



九龍建業有限公司 KOWLOON DEVELOPMENT COMPANY LIMITED

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
(Stock Code 股份代號：34)

21 February 2024

Dear non-registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Kowloon Development Company Limited (the “**Company**”) is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “**Corporate Communications**”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.kdc.com.hk and the website “HKEXnews” at www.hkexnews.hk in place of printed copies.

As a non-registered shareholder, if you wish to receive corporate communications of the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the capital of the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the website of the Company and the website “HKEXnews” to keep up with the publication of Corporate Communications.

If you wish to receive the Corporate Communications in printed form, please complete, sign and return the Reply Form on the reverse side to the Company’s share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or send an email to kowloondevelopment.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 am to 6:00 pm (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of the Board
Kowloon Development Company Limited
Tse Wah Ting, Wendy
Company Secretary

各位非登記股東：

透過電子方式發布公司通訊之安排

根據自二零二三年十二月三十一日起生效的香港聯合交易所有限公司證券上市規則（「**上市規則**」）第 2.07A 條有關擴大無紙化上市機制及透過電子方式發布公司通訊規定，九龍建業有限公司（「**本公司**」）謹此通知閣下，本公司已採用透過電子方式發布公司通訊（「**公司通訊**」）之安排，該公司通訊是指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、本公司的年度帳目連同核數師報告以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通告；(d)上市文件；(e)通函及(f)委派代表書。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 www.kdc.com.hk 和「披露易」網站 www.hkexnews.hk 上登載，以代替印刷本。

作為非登記股東，如閣下有意根據《上市規則》收取本公司之公司通訊，閣下應聯絡代閣下持有本公司股本中之股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「**中介公司**」），並向閣下的中介公司提供閣下的電郵地址。

如本公司沒有從中介公司收到閣下的有效電郵地址，直至有效的電郵地址被提供予中介公司前，閣下將(i)無法收到任何有關發布公司通訊的通知；及(ii)需要主動查看本公司網站和「披露易」網站以掌握公司通訊的發布。

若閣下欲收取公司通訊之印刷本，請填妥及簽署此函背頁的回條並交回本公司的股份過戶登記處（「**股份過戶處**」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或發送電子郵件至 kowloondevelopment.ecom@computershare.com.hk 註明閣下的姓名、地址以及收取公司通訊印刷本的要求。

如閣下對此函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電股份過戶處 (852) 2862 8688 查詢。

代表董事會
九龍建業有限公司
公司秘書
謝華婷
謹啟

二零二四年二月二十一日

**REPLY FORM 回條**

To: Computershare Hong Kong Investor Services Limited
(the "Share Registrar")
17M Floor, Hopewell Centre,
183 Queen's Road East, Wanchai, Hong Kong

致：香港中央證券登記有限公司
(「股份過戶處」)
香港灣仔皇后大道東 183 號
合和中心 17M 樓

REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications* of the following listed company (the "Company") pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the capital of the Company are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如閣下有意根據《上市規則》收取以下上市公司（「該公司」）之公司通訊*，閣下應聯絡代閣下持有該公司股本中之股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電郵地址。

Request for Corporate Communications* in printed form / 要求收取公司通訊*印刷本

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內填上「✓」號)

Name of Listed Company: **Kowloon Development Company Limited**
上市公司名稱：**九龍建業有限公司**

I/we would like to receive future Corporate Communications* in printed form.
本人 / 吾等欲收取未來公司通訊*的印刷本。

Name(s) of Non-registered Holder(s):
非登記股東姓名：

Signature(s):
簽署：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact Phone Number:
聯絡電話號碼：

Date:
日期：

Notes:
附註：

- This letter is addressed to non-registered holder(s) ("Non-registered holder" means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications*). 此函件乃向該公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統（中央結算系統）的人士或公司，已透過香港中央結算有限公司不時向該公司發出通知，表示欲收取公司通訊*）發出。
- Please complete all your details clearly. 請閣下清楚填寫所有資料。
- This Reply Form with no box marked (✓), or with no signature or otherwise incorrectly completed will be void. 未有在方格內填上「✓」號，或未有簽署，或填寫不正確，則此回條將會作廢。
- For the avoidance of doubt, the Company will not deal with any other instructions given on this Reply Form. 為免存疑，在此回條上給予的任何其他指示，該公司將不予處理。

* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明，公司通訊乃指該公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及委派代表書。

PERSONAL INFORMATION COLLECTION STATEMENT
收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance ("PDPO") (Chapter 486 of the Laws of Hong Kong). 此聲明中所指的「個人資料」與《個人資料（私隱）條例》（「《私隱條例》」）（香港法例第486章）中的「個人資料」具相同涵義。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications*. Your supply of Personal Data to the Company is on a voluntary basis. In case of failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form. 閣下於此回條所提供的個人資料將用於有關該公司透過電子方式發布公司通訊*的事宜上。閣下是自願向該公司提供個人資料。若閣下未能提供足夠資料，該公司可能無法處理閣下在此回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 該公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移予該公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing, by mail to the Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk. 閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以書面方式郵寄至股份過戶處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向私隱主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。