

交通銀行股份有限公司 Bank of Communications Co., Ltd.

(於中華人民共和國註冊成立的股份有限公司) (A joint stock company incorporated in the People's Republic of China with limited liability) (**股份代號 Stock Code: 03328**)

6 February 2024

Dear Shareholder(s),

Notice of Publication of Circular for 2024 First Extraordinary General Meeting and the related Proxy Form (collectively the "Current Corporate Communication") and Arrangement of Electronic Dissemination of Corporate Communications

Notice of Publication of the Current Corporate Communication

The English and Chinese versions of the Current Corporate Communication of Bank of Communications Co., Ltd. (the "Bank") are available on the Bank's website at www.bankcomm.com and HKEXnews's website at www.hkexnews.hk. If you would like to receive a printed version of the Current Corporate Communication, please notify the Bank's H share registrar (the "H Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, in writing or send an email to bankcomm.ecom@computershare.com.hk, and the Bank will promptly upon your request send the Current Corporate Communication in printed form to you free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Bank is writing to inform you that the Bank has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any document issued or to be issued by the Bank for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary financial report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Bank at www.bankcomm.com and the HKEXnews's website at www.hkexnews.hk in place of notice of publication of Corporate Communications and printed copies (except for Actionable Corporate Communications).

Solicitation of electronic contact details

To ensure timely receipt of future Actionable Corporate Communications^(Note), the Bank recommends you provide your email address by scanning your personalized QR code printed on the reply form (the "**Reply Form**") on the reverse side. Alternatively, you may sign the Reply Form and return it to the H Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Bank does not receive a functional email address in your reply, the Bank will send you future Actionable Corporate Communications (Note) in printed form.

If you want to receive future Corporate Communications in printed form, please complete the Reply Form and return it to the H Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, or send an email to <u>bankcomm.ecom@computershare.com.hk</u> specifying your name, address and request to receive the future Corporate Communications in printed form. Please note that (i) instructions made previously to receive Corporate Communications in printed form will expire on 31 March 2024; and (ii) instructions made in this instance to receive future Corporate Communications in printed form shall be valid from the date of receipt and will remain valid until the instruction has been revoked or superseded or until the Bank publishes its annual report in the following year (whichever is earlier).

Should you have any queries relating to any of the above matters, please call the Bank's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays, or send an email to bankcomm.ecom@computershare.com.hk.

Yours faithfully, He Zhaobin Company Secretary For and on behalf of Bank of Communications Co., Ltd.

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder, including but not limited to election forms in connection with a dividend payment (e.g. choice of scrip or cash dividend, currency); excess application forms or provisional allotment letters in connection with a rights issue; and acceptance forms in connection with takeovers, mergers and share buy-backs (including acceptance forms in general offers and acceptance and approval form in partial offers).

各位股東:

2024 年第一次臨時股東大會通函及相關代表委任表格(「本次公司通訊」)之發佈通知 及以電子方式發佈公司通訊之安排

本次公司通訊之發佈通知

交通銀行股份有限公司(「本行」)本次公司通訊的中、英文版本已登載於本行網站 www.bankcomm.com 及香港交易所披露易網站 www.hkexnews.hk。 如 閣下欲收取本 次公司通訊的印刷本 閣下可以書面方式通知本行的 H 股證券登記處(「H 股證券登記處」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,或電郵至 bankcomm.ecom@computershare.com.hk,本行將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本。

以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07A條,本行謹此通知 閣下,本行已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排,該公司通訊是指本行發佈或將要發佈以供其任何證券的持有人或投資大眾參照或採取行動的任何文件,包括但不限於(a)董事報告、年度賬目連同審計報告副本以及(如適用)財務摘要報告:(b)中期報告及(如適用)中期報告摘要;(c)會議通知;(d)上市文件;(e)通函;和(f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在本行網站 www.bankcomm.com 和香港交易所披露易網站 www.hkexnews.hk 上提供,以代替有關公司通訊之發佈通知及印刷本(可供採取行動的公司通訊 ^(##注)除外)。

徵集電子聯絡資料

為確保及時收到未來可供採取行動的公司通訊^(ME),本行建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者,閣下也可以簽署回條並交回 H 股證券登記處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如本行沒有收到 閣下的有效電子郵件地址,本行將向 閣下發送未來可供採取行動的公司通訊^(ME)之印刷本。

若 閣下希望收取未來公司通訊之印刷本,請填妥回條並交回 H 股證券登記處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,或發送電子郵件至 bankcomm.ecom@computershare.com.hk,並註明 閣下的姓名、地址以及收取未來公司通訊印刷本的要求。請注意,(i) 過往已選擇收取公司通訊印刷版之指示將於 2024 年 3 月 31 日週期;及(ii) 本次選擇收取未來公司通訊印刷版之指示由收悉日起將一直有效,直至指示被撤銷或取代,或直至本行於翌年刊發年報為止(以較早者為準)。

