



國泰君安國際  
GUOTAI JUNAN INTERNATIONAL

## GUOTAI JUNAN INTERNATIONAL HOLDINGS LIMITED

### 國泰君安國際控股有限公司

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
(Stock Code 股份代號: 1788)

16 February 2024

Dear registered shareholder(s),

#### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A and 2.07B of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Articles of Association of Guotai Junan International Holdings Limited (the "Company") and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.gtjai.com](http://www.gtjai.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies (the "Website Versions").

#### Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications and Actionable Corporate Communications\*, the Company recommends you provide your email address by scanning your personalized QR code on the enclosed reply form (the "Reply Form") or by completing and returning the same to the Company's share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by 15 March 2024, and until you inform the Share Registrar, you are deemed to have consented to read the Website Versions of all future Corporate Communications and notification letters of publication of the Website Versions of the relevant Corporate Communications will be sent to you in the future.

If you elect to receive the Website Versions of future Corporate Communications, you are requested to provide an email address in the Reply Form for the purpose of receiving (i) email notifications of the Website Versions of the relevant Corporate Communications as and when they are published and (ii) all future Actionable Corporate Communications\* in electronic form. If no valid and functional email address is provided by you in the Reply Form or if you are otherwise deemed to have consented to receive the Website Versions of future Corporate Communications, the Company will send to you by post at your address as appearing in the Company's register of members maintained by the Share Registrar, (i) notification letters of publication of the Website Versions of the relevant Corporate Communications and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and a functional email address to the Share Registrar for receiving the same.

If you want to receive the Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to the Share Registrar or send an email to [guotaijunan.ecom@computershare.com.hk](mailto:guotaijunan.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
For and on behalf of  
Guotai Junan International Holdings Limited  
FENG Zheng Yao Helen  
Company Secretary

\* Actionable Corporate Communication refers to any corporate communications that seek instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東：

#### 以電子方式發佈公司通訊之安排

根據香港聯合交易所有限公司證券上市規則（「上市規則」）第 2.07A 條及第 2.07B 條下自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊的規定，國泰君安國際控股有限公司（「公司」）的組織章程細則以及公司條例（香港法例第 622 章），公司謹此通知 閣下，公司已採用以電子方式發佈公司通訊（「公司通訊」）之安排，該公司通訊是指公司向為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於 (a) 董事會報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函和 (f) 代表委任表格。

請注意，所有未來公司通訊的英文版和中文版將在公司網站 [www.gtjai.com](http://www.gtjai.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本（「網上版本」）。

#### 徵集電子聯絡資料

為確保及時收到最新的公司通訊及可供採取行動的公司通訊\*，公司建議 閣下透過掃描本函隨附之回條（「回條」）上之個人專屬二維碼或填妥回條並交回公司的股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，以提供 閣下的電郵地址。

倘若公司於 2024 年 3 月 15 日之前尚未收到 閣下已填妥並簽署之回條或表示反對之任何書面回覆， 閣下將被視為已同意瀏覽所有未來公司通訊的網上版本，而公司日後將向 閣下發送在相關公司通訊的網上版本發佈時的通知函。

如 閣下選擇接收日後公司通訊的網上版本， 閣下需要在回條中提供電郵地址，以便接收 (i) 在相關公司通訊的網上版本發佈時的電郵通知，以及 (ii) 日後以電子形式發佈的所有可供採取行動的公司通訊\*。若 閣下在回條中沒有提供有效且可用的電郵地址，或 閣下被視為已同意接收日後公司通訊的網上版本，公司將根據股份過戶處所存置的股東名冊上所示的地址透過郵寄方式向 閣下發送 (i) 在相關公司通訊的網上版本發佈時的通知函及 (iii) 所有日後可供採取行動的公司通訊的印刷版本，直至 閣下向股份過戶登記處提供有效且可用的電郵地址以接收該等公司通訊。

若 閣下希望收取未來公司通訊之印刷版，請填妥回條或發送電郵至 [guotaijunan.ecom@computershare.com.hk](mailto:guotaijunan.ecom@computershare.com.hk)，並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效，此後將過期。

如 閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）其間致電股份過戶處(852)2862 8688 查詢。

國泰君安國際控股有限公司  
公司秘書  
馮正堯  
謹啟

2024 年 2 月 16 日

\* 「可供採取行動的公司通訊」指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。



## REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited (the "Share Registrar") 致：香港中央證券登記有限公司（「股份過戶處」）  
17M Floor, Hopewell Centre 香港灣仔皇后大道東 183 號  
183 Queen's Road East, Wanchai, Hong Kong 合和中心 17M 樓

(Please choose ONLY ONE of the options below)  
(請從以下選項中只選擇其中一項)

Personalized QR Code  
專屬二維碼

**Option 1: Provide your email address for receipt of future Corporate Communications\* of the Company via electronic dissemination by scanning your personalized QR code**

**選項 1:** 掃描 閣下專屬二維碼提供 閣下之電郵地址，以接收公司通過電子方式發佈的未來公司通訊\*

You are **NOT required** to return this Reply Form if you choose Option 1.  
如選擇了選項 1，閣下無須交回本回條。

**Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications\* of the following listed company (the "Company") via electronic dissemination**

**選項 2:** 本人/吾等現以書面提供本人/吾等之電郵地址，以確保收到以下上市公司（「公司」）通過電子方式發佈的未來公司通訊\*

Name of securities' holder(s) 證券持有人姓名：

Name of the listed company 上市公司名稱：

Guotai Junan International Holdings Limited  
國泰君安國際控股有限公司

Email address 電郵地址: (Notes 3 / 附註 3)

**Option 3: I/we hereby request for receipt of Corporate Communications\* in printed form** (Please mark "✓" in the below box if applicable)

**選項 3:** 本人/吾等現要求收取公司通訊\*印刷版（如適用，請在以下方格內劃上「✓」號）

Receive future printed copy of Corporate Communications\* in 收取日後公司通訊\*印刷本之：  English 英文版 /  Chinese 中文版 /  Bilingual 中英雙語版  
and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Notes 5) 並已知悉本指示由收取指示日期起計一年內有效。(附註 5)

Signature(s): (Notes 1)  
簽名: (附註 1)

Contact number:  
聯絡電話號碼:

Date:  
日期:

Notes 附註:

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.  
請清楚填寫 閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
- Any Reply Form with no signature or otherwise incorrectly completed will be void.  
任何回條若未有簽署或在其他方面填寫不正確，則本回條將無效。
- If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications\*.  
如公司沒有收到 閣下之有效電郵地址，閣下將無法收到有關發佈公司通訊\*的通知。
- If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.  
如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電郵地址，只有 閣下最後提供的電郵地址將會被用於登記。
- If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications\* in printed form will be received.  
如 閣下在選項 3 方格內劃上「✓」號，將不會有電郵地址被登記，只會收取公司通訊\*的印刷版。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.  
為免存疑，在本回條上的任何額外指示，公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT  
收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").  
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications\* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.  
閣下於本回條所提供的個人資料將用於（包括但不限於）有關公司以電子方式發佈公司通訊\*及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.  
公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).  
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

\* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.  
除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司

Freeport No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。