取所有日後公司通訊的英文版及中文版印刷本。所有日後公司通訊的網上版本亦將於本公司網站www.hzbjwy.com及香港聯合交易所有限公司網站www.hkexnews.hk上刊載。

閣下如有任何與本函件有關的疑問，請電郵本公司至ir@binjiangfuwu.com。

附註：「可供採取行動的公司通訊」指本公司發出的任何公司通訊，該通訊尋求其證券持有人就如何行使其作為本公司證券持有人的權利或進行選擇作出的指示。

承董事會命
濱江服務集團有限公司
董事會主席兼執行董事
余忠祥

中國杭州，2024年2月1日

