

26 February 2024

Dear Non-registered Shareholder(s)<sup>1</sup>,

**Tristate Holdings Limited (the “Company”)  
New Arrangements on Dissemination of Corporate Communications**

The newly amended Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) has come into effect on 31 December 2023. Pursuant to the said Rule 2.07A of the Listing Rules and the bye-laws of the Company, the Company will disseminate future corporate communications<sup>2</sup> (the “**Corporate Communications**”) of the Company by electronic means and printed version of any Corporate Communication will only be sent to you upon request in writing.

Accordingly, with effect from 31 December 2023, the Company has adopted the following arrangements with regards to dissemination of Corporate Communications.

**ARRANGEMENTS ON DISSEMINATION**

All Corporate Communications are published and made available<sup>3</sup> on the Company’s website (www.tristateww.com) and HKEXnews website of Hong Kong Exchanges and Clearing Limited (www.hkexnews.hk). You may access the Corporate Communications by selecting “Investor Relations” on the Company’s website.

Along with the publication of a Corporate Communication on the websites as above-mentioned, the Company will, on the publication date, send a notice of publication of Corporate Communication (in both English and Chinese) to you by email (if a functional email address is provided by you to the Company) or by post (if the Company does not possess your email address or if the email address provided by you to the Company is not functional).

**PROVISION OF EMAIL ADDRESS TO THE COMPANY**

In order to facilitate electronic dissemination of Corporate Communications to you by email, the Company recommends you liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through whom your shares of the Company are held (collectively, the “**Intermediaries**”) to provide to the Company your email address through your Intermediaries. It is the responsibility of shareholder to provide to the Company an email address that is functional. Therefore, if the Company does not possess your email address or the email address provided by you to the Company is not functional, the Company will act according to the above arrangements.

**REQUEST FOR PRINTED VERSIONS OF CORPORATE COMMUNICATIONS**

If you wish to receive printed versions of all future Corporate Communications or, if you for any reason encounter difficulty in gaining access to the Corporate Communications published on the Company’s website, the Company will, upon receipt of your request in writing sent by post to the Company c/o the Company’s Hong Kong branch share registrar and transfer office, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to cosec@tristateww.com, send printed versions of all future Corporate Communications to you free of charge. Such request may be made by completing and returning the enclosed reply form (the “**Reply Form**”) to the Company.

**KINDLY BE ADVISED THAT** a request in writing received from you in relation to your own instruction to receive printed versions of the Corporate Communications will be deemed to **remain valid only for one year** from the date of receipt of such written request unless you revoke or supersede your own instruction in writing before expiry of such one-year period. New request in writing must be made by you to the Company in the same manner as specified above if you wish to continue to receive printed versions of future Corporate Communications after the expiry of any existing request.

**You may use the Reply Form to make request or cancel prior request in relation to receiving printed versions of the Corporate Communications.**

Yours faithfully,  
For and on behalf of  
**Tristate Holdings Limited**  
**CHAN Man Ying**  
Company Secretary

Notes:

- 1. This letter is addressed to the Company’s non-registered shareholder(s). “Non-registered shareholder” means such person or company whose shares of the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the Reply Form.*
- 2. “Corporate Communication” includes any document(s) issued or to be issued by the Company for the information or action of its shareholders or the investing public, including but not limited to (a) directors’ report and annual accounts together with a copy of the auditor’s report; (b) interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
- 3. Any Corporate Communication (in both English and Chinese) published on the Company’s website will be made available for five years from the date of its first publication.*

## REPLY FORM 回條

To: **Tristate Holdings Limited** (the "Company") (Stock Code: 458)  
c/o Computershare Hong Kong Investor Services Limited  
(the "Hong Kong Share Registrar")  
17M Floor, Hopewell Centre  
183 Queen's Road East, Wan Chai, Hong Kong

致: **Tristate Holdings Limited** (「本公司」) (股份代號: 458)  
經香港中央證券登記有限公司  
(「香港股份過戶處」)  
香港灣仔皇后大道東183號  
合和中心17M樓

## REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications <sup>(Note 5)</sup> pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through whom your shares of the Company are held (collectively, the "Intermediaries") to provide your email address to the Company through your Intermediaries.

