

# LANGHAM

## HOSPITALITY INVESTMENTS

### Langham Hospitality Investments

(As constituted pursuant to a deed of trust on 8 May 2013 under the laws of Hong Kong, the trustee of which is LHIL Manager Limited)  
and

### Langham Hospitality Investments Limited

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1270)

9 February 2024

Dear Non-registered Holder(s) of Share Stapled Units,

#### Arrangements for Dissemination of Corporate Communications

Pursuant to Rule 2.07 of The Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless regime and electronic dissemination of corporate communications that came into effect from 31 December 2023, LHIL Manager Limited (as trustee-manager of Langham Hospitality Investments) and Langham Hospitality Investments Limited (collectively “**Langham**”), are writing to inform you that Langham has adopted electronic dissemination of corporate communications (the “**Corporate Communications**”), which refer to any documents issued or to be issued by Langham for the information or action of holders of any of its securities, including but not limited to (a) annual report; (b) interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of Langham at [www.langhamhospitality.com](http://www.langhamhospitality.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk), in place of printed copies.

As a non-registered holder of Share Stapled Units, if you wish to receive corporate communications from Langham pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Share Stapled Units are held (collectively, the “**Intermediaries**”) and provide your address/email address to your Intermediaries.

If Langham does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the website of Langham and the HKEXnews website to keep up with the publication of Corporate Communications.

If you want to receive the Corporate Communications in printed form, please complete and return the Request Form on the reverse side to Langham’s Share Stapled Units Registrar (the “**Share Stapled Units Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email to [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com) specifying your name, address and request to receive the Corporate Communications in printed form.

Should you have any queries relating to any of the above matters, please call Langham’s telephone hotline at (852) 2186 2500 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays, or send your enquiries to [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com).

Yours faithfully,  
For and on behalf of  
**LHIL Manager Limited**  
and  
**Langham Hospitality Investments Limited**  
Wong Mei Ling, Marina  
Company Secretary

各位非登記股份合訂單位持有人：

#### 發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效，有關擴大無紙化制度及以電子方式發布公司通訊規定下之香港聯合交易所有限公司證券上市規則（「**上市規則**」）第 2.07 條，朗廷酒店管理人有限公司（作為朗廷酒店投資的託管人—經理）與朗廷酒店投資有限公司（統稱「**朗廷**」）謹此通知 閣下，朗廷已採用以電子方式發布公司通訊（「**公司通訊**」）之安排，公司通訊指朗廷發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於(a)年度報告；(b)中期報告；(c)會議通知；(d)上市文件；(e)通函；及(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在朗廷網站 [www.langhamhospitality.com](http://www.langhamhospitality.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。

作為非登記股份合訂單位持有人，如有意根據《上市規則》收取公司通訊，閣下應聯絡代 閣下持有股份合訂單位的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「**中介公司**」），並向 閣下的中介公司提供 閣下的地址或電子郵件地址。

若朗廷沒有從中介公司收到 閣下有效的電子郵件地址，直至中介公司收到 閣下有效的電子郵件地址前，閣下將(i)無法收到任何有關發布公司通訊的通知；及(ii)需要主動查看朗廷網站和披露易網站以留意公司通訊的發布。

若 閣下希望收取公司通訊之印刷版，請填妥本信函背面之申請表格並交回朗廷的股份合訂單位過戶登記處（「**股份合訂單位過戶登記處**」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或發送電子郵件至 [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com)，並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。

如 閣下對本信函內容有任何疑問，請致電朗廷之電話熱線(852) 2186 2500，辦公時間為星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正或發送電郵至 [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com) 查詢。

代表  
朗廷酒店管理人有限公司  
與  
朗廷酒店投資有限公司  
公司秘書  
黃美玲  
謹啟

2024 年 2 月 9 日

## Request Form 申請表格

To: Langham Hospitality Investments and  
Langham Hospitality Investments Limited (collectively "Langham")  
(Stock Code: 1270)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong

致：朗廷酒店投資與  
朗廷酒店投資有限公司（統稱「朗廷」）  
（股份代號：1270）  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號合和中心 17M 樓

