

(Incorporated in Hong Kong with limited liability) (Stock Code: 81)

23 February 2024

Dear registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules"), the articles of association of China Overseas Grand Oceans Group Limited (the "Company") and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications") and actionable corporate communications (the "Actionable Corporate Communications") in the following manner.

Corporate Communications

Both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at https://www.cogogl.com.hk/en/ and the HKEXnews website at https://www.hkexnews.hk in place of printed copies.

A notice of publication of the Corporate Communications will be sent by the Company to you by email or by post (only if the Company does not possess a functional email address of yours) on the publication date of the Corporate Communications.

Actionable Corporate Communications

The Company will send the Actionable Corporate Communications to you individually in electronic form by email. If you have not provided an email address to the Company or the email address provided is not functional, the Company will send the Actionable Corporate Communications in printed form together with a request form for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

Solicitation of electronic contact details

To ensure timely receipt of the email notification of the publication of Corporate Communications and the electronic form of Actionable Corporate Communications and to support environmental protection, the Company encourages and recommends you to provide your email address by completing, signing and returning the reply form (the "Reply Form") on the reverse side to the Company's Hong Kong share registrar (the "Share Registrar"), Tricor Standard Limited, at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or via email at 81-ecom@hk.tricorglobal.com.

If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by 26 March 2024, you are deemed to have consented to receive all future Corporate Communications by means of website, and notifications for the publication of the Corporate Communications on the Company's website will be sent to you in the future.

If you elect to receive the future Corporate Communications and Actionable Corporate Communications via electronic dissemination, you are requested to provide an email address in the Reply Form for the purpose of receiving (i) email notifications for the publication of the relevant Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in electronic form from the Company. If no valid and functional email address is provided by you in the Reply Form or if you are otherwise deemed to have consented to receive the future Corporate Communications by means of website, the Company will send to you by post at your address as appearing in the Company's register of members maintained by the Share Registrar, (i) a notification letter for the publication of Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and functional email address to the Share Registrar for receiving the same.

You are entitled at any time by reasonable prior notice (not less than 7 days) in writing to the Share Registrar at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to <u>81-ecom@hk.tricorglobal.com</u> to change your choice of means of receipt of future Corporate Communications and Actionable Corporate Communications. Even if you have chosen (or are deemed to have consented) to receive the future Corporate Communications and Actionable Corporate Communications via electronic dissemination but for any reason have difficulty in receiving or gaining access to the Corporate Communications and Actionable Corporate Communications via electronic dissemination, the Share Registrar will, upon your request in writing to 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 81-ecom@hk.tricorglobal.com, send the printed form of the Corporate Communications and Actionable Corporate Communications to you free of charge.

If you want to receive the Corporate Communications and Actionable Corporate Communications in printed form, please complete the Reply Form and send it to the Share Registrar, at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or via email at 81-ecom@hk.tricorglobal.com.

Details of the arrangements for (i) dissemination of Corporate Communications and Actionable Corporate Communications, and (ii) requesting printed copy of Corporate Communications and Actionable Corporate Communications are published under the section "Corporate Governance" in the website of the Company (https://www.cogogl.com.hk/en/). Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2980 1333 or via email at 81-ecom@hk.tricorglobal.com from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Monday to Friday, excluding Hong Kong public holidays.

> For and on behalf of **China Overseas Grand Oceans Group Limited Zhuang Yong** Chairman and Executive Director

- "Corporate Communication" means any document issued or to be issued by the Company for the information or action of holders of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- "Actionable Corporate Communication" means any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders, including but not limited to (a) an election form in connection with a dividend payment; (b) an excess application form in connection with a rights issue or open offer; (c) an application form for assured entitlement under an open offer; (d) a blue application form for a preferential offering; (e) a pink application form for employee reserved shares; (f) an acceptance form in connection with takeovers, mergers and share buy-backs; and (g) a provisional allotment letter in connection with a rights issue.

REPLY FORM

To: China Overseas Grand Oceans Group Limited (the "Company") (Stock Code: 81)

c/o Tricor Standard Limited (the "**Share Registrar**") 17/F., Far East Finance Centre 16 Harcourt Road, Hong Kong

To Harcourt Road, Hong Rong

I/We would like to receive the future Corporate Communications and Actionable Corporate Communications of the Company in the manner as indicated below:

(Please mark a "\scale" in ONLY ONE of the following boxes)

□ to access all future Corporate Communications by electronic means through the Company's website instead of receiving printed copies, and to receive an email notification of the publication of the Corporate Communications on the Company's website and electronic form of Actionable Corporate Communications to my/our email address below; OR

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(Please provide the email address in English Capital Letters and the email address will be used for email notification of the publication of the Corporate Communications and receipt of Actionable Corporate Communications. If no email address is provided, a printed notification letter of the publication of Corporate Communications on the website of the Company and printed Actionable Corporate Communication will be sent to you by post at your address as appearing in the Company's register of members.)

□ to receive the printed English version of all future Corporate Communications and Actionable Corporate Communications ONLY; OR

□ to receive the **printed Chinese version** of all future Corporate Communications and Actionable Corporate Communications **ONLY; OR**

□ to receive both the **printed English and Chinese versions** of all future Corporate Communications and Actionable Corporate Communications.

Name of shareholder:

Contact number:

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Signature(s):	(Note 2)
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Date:

Notes: 1. Please complete all your details clearly in this Reply Form. Any Reply Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the

- Please complete all your details clearly in this Reply Form. Any Reply Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.
 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Reply Form in
- In your shares are field in joint names, the shareholder whose name stands list on the register or members or the Company in respect or the joint holding should sign this kepty Form in order for it to be valid.
 The above instruction will apoly to all future Corporate Communications and Actionable Corporate Communications to be sent to you until you, by serving reasonable prior written notice (not
- The above instruction will apply to all future Corporate Communications and Actionable Corporate Communications to be sent to you until you, by serving reasonable prior written notice (not less than 7 days), inform the Share Registrar at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong by mail or via email at <u>81-ecom@hk.tricorglobal.com</u>.
 For the avoidance of doubt, we do not accept any other instructions written on this Reply Form.
- A for the environment of values of the accept and other instructions with a form in writing to the Share Registrar at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to <u>81-ecom@hk.tricorglobal.com</u> to change your choice (not less than 7 days) in writing to the Share Registrar at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to <u>81-ecom@hk.tricorglobal.com</u> to change your choice of means of receipt of future Corporate Communications and Actionable Corporate Communications. Even if you have chosen (or are deemed to have consented) to receive the future Corporate Communications and Actionable Corporate Communications via electronic dissemination but for any reason have difficultly in receiving or gaining access to the Corporate Communications and Actionable Corporate Communications via electronic dissemination, the Share Registrar will, upon your request in writing to 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to <u>81-ecom@hk.tricorglobal.com</u>, send the printed form of the Corporate Communications and Actionable Corporate Communications to you free of charge.
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PERSONAL INFORMATION COLLECTION STATEMENT

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
 Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and Actionable Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary
- Actionality in case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is
- required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your
- (iii) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request to access to and/or correction of your Personal Data should be in writing, by mail to the Personal Data Privacy Officer of the Share Registrar at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or via email at isenquiries@hk.tricorglobal.com.

Mailing Label 郵寄標籤	Please cut the mailing label and stick it on an envelope to return
Tricor Standard Limited 卓佳標準有限公司	this Reply Form to us. No postage is necessary if posted in Hong Kong.
Freepost No. 簡便回郵號碼: 10 GPO Hong Kong 香港	X 當 閣下寄回此回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄,閣下無需支付郵費或貼上郵票。