(Stock Code: 1726)

## **NOTIFICATION LETTER**

15 March 2024

Dear Registered Shareholders,

### HKE Holdings Limited (the "Company")

## - Notice of Publication of Interim Report 2024 ("Current Corporate Communication")

The Company's Current Corporate Communication (in both English and Chinese versions) is available electronically on the Company's website at <a href="https://hke.holdings">hke.holdings</a> and the website of the Stock Exchange of Hong Kong Limited ("Stock Exchange") at <a href="www.hkexnews.hk">www.hkexnews.hk</a>. You may access the Current Corporate Communication electronically by clicking the "Shareholder Centre" section of the Company's website or browsing through the "Listed Company Information" section of the Stock Exchange's website. If you have elected to receive the Corporate Communications in printed form, the printed version of the Current Corporate Communications is enclosed herewith.

Shareholders may at any time, by reasonable notice, choose to receive the Corporate Communications\* free of charge in printed form, either: (i) in printed English version only; (ii) in printed Chinese version only; or (iii) in both printed English and Chinese versions), or choose to receive the Current Corporate Communications electronically through the Company's and the Stock Exchange's websites. If you wish to receive a printed version of the Current Corporate Communication or change your choice of means of receipt and/or language of future Corporate Communications, please complete and sign the enclosed Change Request Form and return it (a) by post; (b) by email to ecom@hke.holdings; or (c) by hand delivery to the Company c/o Boardroom Share Registrars (HK) Limited (the "Share Registrar") at 2103B, 21/F., 148 Electric Road, North Point, Hong Kong. If you post your Change Request Form in Hong Kong, you may use the prepaid mailing label at the bottom of the Request Form and need not affix a stamp when returning the Change Request Form. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at hke.holdings or the Stock Exchange's website at www.hkexnews.hk.

If you have elected to access the Corporate Communication(s) by electronic means through the Company's website but for any reason have difficulty in accessing the relevant Corporate Communication(s) electronically, or wish to receive printed copies, the Company will promptly upon your request in writing send you the printed copies free of charge.

Shareholders are entitled at any time by reasonable notice in writing to the Share Registrar or by email to ecom@hke.holdings.

By Order of the Board **HKE Holdings Limited Yip Chi Keung** *Company Secretary* 

\* Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of any holders of its securities or the investing public as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.



(Stock Code: 1726)

# **Change Request Form**

HKE Holdings Limited (the "Company") To: Boardroom Share Registrars (HK) Limited (the "Share Registrar") c/o 2103B, 21/F, 148 Electric Road North Point, Hong Kong Please select Part A and/or Part B if applicable. I/We would like to receive the printed version of the Current Corporate Communication<sup>7</sup> in the manner as indicated below: (Please mark "✓" in the following box) to receive both the printed English and Chinese versions of the Current Corporate Communication. Part B I/We would like to change the means of receipt and/or language of future Corporate Communications<sup>7</sup> in the manner as indicated below: (Please mark ONLY ONE "\( \sigma\)" in the following boxes) to read all future Corporate Communications published on the Company's website at <a href="https://hee.holdings">https://hee.holdings</a> in place of receiving printed copies via the email address below; **OR** (Please provide the email address in English Capital Letters and the email address will solely be used for sending an email notification of the release of all future Corporate Communications and the Actionable Corporate Communications to you.) (Please re-write your email address in English Capital Letters.) to receive the printed English version of all future Corporate Communications ONLY; OR to receive the printed Chinese version of all future Corporate Communications ONLY; OR to receive both the printed English and Chinese versions of all future Corporate Communications. Name# Contact telephone number (Please use ENGLISH BLOCK LETTERS)

### Notes:

Address\*

Signature

- 1. Please complete all your details clearly. We will be unable to notify you on future Corporate Communications by email if you provided non-functional electronic contact details.
- 2. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.

Date

- Any form without indication, with no signature or otherwise incorrectly completed will be void.
- 4. The request for printed copy shall be valid only for one year from the date of request unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copy of future Corporate Communications.
- 5. You are entitled at any time by reasonable notice in writing to the Company c/o the Share Registrar, Boardroom Share Registrars (HK) Limited or by email to <a href="mailto:ecom@hke.holdings">ecom@hke.holdings</a> to request for a hard copy of the Corporate Communications, the Company will promptly upon your notice send the printed version of the Corporate Communications to you free of charge.
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
- 7. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of any holders of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
- 8. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.
- You are required to fill in the details if you download this Change Request Form from the Company's website.

#### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide the Personal Data may result in the Company being unable to process your instructions and/or requests given on this Change Request Form. Your Personal Data will not be disclosed or transferred to any party outside the Company or its branch share registrar in Hong Kong unless it is required by law, and will be retained for such period as may be necessary for our record and verification purposes. You have the right to request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing to the Personal Data Privacy Officer of Boardroom Share Registrars (HK) Limited at 210 3B, 21/F, 148 Electric Road, North Point, Hong Kong.

MAILING LABEL

Please cut the mailing label and stick this on the envelope to return this Change Request Form to us. No postage stamp necessary if posted in Hong Kong.



(Please use ENGLISH BLOCK LETTERS)