

# NOTIFICATION LETTER 通知信函

Dear registered shareholder(s),

14 March 2024

**Pacific Basin Shipping Limited (the "Company")**

**- Notice of Publication of 2023 Annual Report, Circular, Notice of Annual General Meeting of the Company to be held on 19 April 2024 and Proxy Form ("Current Corporate Communication")**

The English and Chinese versions of the Company's Current Corporate Communication are available on the Company's website at [www.pacificbasin.com](http://www.pacificbasin.com) and on the HKEXnews's website at [www.hkexnews.hk](http://www.hkexnews.hk) or the arranged printed form(s) of Current Corporate Communication is enclosed (if applicable). In addition, a comprehensive Sustainability Report is also available on the websites of the Stock Exchange and the Company.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications<sup>(1)</sup> and Actionable Corporate Communications<sup>(2)</sup>, the Company recommends you to provide your email address by scanning your personalised QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

**It is your responsibility as a shareholder of the Company to provide an email address that is functional. If the Company does not receive an email address in your reply or the email address provided is not functional, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications and Actionable Corporate Communications; and (ii) need to proactively check the Company's website and the Stock Exchange's website to keep up with the publication of Corporate Communications. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by you without receiving any "non-delivery message".**

If you want to receive the future Corporate Communications and Actionable Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to the Share Registrar or send an email to [pacificbasin.ecom@computershare.com.hk](mailto:pacificbasin.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications and Actionable Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Monday to Friday, excluding Hong Kong public holidays.

*Yours faithfully,  
For and on behalf of  
Pacific Basin Shipping Limited  
Mok Kit Ting Kitty  
Company Secretary*

Notes: (1) Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
(2) Actionable Corporate Communications mean corporate communications that seek instructions from holders of its securities on how they wish to exercise their rights or make elections.

各位登記股東：

太平洋航運集團有限公司\*（「本公司」）

- 2023 年年報、將於 2024 年 4 月 19 日舉行之股東週年大會股東通函、通告及委任代表表格（「本次公司通訊」）之發佈通知

本公司本次公司通訊的中文及英文版本已登載於本公司網站 [www.pacificbasin.com](http://www.pacificbasin.com) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎查閱。或按安排附上本次公司通訊之印刷本（如適用）。另外，閣下也可在本公司網站閱覽詳盡的可持續發展報告。

徵集電子聯絡資料

為確保及時收到最新的公司通訊<sup>(1)</sup>和可供採取行動的公司通訊<sup>(2)</sup>，本公司建議閣下透過掃描本函背頁之回條（「回條」）上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以簽署回條並交回公司的香港股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

閣下作為本公司的股東有責任提供有效的電子郵件地址。如果本公司沒有收到閣下的電子郵件地址或閣下提供的電子郵件地址無效，直至股份過戶處收到閣下有效的電子郵件地址前，閣下將(i)無法收到任何有關發佈公司通訊和可供採取行動的公司通訊的通知；及(ii)需要主動查看本公司網站和聯交所網站以留意公司通訊的發佈。如果本公司向閣下提供的電子郵件地址發送可供採取行動的公司通訊而未收到任何「未送達信息」，則本公司將被視為已遵守上市規則。

若閣下希望收取未來公司通訊和可供採取行動的公司通訊之印刷版，請填妥回條或發送電子郵件至 [pacificbasin.ecom@computershare.com.hk](mailto:pacificbasin.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取未來公司通訊和可供採取行動的公司通訊印刷版之指示由收悉閣下指示當日起計一年內有效，此後將過期。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電股份過戶處(852) 2862 8688 查詢。

代表  
太平洋航運集團有限公司\*  
公司秘書  
莫潔婷  
謹啟

2024 年 3 月 14 日

\*僅供識別

附註：(1) 公司通訊包括但不限於：(a)董事會報告、年度帳目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。  
(2) 可供採取行動的公司通訊是指任何涉及要求本公司的證券持有人指示其擬如何行使其有關本公司股東權利或作出選擇之公司通訊。

Scan here for the Company website:  
請掃描並進入本公司網站:



