## 中國光大銀行股份有限公司

## China Everbright Bank Company Limited

(A joint stock company incorporated in the People's Republic of China with limited liability) (於中華人民共和國註冊成立的股份有限公司)

(Stock code 股份代號: 6818)

6 February 2024

Dear registered shareholder(s),

## **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, China Everbright Bank Company Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.cebbank.com">www.cebbank.com</a> and the HKEXnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's H share registrar (the "**H Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the H Share Registrar or send an email to <a href="mailto:chinaeverbright@computershare.com.hk">chinaeverbright@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the H Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
China Everbright Bank Company Limited
The Board of Directors of China Everbright Bank Company Limited

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holders.

各位登記股東:

## 以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07 條,中國光大銀行股份有限公司(「公司」)謹此通知 閣下,公司已採用以電子方式發佈公司通訊(「公司通訊」)之安排,該公司通訊是指公司發佈或將要發佈的任何文件,包括但不限於(a)董事報告、年度賬目連同核數師報告副本以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期報告摘要; (c)會議通知; (d)上市文件; (e)通函;及 (f)委任代表表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.cebbank.com 和香港交易所披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(解注)</sup>,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回公司的 H 股股份過戶登記處(「**H 股股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至 H 股股份過戶處收到 閣下有效的電子郵件地址前,公司未来將以印刷本形式發送可供採取行動的公司通訊 $^{(Mil)}$ 。

若 閣下希望收取公司通訊之印刷版,請填妥本函背頁之回條並交回 H 股股份過戶處,或發送電子郵件至 chinaeverbright@computershare.com.hk ,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注意,收取未來公司通訊印刷版之指示自收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至星期五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電 H 股股份過戶處(852) 2862 8688 查詢。

代表 中國光大銀行股份有限公司 中國光大銀行股份有限公司董事會 謹啟

2024年2月6日

	REPLY	FORM 回條		
cthe "H Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wan Chai,	Hong Kong	(「 <b>日股</b> ) 香港灣仔 合和中心	<b>融齢券登記有限公司</b> <b>投份過戶處」)</b> 皇后大道東 183 號 17M 樓	
lease choose ONLY ONE of the options be	<u>:low</u> ) (請 <u>從以下選項中<b>只選擇其中-</b></u>	<u>一項</u> )		
	mail address for receipt of the Company via electr		-	
personalized QR co	<u>de</u> <u>達碼</u> 提供 閣下之電子郵件地	·	S	
	<b>iired</b> to return this Reply I 閣下 <b>無須</b> 交回本回條。		tion 1.	
(the "Company") via electron 選項 2: 本人/吾等現以書面提供本人/Name of Securities holder(s) 證券持有人如	<b>吾等之電子郵件地址,以確保收到</b> 姓名: Nam <b>(</b>	e of the listed company 上市公	nk Company Limited	·司通訊 <sup>側在3)</sup>
Email address 電郵地址: (Note 3 / 附註 3)				
Option 3: I/we hereby request for receipt date of instruction. (Note 5) (Please mark "✓" in 選項 3:  本人/吾等現要求收取未來公司通  English Version 英文版本	n the below box if applicable)	•		from the recei
ignature(s): <sup>(Note 1)</sup> 兵名: <i>(附註1)</i>	Contact 聯絡電記		Date: 日期:	
otes 附註. Please complete all your details clearly. If your shares are 部湾楚域安 間下之所有資料,如屬聯名股東,則本回蘇勃 Any Reply Form with no signature or otherwise incorrectly 本回縣許利簽署號在其他方面資券不正確,則本回縣約 If the Company does not receive a functional email addres	頁由所有聯名股東聯合簽署,方為有效。 completed will be void.	uld jointly sign this Reply Form in order to be	valid.	

PERSONAL INFORMATION COLLECTION STATEMENT

5.

(i)

作出獨稱的公司總訊。 If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 组 图 连通是二金额。電影、回線及교ຸ基能方式提供多於一個的電子郵件地址、只有 图下最接接供的電子郵件地址需會被用於登記。 If you mark """ in the box in Option 3, no email address will be registered and only Corporate Communications in printed form will be received. 组 图 下在墨頂3方指外衛上「~」樂、祭不會有電子郵件地址被登記,只有公司機訊。你即網數會被收取。 For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為在存製、在本回線上仍任何觀外指示,公司將不予機型。

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本型明中所指的「個人資料,與香港法例第 486 章 (個人資料 (起隐) 條例)(「 私隐條例)」,中「個人資料,的海餐相同。
Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. Ill private in the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. Ill private in the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. Ill private in the Company to its subsidiaries, the H Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

②可可就任何所以即用的基本企业的技术的发展,这种优化的工作,是可以使用的工作,是可以

Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 

熊宇月若甘明,公司越那八指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於(a) 董事報告,年度联目連同核數師報告副本以及(知適用)財務擁要報告;(b) 中期報告及(知適用)中期報告與(如適用)中期報告練要;(c) 會議通知;(d) 上市文件;(c) 通過:及(f) 委任代表表格。

- (iv)

Mailing Label 郵寄標籤

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong.