

WING TAI PROPERTIES LIMITED

永泰地產有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立的有限公司)

(Stock Code 股份代號: 369)

16 February 2024

Dear Non-registered Shareholder,

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the amended Rules Governing the Listing of Securities (the "Listing Rules") on The Stock Exchange of Hong Kong Limited (the "Stock Exchange") effective from 31 December 2023, Wing Tai Properties Limited (the "Company") has adopted new arrangement to disseminate corporate communications ^{Note} (the "Corporate Communications") electronically. No printed copies of the Corporate Communications will be mailed out to you except by request. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company's website (www.wingtaiproperties.com) and the Stock Exchange's website (www.hkexnews.hk) (the "Website Version") in place of printed copies.

A notice of availability (the "Notice of Availability") of the Website Version of a Corporate Communication, in both English and Chinese, will be sent by the Company to you by email or by post only if your email address or postal address (as the case may be) are provided to the Company by your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares of the Company are held (collectively, the "Intermediaries"). In support of electronic communication by email, you are recommended to provide your functional email address to the Intermediaries for receiving the Notice of Availability.

We encourage you to access the Corporate Communications in electronic form on the websites of the Company or the Stock Exchange. If you wish to receive the printed copies of all future Corporate Communications, please complete and return the Corporate Communications Request Form on the reverse side of this letter to Tricor Standard Limited, the Company's Hong Kong branch share registrar and transfer office (the "Branch Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 369-ecom@hk.tricorglobal.com.

Should you have any queries relating to the above matters, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays, or by sending an email to 369-ecom@hk.tricorglobal.com.

Yours faithfully,
For and on behalf of
Wing Tai Properties Limited
Chung Siu Wah, Henry
Company Secretary and Group Legal Counsel

Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.

各位非登記股東：

以電子方式發佈公司通訊之安排

根據已於2023年12月31日生效的經修訂香港聯合交易所有限公司（「聯交所」）證券上市規則（「上市規則」），永泰地產有限公司（「本公司」）已採納以電子方式發佈公司通訊^{附註}（「公司通訊」）之新安排。除非閣下提出要求，本公司將不會向閣下郵寄公司通訊的印刷本。請注意所有日後中英文版的公司通訊均透過本公司網站（www.wingtaiproperties.com）及聯交所網站（www.hkexnews.hk）（「網站版本」）以電子方式提供以取替印刷本。

本公司將透過電子郵件方式或郵寄方式（僅於閣下持有本公司股份的銀行、經紀、託管人、代理人或香港中央結算（代理人）有限公司（統稱「中介機構」）已向本公司提供閣下的電子郵箱地址或郵寄地址的情況下）向閣下發送公司通訊網站版本的可供索閱通告（「可供索閱通告」）（包括英文及中文版本）。為了可透過電郵進行電子通訊，建議閣下向其中介機構提供其有效的電子郵箱地址以收取可供索閱通告。

我們鼓勵閣下於本公司網站或聯交所網站以電子形式瀏覽公司通訊。若閣下希望收取所有日後的公司通訊之印刷本，請填妥本函背頁之公司通訊申請表格，並交回本公司的香港股份過戶及登記分處卓佳標準有限公司（「股份過戶分處」），地址為香港夏慤道16號遠東金融中心17樓或發送電子郵件至369-ecom@hk.tricorglobal.com。

如閣下對本函有任何疑問，請於辦公時間內（星期一至星期五上午9時至下午6時，香港公眾假期除外）致電股份過戶分處電話熱線(852) 2980 1333，或發送電子郵件至369-ecom@hk.tricorglobal.com查詢。

代表
永泰地產有限公司
鍾少華
公司秘書兼集團法律顧問
謹啓

2024年2月16日

附註：公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 季度報告（如有）；(d) 會議通告；(e) 上市文件；(f) 通函；及 (g) 代表委任表格。

CORPORATE COMMUNICATIONS REQUEST FORM (for Non-registered Shareholders only) 公司通訊申請表格 (只供非登記股東)

To: **Wing Tai Properties Limited (the "Company")**
c/o Tricor Standard Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致: 永泰地產有限公司 (「本公司」)
經卓佳標準有限公司
香港夏慤道16號
遠東金融中心17樓

REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications¹ in website version pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares of the Company are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊¹之網站版本，閣下應聯絡代閣下持有本公司股份的銀行、經紀、託管人、代理人或香港中央結算(代理人)有限公司(統稱「中介機構」)，並向閣下的中介機構提供閣下的電子郵箱地址。

OR
或

I/We would like to receive future Corporate Communications¹ of the Company in printed copy.

本人/吾等要求索取本公司日後刊發之公司通訊¹之印刷本。

Name (in English):
英文姓名: _____
(Please use block letters 請以正楷填寫)

Contact Phone Number:
聯絡電話: _____

Signature:
簽署: _____

Date:
日期: _____

Postal Address:
郵寄地址: _____

Notes 附註:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；及(g)代表委任表格。
- This request will be valid for one year from the date of your request unless being revoked or superseded (whichever is earlier). Further submission of this request form will be required if you prefer to continue receiving printed copy of future Corporate Communications.
此申請將由閣下申請日起計一年內有效，除非此申請被撤銷或取代(以較早者為準)。如果閣下日後希望繼續收到公司通訊的印刷本，則需要重新遞交此申請表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO") of the laws of Hong Kong, which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義，包括但不限於閣下的名稱、聯絡電話號碼、電子郵箱地址和郵寄地址。

閣下是自願向本公司提供閣下個人資料，以便以閣下所選之方式接收公司通訊。閣下的個人資料將在適當期間保留作核實及記錄用途。

閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須透過以下方式書面提出：

By mail to: Data Privacy Officer
Tricor Standard Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
By email to: is-enquiries@hk.tricorglobal.com

經郵寄: 個人資料私隱主任
卓佳標準有限公司
香港夏慤道16號
遠東金融中心17樓
經電郵: is-enquiries@hk.tricorglobal.com

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Standard Limited
卓佳標準有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港