### REMINDER 提示

As a Non-registered Holder of Share Stapled Units, if you wish to receive Corporate Communications<sup>(Note 1)</sup> pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Share Stapled Units are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股份合訂單位持有人，如有意根據《上市規則》收取公司通訊<sup>(附註 1)</sup>，閣下應聯絡閣下持有股份合訂單位的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

**You are NOT required to return this Request Form if you do NOT wish to receive Corporate Communications<sup>(Note 1)</sup> in printed form.**

如閣下不欲收取公司通訊<sup>(附註 1)</sup>印刷本，則毋須交回本申請表格。

**Request for Corporate Communications<sup>(Note 1)</sup> in printed form / 要求收取公司通訊<sup>(附註 1)</sup>印刷本**

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內劃上「✓」號)

I/we would like to receive Corporate Communications<sup>(Note 1)</sup> in printed form.

本人 / 我們欲收取公司通訊<sup>(附註 1)</sup>的印刷版。

Printed English Version 英文版本

Printed Chinese Version 中文版本

Printed English and Chinese Version 英文及中文版本

Full Name(s) of Non-registered Holder(s) of Share Stapled Units<sup>(Note 2)</sup>  
非登記股份合訂單位持有人全名

Contact telephone number  
聯絡電話號碼

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address#  
地址#

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s)<sup>(Note 4)</sup>  
簽名<sup>(附註 4)</sup>

Date  
日期

# You are required to fill in the details. Otherwise, this Form will not be processed. 請務必填上有關資料。否則，本表格將不予處理。

Notes: 附註：

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued for the information or action of holders of any of its securities, including but not limited to (a) annual report; (b) interim report; (c) notices of meeting; (d) listing document; (e) circular; and (f) proxy form.  
除非另有註明，公司通訊乃指已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a)年度報告；(b)中期報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- This letter is addressed to Non-registered Holder(s) of Share Stapled Units of Langham ("Non-registered Holder of Share Stapled Units" means such person or company whose share stapled units are held in The Central Clearing and Settlement System (CCASS) and who has notified Langham from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications<sup>(Note 1)</sup>).  
此函件乃向朗廷之非登記股份合訂單位持有人（「非登記股份合訂單位持有人」指股份合訂單位存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向朗廷發出通知，表示欲收取公司通訊<sup>(附註 1)</sup>）發出。
- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- Any Request Form with no box marked (✓), with no signature or otherwise incorrectly completed will be void.  
任何申請表格若未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則該申請表格將會作廢。
- For the avoidance of doubt, Langham does not accept any other instructions given on this Request Form.  
為免存疑，在本申請表格上的任何額外指示，朗廷將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your Personal Data provided in this Request Form is on a voluntary basis, and the same is collected and will be disclosed or transferred to the Share Stapled Units Registrar and/or other companies or bodies solely for any of the purposes as stated above in this Request Form. Failure to provide sufficient information may render Langham not able to process your instructions and/or requests as stated in this request form. Your Personal Data will be retained for such period as may be necessary for verification and record purposes. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing by either one of the following means:

本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」之涵義，當中包括（但不限於）閣下之姓名、聯絡電話號碼、電子郵箱地址和郵寄地址。閣下於本申請表格內所提供的個人資料乃屬自願性質，有關資料僅就本申請表格內上述之任何用途而收集及將披露或轉移予股份合訂單位過戶登記處及/或其他公司或團體。倘若閣下未能提供足夠資料，朗廷可能無法處理閣下在本申請表格上所述的指示及/或要求。閣下的個人資料將在適當期間內保留以作核實及記錄用途。閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式透過以下其中一種途徑提出：

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong

郵寄至：香港灣仔皇后大道東 183 號合和中心 17M 樓  
股份合訂單位過戶登記處  
個人資料隱私主任

By email to: [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

電郵至：[PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
No postage stamp is necessary if posted in Hong Kong.

閣下寄回此表格時，請將郵寄標籤剪下貼於信封上。  
如在本港投寄毋須貼上郵票。