如 閣下對本函內容有任何疑問,請致電本行電話熱線 (852) 2862 8688,辦公時間為星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)或電郵至 bankcomm.ecom@computershare.com.hk。

代表 交通銀行股份有限公司 公司秘書 何兆斌 謹啟

REPLY FORM 回條					
	Computershare Hong Kong Investor Services L (The "H Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wan Chai, Hong Kong se <u>choose ONLY ONE</u> of the options below) 以下選項中只選擇其中一項)		香港中央證券登記有限公司 (「H股證券登記處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓		
	Option 1: Provide your email address for receipt of future Actionable Corporate Communications(Note 3) of the Bank via electronic dissemination by scanning your personalized QR code 選項 1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收本行通過電子方式				
	發佈的未來可供採取行動的公司通訊 <i>Mit 3</i> You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項 1 · 閣下 無須 交回本回條。				
	Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications (Note 3) of the Bank via electronic dissemination 選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址・以確保收到貴行通過電子方式發佈的未來可供採取行動的公司通訊 (問註3)				
Na	照 2:] 本人/音等現以書画提供本人/音等之電子 me of Securities holder(s) 證券持有人姓名: mail address 電郵地址: (Notes 2, 3 & 4 / 附註 2, 3 及 4)	Name of the listed comp Bank of Commu		nk")	
Option 3: I/we hereby request for receipt of future Corporate Communications (Note 7) in printed form and noted that this instruction shall be valid from the date of receipt and will remain valid until the instruction has been revoked or superseded or until the Bank publishes its annual report in the following year (whichever is earlier). (Note 5) (Please man "y" in the below box if applicable)					
選為	│ <u>攤項3:│</u> 本人/吾等現要求收取未來公司通訊(^{#注})印刷本・並已知悉本指示由收悉日起將一直有效・直至指示被撤銷或取代・或直至貴行於翌年刊發年報為止(以較早: 為準)。(^{#注5)} (如適用・請在以下方格内劃上「✓」號)				
	English Version 英文版本	Chinese Version 中文版本	English and	Chinese Version 英文及中文版本	
	Signature(s): (Note 2)	Contact number:	Date:		

簽名: (附註 2)

- Please complet 請清楚填妥 te all your details clearly. You are reminded to use legible handwriting if you are filling in the information in writing. 閣下之所有資料。如 閣下以書面提供資料。 閣下應注意字體端正清晰。

聯絡電話號碼:

- 為男子發: 化本門聯上的比刊與外指示。本行為不為選達。
 7. Uhless otherwise specified, Corporate Communications refor to any documents issued or to be issued by the Bank for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the multions' report and, where applicable, its summary financial report, (b) the interim report and, where applicable, its summary interim report (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 除非另有註明。公司通訊以指本行發佈或將要發給以供其任何證券的持有人或投資大眾參照或採取行動的任何文件。包括但不限於(a) 董事報告、年度賬目達同審計報告副本以及(如適用) 財務簡要報告; (b) 中期報告及(如適用) 中期報告摘要, (c) 直達證如, (d) 上市文件; (e) 婚姻; 和(d) 委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- 個人資料暨明

 "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

 本聲明中所指的「個人資料」與香港法例第 486 章(個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵養相同。

 Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Bank's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Bank. Your supply of Personal Data to the Bank is on a voluntary basis. In case of a failure to provide sufficient information, the Bank may not be able to process your instruction and/or request as stated in this Reply Form.

 周下於本向經所提供的個人資料將用於包括但不限於分離不行义電子方式發佈公司通訊及就 圖下持有的本行證券有關的其他事宜上與 圖下聯絡。 圖下是自顧向本行提供個人資料。若 圖下未能提供足夠資料。本行可能無法處理 圖下在本回條上所述的指示及/或要求。

 Your Personal Data may be disclosed or transferred by the Bank to its subsidiaries, the H Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

 本行可就任何所說明的用途或在法例規定的情质下,將 圖下的個人資料度鐵鐵網移給本行的附屬公司、H股證券登記處、及/或其他公司或團體・並將在適當期間保留該等個人資料作核實及紀錄用途。

 You have the right to request access to and/or correction of your Personal Data is necordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the H Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at <u>Privacy Officer @computershare.com.hk</u>

 圖下有機程機(私服務例)的條文重角及或修改 圖下的個人資料。任何該等會園及可能的企同,是特別的要求均須以書面方式郵客至 H 股證券登記處(地址高書港灣是后大道東 183 號合和中心 17M 樓)向香港種和主任是日、或及技術學園人可能可能可以可以使用的企同,如果你可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的企同,但可以使用的

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong.

日期:

閣下寄回此回條時,請將郵寄標籤剪貼於信封上 如在本港投寄 · 閣下無需支付郵費或貼上郵票。