作為非登記股東，如閣下希望根據《香港聯合交易所有限公司證券上市規則》收取公司通訊<sup>(附註5)</sup>，閣下應聯絡代閣下持有本公司股份之銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，以透過閣下之中介公司將閣下之電郵地址提供予本公司。

I/we hereby request for receipt of printed versions of Corporate Communications <sup>(Note 5)</sup>. (Please mark "✓" in the below box if applicable)  
本人/吾等現要求收取公司通訊<sup>(附註5)</sup>之印刷本。(如適用，請在以下方格內劃上「✓」號)

I wish to receive printed versions (in both English and Chinese) of all future Corporate Communications<sup>(Note 5)</sup> and I noted that this instruction is valid for ONE YEAR ONLY starting from the date of receipt of instruction<sup>(Note 6)</sup>.  
本人希望收取日後所有公司通訊<sup>(附註5)</sup>之印刷本(同時備有中英文)，及本人已知悉本指示由收到指示日期起計僅一年內有效<sup>(附註6)</sup>。

Name of non-registered shareholder:  
非登記股東姓名:

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature:  
簽名:

Contact number:  
聯絡電話號碼:

Date:  
日期:

## Notes 附註:

- This Reply Form is addressed to non-registered shareholder(s). "Non-registered shareholder" means such person or company whose shares of the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications <sup>(Note 5)</sup>.  
本回條乃向本公司之非登記股東發出。「非登記股東」指將股份存放於中央結算及交收系統之人士或公司，而彼透過香港中央結算有限公司不時向本公司發出通知，表示希望收取公司通訊<sup>(附註5)</sup>。
- Please complete all your details clearly.  
請清楚填寫閣下之所有資料。
- If this Reply Form is returned with no signature thereon or otherwise incorrectly completed, it will be taken as void.  
如交回之本回條未經簽署或在其他方面填寫不正確，則本回條將予作廢。
- For the avoidance of doubt, the Company will not accept any other special instructions written on this Reply Form.  
為免存疑，在本回條上寫上之任何額外特定指示，本公司均不予受理。
- Unless otherwise specified, "Corporate Communication" includes any document(s) issued or to be issued by the Company for the information or action of its shareholders or the investing public, including but not limited to (a) directors' report and annual accounts together with a copy of the auditor's report; (b) interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
除非另有註明，「公司通訊」指本公司發佈或將予發佈以供其股東或投資大眾參照或採取行動之任何文件，其中包括(但不限於)(a)董事會報告及年度賬目連同核數師報告；(b)中期報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- If you mark "✓" in this box, only printed versions of the Corporate Communications<sup>(Note 5)</sup> will be received.  
如閣下在此方格內劃上「✓」號，閣下只會收取公司通訊<sup>(附註5)</sup>之印刷本。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").  
本聲明中所指之「個人資料」具有與香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」之相同涵義。
- Your Personal Data provided in this Reply Form will be used (among others) for electronic dissemination of Corporate Communications<sup>(Note 5)</sup> by the Company. Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.  
閣下於本回條所提供之個人資料將用於(其中包括)本公司以電子方式發佈公司通訊<sup>(附註5)</sup>。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述之指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Hong Kong Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law, and will be retained for such period as may be necessary for verification and record purposes.  
本公司可就任何所說明之用途或在法例規定之情況下，將閣下之個人資料披露或轉移予本公司之附屬公司、香港股份過戶處、及/或其他公司或團體，並將在適當期間內保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of the Hong Kong Share Registrar by post at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email to [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).  
閣下有權根據《私隱條例》之條文查閱及/或修改閣下之個人資料。任何該等查閱及/或修改閣下之個人資料之要求均須以書面方式郵寄至香港股份過戶處之個人資料私隱主任，地址為香港灣仔皇后大道東183號合和中心17M樓，或電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。