

26 February 2024

Dear Registered Shareholder(s),

**Tristate Holdings Limited (the “Company”)  
New Arrangements on Dissemination of Corporate Communications**

The newly amended Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) has come into effect on 31 December 2023. Pursuant to the said Rule 2.07A of the Listing Rules and the bye-laws of the Company, the Company will disseminate future corporate communications<sup>1</sup> (the “**Corporate Communications**”) of the Company by electronic means and printed version of any Corporate Communication will only be sent to you upon request in writing.

Accordingly, with effect from 31 December 2023, the Company has adopted the following arrangements with regards to dissemination of Corporate Communications.

**ARRANGEMENTS ON DESSEMINATION**

**1. Corporate Communications**

All Corporate Communications are published and made available<sup>2</sup> on the Company’s website ([www.tristateww.com](http://www.tristateww.com)) and HKEXnews website of Hong Kong Exchanges and Clearing Limited ([www.hkexnews.hk](http://www.hkexnews.hk)). You may access the Corporate Communications by selecting “Investor Relations” on the Company’s website.

Along with the publication of a Corporate Communication on the websites as above-mentioned, the Company will, on the publication date, send a notice of publication of Corporate Communication (in both English and Chinese) to you by email (if a functional email address is provided by you to the Company) or by post (if the Company does not possess your email address or if the email address provided by you to the Company is not functional).

**2. Actionable Corporate Communications**

In accordance with Rule 2.07A(4)(b) of the Listing Rules, the Company will send actionable corporate communications<sup>3</sup> (the “**Actionable Corporate Communications**”) to you individually in electronic form by email.

Notwithstanding the aforesaid, if the Company is not able to send you an Actionable Corporate Communication by email because the Company does not possess your email address or the email address provided by you to the Company is not functional, the Company will send by post the printed version of the relevant Actionable Corporate Communication together with the enclosed reply form (the “**Reply Form**”) to you for provision of your email address with a view to obtaining a functional email address for the Company to disseminate Actionable Corporate Communications electronically in the future.

**PROVISION OF EMAIL ADDRESS TO THE COMPANY**

In order to facilitate electronic dissemination of Corporate Communications to you by email, the Company recommends you provide your email address by scanning your personalised QR code printed on the Reply Form, or alternatively, you may provide a functional email address to the Company by completing the Reply Form and sending it by post to the Company c/o the Company’s Hong Kong branch share registrar and transfer office, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to [cosec@tristateww.com](mailto:cosec@tristateww.com).

It is the responsibility of shareholder to provide to the Company an email address that is functional. Therefore, if the Company does not possess your email address or the email address provided by you to the Company is not functional, the Company will act according to the above arrangements. The Company will be considered to have complied with the Listing Rules if it sends any Actionable Corporate Communication to the email address provided by you without receiving any “non-delivery message”.

**REQUEST FOR PRINTED VERSIONS OF CORPORATE COMMUNICATIONS AND ACTIONABLE CORPORATE COMMUNICATIONS**

If you wish to receive printed versions of all future Corporate Communications and Actionable Corporate Communications or, if you for any reason encounter difficulty in gaining access to the Corporate Communications published on the Company’s website, the Company will, upon receipt of your request in writing sent by post to the Company c/o the Company’s Hong Kong branch share registrar and transfer office, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to [cosec@tristateww.com](mailto:cosec@tristateww.com), send printed versions of all future Corporate Communications and/or Actionable Corporate Communications (as the case may be) to you free of charge. Such request may be made by completing and returning the Reply Form to the Company.

If you have previously sent instruction(s) to the Company to receive printed versions of all Corporate Communications, such instruction(s) will be taken as void from the date of this letter. If you wish to continue to receive printed versions of all Corporate Communications and Actionable Corporate Communications under the new arrangements, you must send to the Company a new request in writing. Such request may be made by completing and returning the Reply Form to the Company.

**KINDLY BE ADVISED THAT** a request in writing received from you in relation to your own instruction to receive printed versions of the Corporate Communications and Actionable Corporate Communications will be deemed to **remain valid only for one year** from the date of receipt of such written request unless you revoke or supersede your own instruction in writing before expiry of such one-year period. New request in writing must be made by you to the Company in the same manner as specified above if you wish to continue to receive printed versions of future Corporate Communications and Actionable Corporate Communications after the expiry of any existing request.

**You may use the Reply Form to provide your email address and/or to make request or cancel prior request in relation to receiving printed versions of the Corporate Communications and Actionable Corporate Communications.**

Yours faithfully,  
For and on behalf of  
**Tristate Holdings Limited**  
**CHAN Man Ying**  
Company Secretary

Notes:

1. *“Corporate Communication” includes any document(s) issued or to be issued by the Company for the information or action of its shareholders or the investing public, including but not limited to (a) directors’ report and annual accounts together with a copy of the auditor’s report; (b) interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
2. *Any Corporate Communication (in both English and Chinese) published on the Company’s website will be made available for five years from the date of its first publication.*
3. *“Actionable Corporate Communication” refers to any Corporate Communication that seeks instructions from the shareholders of the Company on how they wish to exercise their rights or make elections as the shareholders of the Company.*

